## **Lenawee Service Center**



1040 S. Winter Street, Suite 1014 Adrian, MI 49221 517-266-5627

## November 2017

Monday	Tuesday	Wednesday	Thursday	Friday
		Computer CrashCourse 9 am - 12 pm Excel Basics 1 - 4 pm	Adult Education 8:30 am - 12 pm  RESEA Workshop 1:30 - 4 pm	Job Apps, Cover Letters and References 9 - 11:30 am
6 <b>TABE</b> 1 – 4 pm	Adult Education 8:30 am – 12 pm  Résumé Strategies 1 – 4 pm	8  Employability Skills 9 am - 12 pm	9  Adult Education 8:30 am - 12 pm  RESEA Workshop 9 - 11:30 am  Word that Works 1 - 4 pm	SERVICE CENTER CLOSED
Open Hours 8:30 am - 12 pm  TABE 1 - 4 pm	Adult Education 8:30 am – 12 pm Interview to Impress 1 – 3:30 pm	RESEA Workshop 9 - 11:30 am Internet Job Searching 1 - 4 pm	Adult Education 8:30 am – 12 pm	Resume Strategies 9 am - 12 pm
20 Interview to Impress 9 - 11:30 am TABE 1 - 4 pm	Adult Education 8:30 am – 12 pm	RESEA Workshop 9 – 11:30 am	SERVICE CENTER CLOSED	SERVICE CENTER CLOSED
27 <b>TABE</b> 1 – 4 pm	Adult Education 8:30 am - 12 pm  Computer CrashCourse 1 - 4 pm	Résumé Strategies 9 am - 12 pm Employability Skills 1 - 4 pm	Adult Education 8:30 am - 12 pm  RESEA Workshop 9 - 11:30 am  Interview to Impress 1:30 - 4 pm	

Visit www.mwse.org to reserve your spot

All workshops are free of charge | All items are subject to change

