

MINUTES APPROVED ON SEPTEMBER 12, 2018

Michigan Works! Southeast Workforce Development Board Meeting
 June 13, 2018, 10:00 a.m. – 12 Noon
 Chelsea Comfort Inn Village Conference Center
 1645 Commerce Park Drive, Chelsea, MI 48118

Michigan Works! Southeast Workforce Development Board of Directors MembersPresent

Rose Bellanca	Washtenaw Community College	
Rich Chang	NewFoundry	
Jolene Chapman	Jackson College	Alternate for Jeremy Frew
Sean Duval	Golden Limousine International	
Donald Germann	County National Bank	
Jennifer Giannone	Thai Summit	
Steven Girardin	Michigan Rehabilitation Service	via conference call
Lee Graham	Operating Engineers 324	
Marcus James, Chair	Stable Inc LLC	
Scott Menzel	Washtenaw County ISD	
Sharon Miller	Consumers Energy	
Kevin Oxley	Jackson County ISD	
Shawn Planko	Expedia, Inc.	
Angela Parth	Livingston Family Center	
Deb Polich	The Arts Alliance	
Phil Santer	Ann Arbor SPARK	
Phil Sponsler	Orbitform	
Grace Trudell	IBEW 58	
James Van Doren	Lenawee Now	via conference call
Ambrose Willbanks, Jr.	Washtenaw CVB	
Leann Wilt	Venchurs, Inc.	

Michigan Works! Southeast Workforce Development Board of Directors MembersAbsent

Leslie Alexander	Inmatech, Inc.	
Mindy Bradish-Orta	Jackson Chamber of Commerce	
Richard Currie, Vice Chair	Hitachi Automotive Systems	
Jeremy Frew	Jackson College	Alternate attended
Paul Ganz	DTE Energy	
Steven Gulick	Huron Valley Area Labor Federation	
Jeremiah "JJ" Hodshire	Hillsdale Hospital	
Lynn Matzen	Matrix Systems LLC	
Steven Gulick	Huron Valley Area Labor Federation	

Staff Present

Bill Sleight, Director	Michigan Works! Southeast
Shamar Herron, Deputy Director	Michigan Works! Southeast
Robin Aldrich, IT Manager	Michigan Works! Southeast
Justin Al-Igoe, Policy and Planning Manager	Michigan Works! Southeast
Dan Childs, System Administrator	Michigan Works! Southeast
Pam Gosla, Research & Education Manager	Michigan Works! Southeast

Maggie Flaherty, Administrative Services Manager	Michigan Works! Southeast
Janet Myers, Service Center Manager	Michigan Works! Southeast
Jose Rose, Marketing Assistant	Michigan Works! Southeast
Misty Shulters, Service Center Manager	Michigan Works! Southeast

Others Present

Dan Fortin	BSBP/LARA
Brittany Daugherty	Thomas P. Miller and Associates
Elizabeth White	BSBP/LARA
Tony Waterson	Thomas P. Miller and Associates

1. Call to order
 Marcus James, Chair, called the Michigan Works! Southeast Workforce Development Board meeting to order at 10:00 a.m.
2. Roll Call
 Quorum Present
3. Introductions
4. Call to the Public
 Marcus James call to the public. No public comment
5. Approval of the Agenda
 Marcus James reviewed the Agenda items and call for a motion to approve the Agenda.
 MOTION: Sean Duval moved to approve the Agenda.
 SUPPORT: Don German
 MOTION CARRIED
6. Approval of May 9, 2018 Michigan Works! Southeast Workforce Development Board Meeting Minutes
 Marcus James call for a motion to approve the May 9, 2018 Michigan Works! Southeast Workforce Development Board meeting minutes.
 MOTION: Rose Bellanca moved to approve the minutes.
 SUPPORT: Sharon Miller
 MOTION CARRIED
7. Approval of Consent Agenda - None
8. Resolutions for Consideration of the Workforce Development Board (WDB)
 - a. WDB RESOLUTION 17-78
 A RESOLUTION APPROVING A CONTRACT EXTENSION WITH THE SOUTHEAST MICHIGAN COMMUNITY ALLIANCE (SEMCA) TO SERVE AS THE FISCAL AGENCY FOR THE CONSORTIUM IN AN AMOUNT NOT TO EXCEED 40% OF AVAILABLE ADMINISTRATIVE FUNDS

