



# February 2017

Monday	Tuesday	Wednesday	Thursday	Friday
		<p>1</p> <p>Using Michigan Talent Connect 11 am – 12 pm</p> <hr/> <p>Résumé and Personal Presentation 1 – 4 pm</p>	<p>2</p> <p>Employability Skills 9 am – 12 pm</p> <hr/> <p>RESEA Workshop 2 – 4:30 pm</p>	<p>3</p> <p>TABE 9 am – 12 pm</p> <hr/> <p>Open Hours 1 – 5 pm</p>
<p>6</p> <p>TABE 1 – 4 pm</p>	<p>7</p> <p>Internet Navigation for Job Search 9 am – 12 pm</p> <hr/> <p>Open Hours 1 – 5 pm</p>	<p>8</p> <p>Résumé and Personal Presentation 1 – 4 pm</p>	<p>9</p> <p>RESEA Workshop 9 – 11:30 am</p> <hr/> <p>Preparing for an Interview 2:00 – 3:30 pm</p>	<p>10</p> <p>TABE 9 am – 12 pm</p> <hr/> <p>Open Hours 1 – 5 pm</p>
<p>13</p> <p>TABE 1 – 4 pm</p>	<p>14</p> <p>Basic Microsoft Word 1 – 4 pm</p>	<p>15</p> <p>Using Michigan Talent Connect 11 am – 12 pm</p> <hr/> <p>Résumé and Personal Presentation 1 – 4 pm</p>	<p>16</p> <p>Employability Skills 9 am – 12 pm</p> <hr/> <p>RESEA Workshop 2 – 4:30 pm</p>	<p>17</p> <p>TABE 9 am – 12 pm</p> <hr/> <p>Open Hours 1 – 5 pm</p>
<p>20</p> <p><b>SERVICE CENTER CLOSED</b></p>	<p>21</p> <p>Résumé and Personal Presentation 9 am – 12 pm</p> <hr/> <p>TABE 1 – 4 pm</p>	<p>22</p> <p>Internet Navigation for Job Search 9 am – 12 pm</p> <hr/> <p>Preparing for an Interview 1 – 2:30 pm</p> <hr/> <p>Using Michigan Talent Connect 2:45 – 3:45 pm</p>	<p>23</p> <p>RESEA Workshop 9 – 11:30 am</p>	<p>24</p> <p>Basic Computer Skills 9 am – 12 pm</p> <hr/> <p>Open Hours 1 – 5 pm</p>
<p>27</p> <p>TABE 1 – 4 pm</p>	<p>28</p> <p>Basic Microsoft Excel 9 am – 12 pm</p> <hr/> <p>Preparing for an Interview 2 – 3:30 pm</p>			

Visit [www.mwse.org](http://www.mwse.org) to reserve your spot!

**All workshops are free of charge | All items are subject to change**