



November 2017

Monday	Tuesday	Wednesday	Thursday	Friday
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		1 Employability Skills 9 am - 12 pm Interview to Impress 1 pm - 4 pm	2 Crash Course Computers 9 am - 12 pm Internet Job Search 1 pm - 4 pm	3 TABE Assessment 9 am - 12 pm Open Hours 1 pm - 4 pm
6 PDC Individual Appts. 9 am - 11:30 am TABE Assessment 1 pm - 4 pm	7 Excel Basics 9 am - 12 pm Internet Job Search 1:30 pm - 4:30 pm	8 Interview to Impress 9 am - 12 pm Resume Strategies 1 pm - 4 pm	9 WORD That Works 9 am - 12 pm Employability Skills 1 pm - 4 pm	10 Observance of Veterans Day SERVICE CENTER CLOSED
13 Open Hours 9 am - 11:30 am TABE Assessment 1 pm - 4 pm	14 Employability Skills 9 am - 12 pm Interview to Impress 1:30 pm - 4:30 pm	15 Resume Strategies 9 am - 12 pm Crash Course Computers 1:30 pm - 4:30 pm	16 Open Hours 9 am - 11:30 am Internet Job Search 1 pm - 4 pm	17 TABE Assessment 9 am - 12 pm PDC Individual Appts 1 pm - 4 pm
20 PDC Individual Appts. 9 am - 11:30 am TABE Assessment 1 pm - 4 pm	21 Resume Strategies 9 am - 12 pm Employability Skills 1:30 pm - 4:30 pm	22 Professional Development Center CLOSED	23 Thanksgiving Holiday SERVICE CENTER CLOSED	24 SERVICE CENTER CLOSED
27 Open Hours 9 am - 11:30 am TABE Assessment 1 pm - 4 pm	28 WORD That Works 9 am - 12 pm Interview to Impress 1 pm - 4 pm	29 Excel Basic 9 am - 12 pm Resume Strategies 12 pm - 4 pm	30 Employability Skills 9 am - 12 pm Internet Navigation 1 pm - 4 pm	

Visit www.mwse.org to reserve your spot

All workshops are free of charge | All items are subject to change