Marcus James call for a motion to approve WDB Resolution 17-78
 MOTION: Donald German moved to approve WDB Resolution 17-78 a contract extension with the Southeast Community Alliance (SEMCA) to serve as the Fiscal Agency for the Consortium in an amount not to exceed 40% of available administrative funds

SUPPORT: Scott Menzel

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

b. WDB RESOLUTION 17-79

A RESOLUTION APPROVING CONTRACT EXTENSION WITH WASHTENAW COMMUNITY COLLEGE TO PROVIDE WAGNER-PEYSER EMPLOYMENT SERVICES AND TRADE ADJUSTMENT ACT SERVICES FOR MICHIGAN WORKS! SOUTHEAST FROM JULY 1, 2018 THROUGH JUNE 30, 2019 IN THE COUNTIES OF HILLSDALE, JACKSON, LENAWEE AND WASHTENAW COUNTIES

Marcus James call for a motion to approve WDB Resolution 17-79

MOTION: Grace Trudell moved to approve WDB Resolution 17-79 the contract extension with Washtenaw Community College to provide Wagner-Peyser Services and Trade Adjustment Act services Michigan Works! Southeast from July 1, 2018 through June 30, 2019 in the counties of Hillsdale, Jackson, Lenawee and Washtenaw Counties.

SUPPORT: Sharon Miller

Bill Sleight reviewed the resolution. Discussion.

ABSTAIN: Rose Bellanca

MOTION CARRIED

c. WDB RESOLUTION 17-80

A RESOLUTION APPROVING WAGNER-PEYSER AND TRADE ADJUSTMENT ACT CONTRACT WITH LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY FROM JULY 1, 2018 THROUGH JUNE 30, 2019 FOR LIVINGSTON COUNTY

Marcus James call for a motion to approve WDB Resolution 17-80

MOTION: Donald Germann moved to approve WDB Resolution 17-80 the contract with Livingston County Community Mental Health Authority from July 1, 2018 through June 30, 2019

SUPPORT:

d. WDB RESOLUTION 17-81

A RESOLUTION APPROVING THE JULY 1, 2016 THROUGH JUNE 30, 2020 (FY 2016 THROUGH FY 2020) WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) REGIONAL AND LOCAL PLANS FOR MID-CYCLE MODIFICATION FOR PROSPERITY REGION 9

e. WDB RESOLUTION 17-82

A RESOLUTION APPROVING THE FISCAL YEAR 2018 WAGNER-PEYSER EMPLOYMENT SERVICES GRANT FUND ACCEPTANCE

9. Presentations

- a. One Stop Operator Update – Brittany Dougherty, Thomas P. Miller and Associates provided One-Stop Operator Report. Discussion.

10. Committee Reports

Committee Reports reviewed:

- a. Employer Services - Rick Currie, Chair
Jim Coutu provided update. Discussion.
- b. Job Seeker Services – Leann Wilt, Chair
Leann Wilt provided update. Discussion.
- c. Career and Educational Advisory Council (CEAC) – Kevin Oxley
Kevin Oxley provided update. Discussion.
- d. Compliance, Finance and Operations (CFO) – Lynn Matzen, Chair
Phi Sponsler provided update. Discussion.

11. Discussion Items

- a. Executive Committee Report – Marcus James, Chair
 - Michigan Works! Southeast Workforce Development Board Executive Committee Minutes for June 6, 2018Marcus James stated Executive Committee topics discussed during today's meeting.

