



Jackson Service Center
 209 E. Washington Ave. Suite 100
 Jackson, MI 49201
 517-841-5627

September 2017

Monday	Tuesday	Wednesday	Thursday	Friday
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				1 TABE 9 - 12 pm
4 SERVICE CENTER CLOSED	5 Open Hours 8:30 - 11:30 am <hr/> TABE 1 - 4 pm	6 Resume Strategies 8:30 - 11:30 am <hr/> Interview to Impress 1 - 3:30 pm	7 Basic Computer Skills 8:30 - 11:30 am <hr/> Internet Job Searching 1 - 4 pm	8 TABE 9 - 12 pm
11 TABE 1 - 4 pm	12 Interview to Impress 9 - 11:30 am <hr/> Resume Strategies 1 - 4 pm	13 Excel Basics 9 - 12 pm <hr/> Word that Works 1 - 4 pm	14 Employability Skills 1 - 4 pm	15 TABE 9 - 12 pm
18 TABE 1 - 4 pm	19 Resume Strategies 8:30 - 11:30 am <hr/> Interview to Impress 1 - 4 pm	20 Internet Job Searching 1 - 4 pm	21 Open Hours 8:30 - 11:30 am <hr/> Basic Computer skills 1 - 4 pm	22 TABE 9 - 12 pm
25 TABE 1 - 4 pm	26 Employability Skills 8:30 - 11:30 am <hr/> Open Hours 1 - 5 pm	27 Interview to Impress 9 - 11:30 am <hr/> Resume Strategies 1 - 4 pm	28 Word that Works 8:30 - 11:30 am <hr/> Excel Basics 1 - 4 pm	29 TABE 9 - 12 pm

Visit www.mwse.org to reserve your spot

All workshops are free of charge | All items are subject to change

