

MINUTES APPROVED ON MAY 10, 2017

Joint Minutes Meeting of the
Michigan Works! Southeast Workforce Development Board
And
Southeast Michigan Consortium Board
March 8, 2017, 10:00 a.m. – 12:00 Noon
Chelsea Comfort Inn and Village Conference Center
1645 Commerce Park Drive, Chelsea, MI 48118

Southeast Michigan Consortium Board Present:

Karol KZ Bolton, Vice-Chair	Lenawee County Commissioner
John Burtka, Chair	Hillsdale County Commissioner via conference call
Michelle Deatrick	Washtenaw County Commissioner
Dennis Dolan	Livingston County Commissioner
Julie Games	Hillsdale County Commissioner
William Green	Livingston County Commissioner
Jason Morgan	Washtenaw County Commissioner
John Polaczyk	Jackson County Commissioner

Southeast Michigan Consortium Board Absent:

Sarah Lightner	Jackson County Commissioner
Chris Wittenbach	Lenawee County Commissioner

Southeast Michigan Workforce Development Board Members Present

Leslie Alexander	Inmatech, Inc.
Richard Currie	Hitachi Automotive Systems via conference call
Sean Duval, Chairperson	Golden Limousine International
Jeremy Frew	Jackson College
Paul Ganz	DTE Energy
Steven Girardin	Michigan Rehabilitation Service
Jeremiah "JJ" Hodshire	Hillsdale Hospital via conference call
Tim Jackson	Washtenaw ISD
Marcus James, Vice Chairperson	StableInc.LLC
Bill Kenney	Thai Summit Corp. America
Swatee Kulkarni	GDI Infotech, Inc.
Lynn Matzen	Matrix Systems LLC via conference call
Sharon Miller	Consumers Energy
Michelle Mueller	Washtenaw Community College
Angela Parth	Livingston Family Center
Deb Polich	The Arts Alliance
John Salyer	Ann Arbor Electric, JATC
Philip Santer	Ann Arbor SPARK
Matthew Sandstrom	Rustbelt LLC
James Van Doren	Lenawee Now
Leann Wilt	Venchurs, Inc.

Southeast Michigan Workforce Development Board Members Absent

Mindy Bradish-Orta	Jackson Chamber of Commerce
Donald Germann	County National Bank

Lee Graham	Operating Engineers 324
Steven Hogwood	McDonald's
Scott Menzel	Washtenaw County ISD
Kevin Oxley	Jackson County ISD
Grace Trudell	IBEW 58

Southeast Michigan Workforce Development Board – Alternates – Present

John Salyer	Ann Arbor Electric, JATC	Alternate for Lee Graham
Michelle Mueller	Washtenaw Community College	Alternate for Scott Menzel

Staff

Bill Sleight, Director	Michigan Works! Southeast
Shamar Herron, Deputy Director	Michigan Works! Southeast
Robin Aldrich, IT Manager	Michigan Works! Southeast
Nicole Bell, Communications Manager	Michigan Works! Southeast
Jim Coutu, Business Services Manager	Michigan Works! Southeast
LaDena Fredette, Business Services Coordinator	Michigan Works! Southeast
Maggie Flaherty, Administrative Services Manager	Michigan Works! Southeast
Lisa McAllister, Human Resources Manager	Michigan Works! Southeast

1. Call to order
Karol KZ Bolton, Vice-Chair called the Southeast Michigan Consortium Board meeting to order at 10:00 a.m.
2. Call to order
Sean Duval, Chairperson called the Southeast Michigan Workforce Development Board
3. Roll Call – Southeast Michigan Consortium Board
Quorum Present
4. Roll Call – Michigan Works! Southeast Workforce Development Board
Quorum Present
5. Introductions followed
6. Call to the Public
KZ Bolton offered public comment. No public comment
7. Approval of the Agenda
KZ Bolton call for Consortium Board to approve the Agenda.
MOTION: Dennis Dolan moved to approve the Agenda.
SUPPORT: William Green
MOTION CARRIED UNANIMOUSLY