12. Other Items

- a. Chair Update – Marcus James
Governor's Talent Investment Board (GTIB)
- b. Director's Update – Bill Sleight

13. Adjourn

Marcus James call for a motion to adjourn the meeting

MOTION: Lee Graham moved to adjourn the meeting

SUPPORT: Grace Trudell

MOTION CARRIED

Meeting adjourned at 12:00 noon

Workforce Development Board - Executive Committee Meeting
 July 11 2018, 2018, 2:00 pm – 4:00 pm
 Chelsea Comfort Inn, Village Conference Center
 1645 Commerce Park Drive, Chelsea, MI 48118

Present: Richard Currie, Vice-Chair
 Sean Duval via conference call
 Marcus James, Chair
 Scott Menzel
 Grace Trudell via conference call
 Leann Wilt

Absent: Donald Germann
 Lynn Matzen
 Sharon Miller

Staff Bill Sleight
 Shamar Herron
 Dan Childs
 Jim Coutu
 Maggie Flaherty
 Joshua Rose

1. Call to order
 Marcus James, Chair called the meeting to order at 2:00 pm
2. Roll Call
 Quorum Present
3. Approval of Agenda
 Scott Menzel call for a motion to approve the Agenda.
 MOTION: moved to approve the Agenda.
 SUPPORT: Grace Trudell
 MOTION APPROVED
4. Consent Agenda
 Marcus James call for any Consent Agenda items to be considered for discussion. No requests.
 Marcus James call for a motion to approve the Consent Agenda.
 MOTION: Richard Currie moved to approve the Consent Agenda.
 SUPPORT: Leann Wilt
 MOTION CARRIED
 - a. WDB RESOLUTION 18-07
 A RESOLUTION APPROVING FY 2018 WIOA INCUMBENT WORKER TRAINING FUNDS FOR DIVERSIFIED ENGINEERING AND PLASTICS IN AN AMOUNT NOT TO \$9,365
 - b. WDB RESOLUTION 18-08
 A RESOLUTION APPROVING FY 2018 WIOA INCUMBENT WORKER TRAINING FUNDS FOR MARTINREA INTERNATIONAL IN AN AMOUNT NOT TO EXCEED \$4,180

c. WDB RESOLUTION 18-09

A RESOLUTION APPROVING FY 2018 WIOA INCUMBENT WORKER TRAINING FUNDS FOR KRT PRECISION TOOL AND MANUFACTURING IN AN AMOUNT NOT TO EXCEED \$1,490

d. WDB RESOLUTION 18-10

A RESOLUTION APPROVING FY 2018 WIOA INCUMBENT WORKER TRAINING FUNDS FOR WORK SKILLS CORPORATION IN AN AMOUNT NOT TO EXCEED \$3,000

5. RESOLUTIONS FOR CONSIDERATION BY THE WORKFORCE DEVELOPMENT BOARD (WDB)

a. WDB RESOLUTION 18-01

A RESOLUTION ACCEPTING FUNDING FOR THE FAMILY FORWARD DEMONSTRATION PROJECT

Marcus James call for a motion to approve WDB Resolution 18-01

MOTION: Scott Menzel moved to approve WDB Resolution 18-01 accepting funding for the Family Forward Demonstration Project

SUPPORT: Richard Currie

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

b. WDB RESOLUTION 18-02

A RESOLUTION APPROVING THE RECEIPT OF FUNDS FOR FY 2018 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT GRANT IN THE AMOUNT OF \$57,446

Marcus James call for a motion to approve WDB Resolution 18-02

MOTION: Leann Wilt moved to approve WDB Resolution 18-02 the receipt of funds for FY 2018 Capacity Building and Professional Development Grant in the amount of \$57,466

SUPPORT: Scott Menzel

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

c. WDB RESOLUTION 18-03

A RESOLUTION APPROVING THE RECEIPT OF FUNDS FOR FY 2018 MICHIGAN ADVANCED TECHNICAL TRAINING GRANT IN THE AMOUNT OF \$21,000

Marcus James call for a motion to approve WDB Resolution 18-03

MOTION: Scott Menzel moved to approve WDB Resolution 18-03 the receipt of funds for FY 2018 Michigan Advanced Technical Training Grant in the amount of \$21,000.

