



Jackson Service Center

209 E. Washington Ave. Suite 100

Jackson, MI 49201

517-841-5627

June 2017

Monday	Tuesday	Wednesday	Thursday	Friday
			1 <hr/> Word that Works 9 am – 12 pm <hr/> RESEA Workshop 2 – 4:30 pm	2 TABE 9 am – 12 pm
5 <hr/> Employability Skills 9 am – 12 pm <hr/> TABE 1 – 4 pm	6 <hr/> Basic Computer Skills 9 am – 12 pm <hr/> Open Hours 1 – 5 pm	7 <hr/> Interview to Impress 9 – 11:30 am <hr/> Résumé Strategies 1 – 4 pm	8 RESEA Workshop 1 – 3:30 pm	9 PROFESSIONAL DEVELOPMENT CENTER CLOSED
12 TABE 1 – 4 pm	13 <hr/> Open Hours 9 am – 12 pm <hr/> Résumé Strategies 1 – 4 pm	14 <hr/> Interview to Impress 9 – 11:30 am <hr/> Employability Skills 1 – 4 pm	15 <hr/> RESEA Workshop 9 – 11:30 am <hr/> Internet Navigation for Job Search 1 pm – 4 pm	16 TABE 9 am – 12 pm
19 TABE 1 – 4 pm	20 <hr/> Excel Basics 9 am – 12 pm <hr/> Open Hours 1 – 5 pm	21 <hr/> Interview to Impress 9 – 11:30 am <hr/> Internet Navigation for Job Search 1 – 4 pm	22 <hr/> Résumé Strategies 9 am – 12 pm <hr/> RESEA Workshop 1 – 3:30 pm	23 TABE 9 am – 12 pm <hr/> Open Hours 1 – 5 pm
26 <hr/> Employability Skills 9 am – 12 pm <hr/> TABE 1 – 4 pm	27 Résumé Strategies 1 – 4 pm	28 Internet Navigation for Job Search 1 pm – 4 pm	29 <hr/> Basic Computer Skills 9 am – 12 pm <hr/> Interview to Impress 1 – 3:30 pm	30 TABE 9 am – 12 pm <hr/> Open Hours 1 – 5 pm

Visit www.mwse.org to reserve your spot!

All workshops are free of charge | All items are subject to change