Sean Duval call for Workforce Development Board to approve the Agenda.
MOTION: Steve Girardin moved to approve the Agenda.
SUPPORT: Marcus James
MOTION CARRIED UNANIMOUSLY

8. Approval of Minutes – Consortium Board
 - a. January 23, 2017 Southeast Michigan Consortium Board Minutes
KZ Bolton call for Consortium Board to approve the January 23 2017 Consortium board meetings.
MOTION: John Polaczyk
SUPPORT: Julie Games

9. Consideration of Consent Agenda Items –Workforce Board
Sean Duval call for Workforce Development Board to approve the Consent Agenda.
MOTION: Paul Ganz moved to approve the Consent Agenda.
SUPPORT: Leslie Alexander
Bill Sleight reviewed.
ABSTAIN: Jeremiah JJ Hodshire
MOTION CARRIED UNANIMOUSLY
 - a. January 11, 2017 Michigan Works! Southeast Workforce Development Board Minutes
 - b. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-45 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR HILLSDALE HOSPITAL IN THE AMOUNT OF \$50,000.
 - c. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-46 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR GKI FOODS, LLC IN THE AMOUNT OF \$10,805.40
 - d. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD 16-47 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR PROWORKS, INC ZION RESTORATION, US IN THE AMOUNT OF \$1,650
 - e. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD 16-48 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR RW MERCER IN THE AMOUNT OF \$25,000
 - f. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-49 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR WELD MOLD IN THE AMOUNT OF \$12,600
 - g. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-50 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR THAI SUMMIT AMERICA CORPORATION IN THE AMOUNT OF \$27,000
 - h. WDB 16-51 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR TG FLUID SYSTEMS, USA CORP IN THE AMOUNT OF \$10,000
 - i. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-54 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR GORTON CHIMNEY AND FIREPLACE IN THE AMOUNT OF \$5,990

- j. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-55 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR HI-LEX CONTROLS IN THE AMOUNT OF \$25,000
- k. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-56 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR AMERICAN TOOLING CENTER, INC. IN THE AMOUNT OF \$10,000
- l. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-57 A RESOLUTION APPROVING FY 2016 WIOA INCUMBENT WORKER TRAINING FUNDS FOR ELM PLATING COMPANY IN THE AMOUNT OF \$15,400

10. Strategic Plan

Presentation by Sean Duval, Bill Sleight, and Holly Brauneller, Thomas P. Miller and Associates. Discussion.

11. Resolutions for Consideration of the Workforce Development Board

- a. SOUTHEAST MICHIGAN WORKFORCE DEVELOPMENT BOARD (WDB) RESOLUTION 16-59 A RESOLUTION APPROVING SPECIAL AUTHORITY DESIGNATION FOR THE MARKETING AND BRANDING REQUEST FOR PROPOSAL

Sean Duval call for a WDB to approve WDB Resolution 16-59

MOTION: Marcus James moved to approve WDB Resolution 16-59 approving special authority designation for the marketing and branding request for proposal.

SUPPORT: Leann Wilt.

Bill Sleight reviewed.

Discussion.

MOTION CARRIED UNANIMOUSLY

12. Resolutions for Consideration of the Southeast Michigan Consortium Board

- a. SOUTHEAST MICHIGAN CONSORTIUM BOARD (CB) RESOLUTION 16-23 A RESOLUTION APPROVING THE MICHIGAN WORKS! SOUTHEAST EMPLOYEE HANDBOOK

KZ Bolton call for Consortium Board to approve CB Resolution 16-23.

MOTION: Dennis Dolan moved to approve CB Resolution 16-23 approving the Michigan Works! Southeast Employee Handbook.

SUPPORT: John Polaczyk

Bill Sleight reviewed. Discussion.

MOTION CARRIED UNANIMOUSLY

- b. SOUTHEAST MICHIGAN CONSORTIUM BOARD RESOLUTION 16-24 RESOLUTION TO APPOINT MEMBERS OF THE MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD

KZ Bolton call for Consortium Board to approve CB Resolution 16-24

MOTION: Dennis Dolan moved to approve CB Resolution 16-24 approving to

appoint members of the Michigan Works! Southeast Workforce Development Board.