SUPPORT: Rick Currie

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

d. WDB RESOLUTION 18-04

A RESOLUTION APPROVING THE PLAN AND SIGNATURE OF THE CHAIRPERSON ON THE CY 2018 REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM GRANT APPLICATION

Marcus James call for a motion to approve WDB Resolution 18-04

MOTION: Rick Currie moved approve WDB Resolution 18-04 for the Plan and Signature of the Chairperson of the CY 2018 Reemployment Services and Eligibility Assessment (RESEA) Program Grant Application

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

e. WDB RESOLUTION 18-05

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE TELAMON CORPORATION

Marcus James call for a motion to approve WDB Resolution 18-05

MOTION: Scott Menzel moved approve WDB Resolution 18-05 the MOU with the Telamon Corporation

SUPPORT: Sean Duval

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

f. WDB RESOLUTION 18-06

A RESOLUTION APPROVING THE FISCAL YEAR 2018 SERVICE CENTER OPERATIONS GRANT FUNDS

Marcus James call for a motion to approve WDB Resolution 18-06

MOTION: Leann Will moved to approve WDB Resolution 18-06 the Fiscal Year 2018 Service Center Operations Grant Funds

SUPPORT: Rick Currie

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

g. WDB RESOLUTION 18-11

A RESOLUTION ACCEPTING FUNDING FOR THE COMMUNITY VENTURES PROGRAM

Marcus James call for a motion to approve WDB Resolution 18-11

MOTION: Scott Menzel moved to approve WDB Resolution 18-11 accepting funds for the Community Ventures Program

SUPPORT: Leann Wilt

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

h. WDB RESOLUTION 18-12

A RESOLUTION APPROVING A COMMUNITY VENTURES SERVICE CONTRACT WITH OAKLAND LIVINGSTON HUMAN SERVICE AGENCY FOR FY 2018 IN AN AMOUNT NOT TO EXCEED \$15,000

Marcus James call for a motion to approve WDB Resolution 18-12

MOTION: Rick Currie moved to approve WDB Resolution 18-12 a Community Ventures Contract with Oakland Livingston Human Services Agency for FY 2018 in an amount not to exceed \$15,000

SUPPORT: Leann Wilt

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

6. Committee Reports
 - a. Employer Services - Rick Currie, Chair, reviewed committee minutes. Discussion.
 - b. Job Seeker Services – Leann Wilt, Chair, reviewed committee minutes. Discussion.
 - c. Career and Educational Advisory Council (CEAC) – Scott Menzel provided report on July 10 CEAC meeting. Discussion.
 - d. Compliance, Finance and Operations (CFO) – Lynn Matzen, Chair
Marcus James provided updates. Discussion.

7. Chair Report
No report – topics discussed during the meeting

8. Director Report - Bill Sleight reviewed following topics. Discussion.
 - a. One-Stop Operator Meeting Summaries –June 13– 14, 2018, Thomas P. Miller
 - b. Driver Responsibility Fees
 - c. Medicaid Work Requirements
 - e. Infrastructure Funding Agreements
 - f. Summer 18 – Shamar Herron provided update. Discussion.

10. Public Comment
Marcus James offered public comment. No public comment.

11. Adjournment
Meeting Adjourned at 3:45 p.m.

Workforce Development Board - Executive Committee Meeting
 August 8, 2018, 2:00 pm – 4:00 pm
 Chelsea Comfort Inn, Village Conference Center
 1645 Commerce Park Drive, Chelsea, MI 48118

Present:	Sean Duval	via conference call
	Donald Germann	via conference call
	Marcus James, Chair	
	Lynn Matzen	via conference call
	Scott Menzel	via conference call
	Grace Trudell	via conference call
	Leann Wilt	via conference call
Absent:	Richard Currie, Vice-Chair	
	Sharon Miller	
Staff	Bill Sleight	Director
	Shamar Herron	Deputy Director
	Nicole Bell	Communications Manager
	Dan Childs	Network Systems Administrator
	Jim Coutu	Business Services Manager
	Aaron Cunningham-Frechette	Summer 18 - Jackson
	Maggie Flaherty	Administrative Services Manager
	Josh Rose	Intern Assistant

