



Jackson Service Center

209 E. Washington Ave. Suite 100

Jackson, MI 49201

517-841-5627

July 2017

Monday	Tuesday	Wednesday	Thursday	Friday
3 Open Hours 8:30 – 11:30 am <hr/> TABE 1 – 4 pm	4 SERVICE CENTER CLOSED	5 Interview to Impress 9 – 11:30 am <hr/> Word that Works 1 – 4 pm	6 Résumé Strategies 9 am – 12 pm <hr/> RESEA Workshop 2 – 4:30 pm	7 TABE 9 am – 12 pm <hr/> Basic Computer Skills 1 pm – 4 pm
10 Employability Skills 9 am – 12 pm <hr/> TABE 1 – 4 pm	11 Open Hours 8:30 – 11:30 am <hr/> Résumé Strategies 1 – 4 pm	12 Interview to Impress 9 – 11:30 am <hr/> Internet Navigation for Job Search 1 am – 4 pm	13 Excel Basics 9 am – 12 pm <hr/> RESEA Workshop 1:30 – 4 pm	14 SERVICE CENTER CLOSED
17 TABE 1 – 4 pm	18 Basic Computer Skills 9 – 12 pm <hr/> Open Hours 1 – 5 pm	19 Résumé Strategies 9 am - 12 pm <hr/> Excel Basics 1 – 4 pm	20 RESEA Workshop 9 - 11:30 am <hr/> Interview to Impress 1-3:30 pm	21 TABE 9 am – 12 pm
24 Open Hours 8:30 – 11:30 am <hr/> TABE 1 – 4 pm	25 Internet Navigation for Job Search 9 am – 12 pm <hr/> Open Hours 1 – 5 pm	26 Interview to Impress 9 – 11:30 am <hr/> Employability Skills 1 – 4 pm	27 Résumé Strategies 9 am – 12 pm <hr/> RESEA Workshop 1:30 – 4 pm	28 TABE 9 am – 12 pm <hr/> Open Hours 1 – 5 pm
31 TABE 1 – 4 pm				

Visit www.mwse.org to reserve your spot!

All workshops are free of charge | All items are subject to change