SUPPORT: John Polaczyk

Bill Sleight reviewed. Discussion.

MOTION CARRIED UNANIMOUSLY

- c. SOUTHEAST MICHIGAN CONSORTIUM BOARD RESOLUTION 16-25 A RESOLUTION APPROVING A LEGAL SERVICES CONTRACT WITH COHL, STOKER AND TOSKEY, P.C.

KZ Bolton call for Consortium Board to approve CB Resolution 16-25.

MOTION: William Green moved to approve CB Resolution 16-25 approving Legal Services Contract with Cohl, Stoker, and Toskey, P.C.

SUPPORT: Dennis Dolan

Bill Sleight reviewed. Discussion.

MOTION CARRIED UNANIMOUSLY

13. Resolutions for Consideration by both the Consortium Board and the Workforce Development Board

- a. SOUTHEAST MICHIGAN CONSORTIUM BOARD (CB) RESOLUTION 16-26 A RESOLUTION APPROVING THE RELEASE OF A REQUEST FOR PROPOSAL (RFP) FOR ONE-STOP OPERATOR

KZ Bolton call for Consortium Board motion to approve CB Resolution 16-26.

MOTION: John Polaczyk moved to approve CB Resolution 16-26 approving the release of RFP for One Stop Operator.

SUPPORT: William Green Bill Sleight reviewed. Discussion.

MOTION CARRIED UNANIMOUSLY

MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD (WDB) A RESOLUTION 16-52 A RESOLUTION APPROVING THE RELEASE OF A REQUEST FOR PROPOSAL FOR ONE-STOP OPERATOR

Sean Duval call for WDB motion to approve WDB Resolution 16-52

MOTION: Marcus James moved to approve WDB 16-52 approving the release of RFP for One Stop Operator.

SUPPORT: Jeremy Frew

MOTION CARRIED UNANIMOUSLY

- b. SOUTHEAST MICHIGAN CONSORTIUM BOARD RESOLUTION 16-27 RESOLUTION APPROVING ACCEPTANCE OF FUNDS FOR RAPID RESPONSE-CUSTOMER RELATIONSHIP MANAGEMENT IN THE AMOUNT OF \$6,131

KZ Bolton call for a Consortium Board motion to approve CB Resolution 16-27.

MOTION: John Polaczyk moved to approve CB Resolution 16-27 acceptance of funds for Rapid Response-Customer Relationship Management in the amount of \$6,131.

SUPPORT: Julie Games

Bill Sleight reviewed. Discussion.

MOTION APPROVED UNANIMOUSLY

MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-53 A RESOLUTION APPROVING ACCEPTANCE OF FUNDS FOR RAPID RESPONSE-CUSTOMER RELATIONSHIP MANAGEMENT IN THE AMOUNT OF \$6,131

Sean Duval call for a WDB motion to approve WDB Resolution 16-53.

MOTION: Sharon Miller moved to approve WDB Resolution 16-53 approving acceptance of funds for Rapid Response-Customer Relationship Management in the amount of \$6,131.

SUPPORT: Leann Wilt

MOTION CARRIED UNANIMOUSLY

- c. SOUTHEAST MICHIGAN CONSORTIUM BOARD RESOLUTION 16-28 A RESOLUTION APPROVING THE ACCEPTANCE OF FUNDS AND APPROVING THE PLAN FOR THE FY 2017 FOSTER CARE SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP)

KZ Bolton call for a Consortium Board motion to approve CB Resolution 16-28

MOTION: William Green moved to approve CB Resolution 16-28 acceptance of funds and approving the Plan for the FY 2017 Foster Care Summer Youth Employment Program (SYEP)

SUPPORT: Jason Morgan

Bill Sleight reviewed. Discussion.

MOTION CARRIED UNANIMOUSLY

MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD RESOLUTION 16-58 A RESOLUTION APPROVING THE ACCEPTANCE OF FUNDS AND APPROVING THE PLAN FOR THE FY 2017 FOSTER CARE SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP)

Sean Duval call to approve WDB Resolution 16-58.