1. Call to order
 Marcus James, Chair called the meeting to order at 2:00 pm.
2. Roll Call
 Quorum Present
3. Approval of Agenda
 Marcus James commented the Agenda is approved if no one objects.
4. Consent Agenda
 Marcus James call for any Consent Agenda items to be considered for discussion. No requests.
 Marcus James call for a motion to approve the Consent Agenda.
 MOTION: Sean Duval moved to approve the Consent Agenda.
 SUPPORT: Leann Wilt
 MOTION CARRIED
 - a. WDB Resolution 18-13
 A RESOLUTION APPROVING FY 2018 WIOA INCUMBENT WORKER TRAINING FUNDS FOR CASTER CONCEPTS, INC IN AN AMOUNT NOT TO EXCEED \$6,440

b. WDB Resolution 18-14

A RESOLUTION APPROVING FY 2018 WIOA INCUMBENT WORKER TRAINING FUNDS FOR CRANKSHAFT MACHINE GROUP IN AN AMOUNT NOT TO EXCEED \$5,655

c. WDB Resolution 18-15

A RESOLUTION APPROVING FY 2018 WIOA INCUMBENT WORKER TRAINING FUNDS FOR OUR FAMILY FRIEND IN AN AMOUNT NOT TO EXCEED \$3,200

d. WDB Resolution 18-16

A RESOLUTION APPROVING FY 2018 WIOA INCUMBENT WORKER TRAINING FUNDS FOR SUMMIT ORTHODONTICS IN AN AMOUNT NOT TO EXCEED \$1,790

4. RESOLUTIONS FOR CONSIDERATION BY THE WORKFORCE DEVELOPMENT BOARD (WDB)

a. WDB Resolution 18-17

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ALLIANCE FOR DEAF SERVICES

Marcus James call for a motion to approve WDB Resolution 18-17

MOTION: Leann Wilt moved to approve WDB Resolution 18-17 the MOU with the Alliance for Deaf Services

SUPPORT: Grace Trudell

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

b. WDB Resolution 18-18

A RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING (MOU) WITH JACKSON COLLEGE AND HILLSDALE CONSOLIDATED schools

Marcus James call for a motion to approve WDB Resolution 18-18

MOTION: Sean Duval moved to approve WDB Resolution 18-18 the MOU with Jackson College and Hillsdale Consolidated Schools

SUPPORT: Leann Wilt

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

c. WDB Resolution 18-19

A RESOLUTION APPROVING THE RELEASE OF A REQUEST FOR PROPOSAL FOR COMMUNITY VENTURES- SUCCESS coaches

Marcus James call for a motion to approve WDB Resolution 18-19

MOTION: Scott Menzel moved to approve WDB Resolution 18-19 the release of Request for Proposal for Community Ventures Success Coaches

SUPPORT: Leann Wilt

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

d. WDB Resolution 18-20

A RESOLUTION REQUESTING APPROVAL OF A POLICY MODIFICATION TO THE COMPENSATION POLICY

Marcus James call for a motion to approve WDB Resolution 18-20

MOTION: Grace Trudell moved to approve WDB Resolution 18-20 the policy modification to the Compensation Policy

SUPPORT: Sean Duval

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

e. WDB Resolution 18-21

A RESOLUTION APPROVING A COMMUNITY VENTURES/BUSINESS RESOURCE NETWORK SERVICE CONTRACT WITH JAMES VANDER HULST IN AN AMOUNT NOT TO EXCEED \$10,000

Marcus James call for a motion to approve WDB Resolution 18-21

MOTION: Sean Duval moved to approve WDB Resolution 18-21 the Community Ventures/Business Resource Network Service contract with James Vander Hulst in an amount not to exceed \$10,000

SUPPORT: Sean Duval

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

5. Committee Reports

a. Employer Services - Rick Currie, Chair

Jim Coutu provided update. Discussion.

b. Job Seeker Services – Leann Wilt, Chair

Leann Wilt provided update. Discussion.

c. Career and Educational Advisory Council (CEAC) – Scott Menzel

Scott Menzel provided update. Discussion.

d. Compliance, Finance and Operations (CFO) – Lynn Matzen, Chair

Lynn Matzen provided update. Discussion.

6. Closed Session

a. Review Director's 2017/2018 Evaluation/Balanced Scorecard and 360 degree feedback

Bill Sleight stated approval of Executive Committee to go into closed session for the purpose of his performance evaluation.