MOTION: Michelle Mueller moved to approve WDB Resolution 16-58 acceptance of funds and approving the Plan for the FY 2017 Foster Care Summer Youth Employment Program (SYEP).

SUPPORT: Steven Girardin

MOTION CARRIED UNANIMOUSLY

14. Discussion Items (both boards)

- a. Governor's Talent Investment Board (GTIB)
Marcus James provided update on GTIB.
- b. Executive Committee Report-Sean Duval
Sean Duval provided updates.
 - February 1, 2017, Executive Committee Meeting Minutes
 - March 1, 2017, Executive Committee Meeting Minutes.
- c. Talent District Career Council (TDCC)
Next meeting is March 21, 2017. Discussed changes to TDCC State of Michigan may implement.

15. Other Items

- a. Comments from Chair (both boards)

Sean Duval reported on American Center for Mobility.

b. Comments from Director

- Video Created for the Impact Award for Michigan Works! Southeast

16. Public Comment. Public comment offered by KZ Bolton.

Shamar Herron commented.

17. Adjourn Southeast Michigan Consortium Board

KZ Bolton call for motion to adjourn Consortium Board.

MOTION: William Green moved to adjourn.

SUPPORT: Julie Games.

MOTION CARRIED UNANIMOUSLY

18. Adjourn Southeast Michigan Workforce Development Board

Sean Duval call for motion to adjourn the WDB.

MOTION: Marcus James moved to adjourn the Workforce Development Board.

SUPPORT: Deb Polich

MOTION CARRIED UNANIMOUSLY

19. Meeting adjourned at 12:02 pm

Workforce Development Board
 Executive Committee Meeting
 April 11, 2017, 2:00pm – 4:00pm
 Chelsea Comfort Inn, Village Conference Center
 1645 Commerce Park Drive, Chelsea, MI 48118

Present: Rick Currie via conference call
 Sean Duval, Chairperson
 Marcus James, Vice Chairperson
 Lynn Matzen via conference call
 Matthew Sandstrom via conference call

Absent: Donald Germann
 Scott Menzel
 Leann Wilt

Staff: William Sleight, Director
 Shamar Herron, Deputy Director
 Diane Carson, Business Services Coordinator
 Dan Childs, System Administrator
 Dan English, Business Services Coordinator
 Maggie Flaherty, Administrative Services Manager
 LaDena Fredette, Business Services Coordinator

1. Call to order

Sean Duval called the meeting to order at 2:00 pm.

Quorum not present

2. Discussion Items:

a. Strategic Planning Update

i. Staff input

Bill Sleight provided updates on meetings he and Shamar Herron held at each service center with staff regarding the Strategic Plan/Balance Score Card. Reviewed Mission, Vision, Values and Objectives and Vision Elements. Shamar Herron to direct manager's team to recommend strategic plan alignments for agency/BSC

2:15 pm - Quorum present – Matthew Sandstrom joined the meeting

ii. Goals and Action Plans

iii. Plan for Balanced Scorecards (BSC)

b. Committees

Bill Sleight reviewed the draft Workforce Development Board committee responsibilities, priorities 1) Employer Service Committee 2) Talent District Career Council 3) Job Seeker Committee 4) Compliance, Finance, Oversight. Discussion.

c. Fiscal update

Bill Sleight reviewed the Revenue and Expenditure Report. Discussion.

- d. Executive Committee.
Discussed vacancy on the Executive Committee and Executive Committee composition.
- e. RFP/RFQ Review Committees – Compensation System and One-Stop Operator
Bill provided updates. A review committee to evaluate proposals submitted for the RFQ Compensation System. The RFP One-Stop Operator proposals are due April 21st.
Discussion.
- f. State and federal advocacy needs
 - i. Michigan Works! Legislative Day – May 10
May 10th is the Michigan Association Annual Legislative Day in Lansing. The Association coordinates afternoon appointments for staff/board members to meet with the legislators. Planning to meet with Legislators: Staff: Bill Sleight, Shamar Herron; Board Members: Sean Duval, Marcus James, and John Burtka.
 - ii. Federal budget – Bill Sleight provided update.

3. Action Items - Resolutions for Consideration:

- a. Michigan Works! Southeast Workforce Development Board
Executive Committee Resolution 16-60 a Resolution Approving a Contract With Annodyne To Provide Marketing Services For The Southeast Michigan Consortium And Michigan Works! Southeast

Bill Sleight reported four bidders were interviewed by the review team on March 31st. Review team: Sharon Miller, Michelle Mueller, Marcus James, Sean Duval, Nicole Bell, and Bill Sleight. Bill Sleight reviewed the matrix rating scores. Discussion.

Sean Duval call for motion.

MOTION: Marcus James moved to approve contract with Annodyne pending interview with lead Annodyne contact.

SUPPORT: Lynn Matzen

Discussion.

MOTION APPROVED. Abstain: Sean Duval

- b. Michigan Works! Southeast Workforce Development Board
Resolution 16-61 a Resolution Approving A Memorandum Of Understanding (MOU) With The Washtenaw Intermediate School District- Head Start

Bill Sleight reviewed.

Sean Duval call for motion.

MOTION: Lynn Matzen moved to approve WDB Resolution 16-61 approving MOU with the Washtenaw ISD-Head Start.

SUPPORT: Marcus James

MOTION CARRIED UNANIMOUSLY

- c. Michigan Works! Southeast Workforce Development Board
Resolution 16-62 a Resolution Approving FY 2016 WIOA Incumbent Worker Training (IWT) Funds For Precision Tool And Manufacturing In The Amount Of \$6,600
Bill Sleight and LaDena Fredette reviewed.

Sean Duval call for a motion.

MOTION: Marcus James moved to approve WDB Resolution 16-62 approving FY 2016 WIOA IWT funds for Precision Tool and Manufacturing in the amount of \$6,600.

SUPPORT: Richard Currie

Discussion.

MOTION CARRIED UNANIMOUSLY

- d. Michigan Works! Southeast Workforce Development Board Resolution 16-63 a Resolution Approving FY 2016 WIOA Incumbent Worker Training Funds For Brighton NC Machine Corporation In The Amount Of \$47,859_

Bill Sleight and Diane Carson reviewed.

Sean Duval call for a motion.

MOTION: Lynn Matzen moved to approve WDB Resolution IWT for Brighton NC Machine Corporation in the amount of \$47,859

SUPPORT: Marcus James

Discussion.

Sean Duval call to amend the motion.

AMEND MOTION: Marcus James moved to amend motion to reduce amount of award amount to \$28,140

SUPPORT: Richard Currie

Discussion.

MOTION APPROVED AS AMENDED.

4. Other Items

a. Comments from Chair

b. Comments from Director

- Bill and Shamar attended the National Association of Workforce Board Forum in Washington DC March 26– March 28. Bill met with Congressman Tim Walberg; Shamar met with Congresswoman Debbie Dingle. Discussion.
- April 7th Awards Ceremony a success. Discussion.
- Bill reported implementing Memorandum of Understanding (MOUs) per the Workforce Innovation and Opportunity Act (WIOA). Instructions to be issued soon by Talent Investment Agency (TIA) that an Infrastructure Funding Agreements (IFAs) must be executed between the local board and each of the required One-Stop partners to be part an addendum to the MOU. Discussion.
- Partnership updates: Meetings with AARP-Wayne, Jackson and Ingham Counties. Prisoner Re-entry at Washtenaw Service Center with service center staff. Discussion.

5. Public Comment

Sean Duval offered public comment. Public not present.

6. Adjournment

Meeting adjourned at 3:58 p.m.

Workforce Development Board
 Executive Committee Meeting
 May 3, 2017, 2017, 2:00pm – 4:00pm
 Chelsea Comfort Inn, Village Conference Center
 1645 Commerce Park Drive, Chelsea, MI 48118

Present: Sean Duval, Chairperson
 Donald Germann via conference call
 Lynn Matzen
 Scott Menzel via conference call
 Matthew Sandstrom
 Leann Wilt

Absent: Rick Currie
 Marcus James, Vice Chairperson

Staff: William Sleight, Director
 Jim Coutu, Business Services Manager
 Maggie Flaherty, Administrative Services Manager

1. Call to order

Sean Duval, Chairperson called the meeting to order at 2:00 pm

Quorum present

2. Discussion Items

a. RFP One Stop Operator Proposal

Bill Sleight reported one proposal received in response to the RFP One Stop Operator. Discussion.