MOTION: Donald Germann moved to go to closed session.

SUPPORT: Lynn Matzen

MOTION CARRIED

Executive Committee and Bill Sleight - into Closed Session: 2:58 pm

Executive Committee and Bill Sleight - closed Session ended: 3:18 pm

7. Director Report

a. Summer 18

Shamar Heron provide update.

Presentation by Shamar Herron, Joshua Rose and Aaron Cunningham-Frechette regarding the Community Resource Map application developed and now on the Michigan Works! Southeast website. Discussion

b. Business Resource Network

Bill Sleight provided update. Business Resource Network Committee meeting is scheduled. Discussion

c. Director's Report

Executive Committee to review and grade award nominations submitted.

Annual MWSE Awards Celebration date is October 26, 2018,

8:00 am-10:30 a.m. at Weber's Inn Restaurant & Boutique Hotel. Discussion.

8. Public Comment

Marcus James offered public comment. No public comment.

9. Adjournment

MOTION: Scott Menzel moved to adjourn.

SUPPORT:

MOTION CARRIED.

Meeting adjourned at 3:53 pm.

WORKFORCE DEVELOPMENT BOARD
 EXECUTIVE COMMITTEE MEETING MINUTES
 September 5, 2018 2:00pm – 4:00pm
 Chelsea Comfort Inn, Village Conference Center
 1645 Commerce Park Drive, Chelsea, MI

Present: Richard Currie, Vice-Chair via conference call
 Sean Duval via conference call
 Marcus James, Chair
 Lynn Matzen
 Scott Menzel
 Sharon Miller
 Grace Trudell
 Leann Wilt

Absent: Donald German

Staff: Bill Sleight
 Shamar Herron
 Dan Childs
 Maggie Flaherty

1. Call to order

The meeting was called to order at 2:00 p.m.

2. Roll Call

Quorum present

3. Approval of August 8, 2018 Executive Committee Meeting Minutes

Marcus James call for a motion to approve the August 8, 2018 Executive Committee Meeting Minutes.

MOTION: Leann Wilt moved to approve the August 8 2018 Executive Committee Meeting Minutes.

SUPPORT: Scott Menzel

MOTION CARRIED

4. Approval of August 8, 2018 Executive Committee Minutes for Closed Session to Discuss Director's Evaluation

Marcus James call for a motion to approve the August 8, 2018 Executive Committee Minutes for Closed Session to Discuss Director's Evaluation.

MOTION: Leann Wilt moved to approve the August 8, 2018 Executive Committee Minutes for Closed Session to Discuss Director's Evaluation.

SUPPORT: Richard Currie

MOTION CARRIED

5. Approval of Agenda

Marcus James call for a motion to approve the Agenda.

MOTION: Scott Menzel moved to approve the Agenda

SUPPORT: Leann Wilt

MOTION CARRIED

6. Consent Agenda - None

7. Resolutions for Consideration by the Workforce Development Board (WDB):

a. WDB RESOLUTION 18-22

A RESOLUTION APPROVING THE FISCAL YEAR 2019 FOOD ASSISTANCE EMPLOYMENT & TRAINING (FAE&T) PLAN FOR ABLE BODIED ADULTS WITHOUT DEPENDENTS

Marcus James call for a motion to approve WDB Resolution 18-22

MOTION: Lean Wilt moved to approve WDB Resolution 18-22 the Fiscal Year 2019 FAE&T Plan for able bodied adults without dependents.

SUPPORT: Richard Currie

Bill Sleight reviewed the resolution. Discussion.

MOTION CARRIED

b. WDB RESOLUTION 18-23

A RESOLUTION RECOMMENDING APPROVAL OF THE FY 2018 BUDGET MODIFICATION

Marcus James call for a motion to approve WDB Resolution 18-23

MOTION: Lynn Matzen moved to approve WDB Resolution 18-23 the FY 2018 Budget Modification.