Sean Duval call for a motion,

MOTION: Lynn Matzen moved to authorize Bill Sleight to negotiate a contract with Thomas P. Miller and Associates regarding their proposal submitted for the One Stop Operator RFP

SUPPORT: Leann Wilt

Discussion.

MOTION CARRIED UNANIMOUSLY

b. SEMCA Fiscal Agent Renewal

Bill Sleight reported the Southeast Michigan Community Alliance (SEMCA) contract for Fiduciary services requires renewal effective July 1, 2017. Bill will meet with SEMCA regarding the contract renewal. The Southeast Michigan Consortium will discuss and take action on the contract renewal during their June 5 meeting. Discussion.

c. Strategic Planning Update

i. Committees

ii. Goals and Action Plans

iii. Plan for Balanced Scorecards

Discussed committee responsibilities. 1) Employer Services 2) Talent District Career Council 3) Job Seeker Services Committee 4) Finance,

Budget and Compliance Committee. Revise the Strategic Intent and definition for the Finance, Budget and Compliance Committee. Committee descriptions and assignments planned for discussion during the May 10 Workforce Development Board meeting. Bill provided update on Balanced Scorecards. Discussion.

- c. Fiscal update
Bill reviewed the Budget and Expenditure Quarter Ending March 31, 2017. Discussion.
- d. Executive Committee vacancies
Discussed Executive Committee vacancy due to Wesley Prater Resignation/Retirement from the board. Discussed structure of the Executive Committee.
- e. Review Committees – Compensation System
Compensation RFQ review committee to discuss proposals received. The amount of the contract per agency purchasing policy allows the Director to negotiate a contract without board approval. Discussion.
- f. State and federal advocacy needs
 - i. Michigan Works! Legislative Day – May 10
Michigan Works! Association has scheduled meeting times with Legislators for board members-John Burtka, Consortium; WDB-Sean Duval, Marcus James, and staff-Bill Sleight, Shamar Herron and Jim Coutu. Discussion.
- g. Federal budget
Bill provided update.

5. Action Items - Resolutions for Consideration:

No Resolutions.

Bill Sleight reported staff is preparing Memorandums of Understanding (MOUs) under separate resolutions for approximately 20 required partners. Bill indicated it is plan to include the MOU on the Consent Agenda for the May 10 Workforce Development Board Meeting. Discussion.

6. Other Items

- a. Comments from Chair
Sean Duval reported on the Youth Impact Program at the University of Michigan. Discussion.
- b. Comments from Director
 - i. The July Executive Committee meeting is on the 5th. The meeting date may be rescheduled due to the July 4th holiday.
 - ii. Michigan Works! Conference
Bill Sleight reported the Michigan Works! Association Annual meeting is September 10-12 at Soaring Eagle. Discussion
 - iii. Updates on programs, state, federal, administration and business services. Discussion

7. Public Comment

Sean Duval offered public comment. No Public Present.

8. Adjournment

Meeting Adjourned at 4:06 p.m.

Workforce Development Board (WDB) Disclosure Report Form

Date of Meeting: March 8, 2017


WDB Member Name, Sector, Company/Institution Name	Agency Affiliations	Source of Funding	Amount	Purpose of Funding	Date of Meeting Minutes Abstention
Jeremiah Hodshire Business Sector Hillsdale Hospital		WIOA Incumbent Worker Training	\$50,000	Business Services	03/8/17

Michigan Works! Southeast

Michigan Works! Agency

Sean Duval

WDB Chair's Name (typed)



WDB Chair's Signature

5-10-17

Date:

Please submit completed form to:
 Workforce Development Agency
 Office of Talent Policy & Planning
 Workforce Development Boards
 E-mail: WDB@michigan.gov