SUPPORT: Richard Currie

Bill Sleight reviewed the resolution. Discussion

MOTION CARRIED

c. WDB RESOLUTION 18-24

A RESOLUTION APPROVING THE FISCAL YEAR 2019 PARTNERSHIP, ACCOUNTABILITY, TRAINING AND HOPE (PATH) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS IN THE SOUTHEAST MICHIGAN CONSORTIUM

Marcus James call for a motion to approve WDB Resolution 18-24

MOTION: Richard Currie moved to approve WDB Resolution 18-24 the Fiscal Year 2019 PATH Plan for the delivery of Job Training services to public assistance participants in the Southeast Michigan Consortium.

SUPPORT: Lynn Matzen

Bill Sleight reviewed the resolution. Discussion

MOTION CARRIED

8. Committee Reports

- a. Employer Services - Richard Currie, Chair
Richard Currie provided update. Discussion.
- b. Job Seeker Services – Leann Wilt, Chair
Leann Wilt provided update. Discussion.
- c. Career and Educational Advisory Council (CEAC) – Scott Menzel
Scott Menzel provided update. Discussion.
- d. Compliance, Finance and Operations (CFO) – Lynn Matzen, Chair
Lynn Matzen provided update. Discussion.

9. Chair Report

- a. Update on 2017/2018 BSC's (Executive Director and Staff)-
Discussed the timeline for BSCs for staff and performance evaluations.
- b. Discuss election of board officers and committee chairs -
Election of 2019 WDB Chair, Vice Chair and WDB Executive Committee
scheduled at the November 14, 2018 on WDB.
MOTION: Scott Menzel moved to designate Sean Duval past WDB Chair to
lead a nominating committee for slate of candidates for the election of 2019
WDB Chair, WDB Vice Chair and WDB election of Executive Committee
members.
SUPPORT: Leann Wilt
Discussion.
MOTION CARRIED

10. Director Report

- a. Business Resource Networks (BRN)
Bill Sleight provided updates on the two conference call meetings. Discussion.
Bill Sleight will provide a BRN Committee report during the September 12 WDB
meeting.
- b. Awards Event – October 26, 2018
The Michigan Works! Southeast Awards Event take place on Friday, October
26, 2018, 8:00 am – 10:30 am at the Weber's Restaurant | Boutique Hotel, Ann
Arbor.
Award Nominations reviewed and scored by Executive Committee Meeting
- c. Connected and Automated Vehicle Travel Guide
Review of the Connected and Automated Vehicle Travel Guide – copies of
the guide distributed at September 12 meeting.
- d. Reviewed the draft 2019 Meeting Schedules for Workforce Development
Board and Executive Committee meeting. Location of the meetings are the
Comfort Inn, Village Conference Center, 1645 Commerce Park Drive,
Chelsea, 48118. Discussion.

Draft 2019 Michigan Works! Southeast Workforce Development Board Meeting Schedule

Date	Time
Wednesday, January 9, 2019	10am-12pm
Wednesday, March 13, 2019	10am-12pm
Wednesday, May 8, 2019	10am-12pm
Wednesday, June 12, 2019	10am-12pm
Wednesday, September 11, 2019	10am-12pm
Wednesday, November 13, 2019	10am-12pm

Draft 2019 Michigan Works! Southeast Workforce Development Board – Executive Committee Meeting Schedule

Date	Start Time
Wednesday, January 2, 2019	2pm-4pm
Wednesday, February 6, 2019	2pm-4pm
Wednesday, March 6, 2019	2pm-4pm
Wednesday, April 3, 2019	2pm-4pm
Wednesday, May 1, 2019	2pm-4pm
Wednesday, June 5, 2019	2pm-4pm
Wednesday, July 10, 2019	2pm-4pm
Wednesday, August 7, 2019	2pm-4pm
Wednesday, September 4, 2019	2pm-4pm
Wednesday, October 2, 2019	2pm-4pm
Wednesday, November 6, 2019	2pm-4pm
Wednesday, December 4, 2019	2pm-4pm

11. Agenda For September 12, 2018 Joint Meeting of Southeast Michigan Consortium Board and Michigan Works! Southeast Workforce Development Board

Reviewed the draft September 12, 2018 Meeting Agenda. Discussion.

12. Public Comment

Marcus James offered Public Comment. No Public Comment.

13. Comments by Executive Members followed.