

MINUTES APPROVED ON SEPTEMBER 14, 2016

Michigan Works! Southeast Workforce Development Board

June 8, 2016, 10:00 a.m. – 12:00 noon

Chelsea Comfort Inn, Village Conference Center, 1645 Commerce Park Drive, Chelsea, MI

Southeast Michigan Workforce Development Board Members Present

Leslie Alexander	Inmatech	Washtenaw County
Sean Duval, Chair	Golden Limousine International	Washtenaw County
Jeremy Frew	Jackson College	Jackson County
Donald Germann	County National Bank	Hillsdale County
Steven Girardin	Michigan Rehabilitation Services	Washtenaw County
Jeremiah “JJ” Hodshire	Hillsdale Hospital	Hillsdale County
Timothy Jackson	Livingston Education Service Agency	Livingston County/ Washtenaw County
Marcus James, Vice Chair	StableInc.LLC	Jackson County
Swatee Kulkarni	GDI Infotech, Inc.	Washtenaw County
Lynn Matzen	Matrix Systems LLC	Jackson County
Scott Menzel	Washtenaw County ISD	Washtenaw County
Kevin Oxley	Jackson County ISD	Jackson County
Keith Peters	I Know I Can	Jackson County
Wesley Prater	Huron Valley CLC	Washtenaw County
Matthew Sandstrom	Rustbelt Group	Washtenaw County
Jonathan Younkman (alternate)	Ann Arbor SPARK	Washtenaw County
James Van Doren	Lenawee Now	Lenawee County
Leann Wilt	Venchurs, Inc.	Lenawee County

Southeast Michigan Workforce Development Board Members Absent

Julie Boyce	Key Opportunities, Inc.	Hillsdale County
Mindy Bradish-Orta	Jackson Chamber of Commerce	Jackson County
Richard Currie	Hitachi Automotive Systems	Livingston County
Paul Ganz	DTE Energy	Washtenaw County
Lee Graham	Operating Engineers 324	Livingston County
Steven Hogwood	McDonalds	Jackson County
Leslie Martz	Thai Summit America	Livingston County
Angela Parth	Livingston Family Center	Livingston County
Philip Santer	Ann Arbor Spark	Washtenaw County
Grace Trudell	IBEW 58	Livingston County

Southeast Michigan Workforce Development Board – Alternates – Present

Jonathan Younkman	Ann Arbor Spark	Alternate for Philip Santer
Michelle Mueller	Washtenaw Community College	Alternate for Scott Menzel

Staff

William Sleight	Michigan Works! Southeast
Sarah Hartzler	Michigan Works! Southeast
Shamar Herron	Michigan Works! Southeast
Nicole Bell	Michigan Works! Southeast
Jim Coutu	Michigan Works! Southeast
Maggie Flaherty	Michigan Works! Southeast

Others Present

Colleen Mallory	Michigan Works!
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1. Call to order  
Sean Duval, Chair called the Michigan Works! Southeast Workforce Development Board meeting to order at 10:00 am.
2. Roll Call  
A Quorum Present.
3. Introductions
4. Call to the Public  
Sean Duval call to the Public. Call to the Public. No Public Comment
5. Approval of the Agenda  
Sean Duval call for a motion to approve the Agenda.

MOTION: Wesley Prater moved approve the Agenda

SUPPORT: Scott Menzel

MOTION CARRIED UNANIMOUSLY

6. Approval of Consent Agenda
  - a. May 11, 2016 Joint Meeting of Michigan Works! Southeast Workforce Development Board and Southeast Michigan Consortium Board
  - b. WDB 15-33 Alternate Designee to Sign for Southeast Michigan Workforce Development Board Chair- to sign workforce development plans and modifications on behalf of Workforce Development Board Chair.

Sean Duval call for a motion to approve the Consent Agenda.

MOTION: Scott Menzel moved to approve the Consent Agenda.

SUPPORT: Jeremiah JJ Hodshire

MOTION CARRIED UNANIMOUSLY

7. Resolutions for Consideration of the Workforce Development Board
  - a. WDB 15-27 WIOA Regional and Local Plans  
Bill Sleight provided review.  
Sean Duval call for a motion to approve WDB Resolution 15-27.

MOTION: Marcus James moved to approve WDB Resolution 15-27 submission of the FY 2016-FY 2019 WIOA Regional and Local Plans

SUPPORT: Wesley Prater

Discussion.

MOTION CARRIED UNANIMOUSLY

- b. WDB 15-28 Employer Contract Policy

Bill Sleight provided review.

Sean Duval call for a motion to approve WDB Resolution 15-28

MOTION: Leann Wilt moved to approve WDB Resolution 15-28 requesting The Employer Contract Policy for use in the Southeast Michigan Consortium

SUPPORT: Jeremiah JJ Hodshire

Discussion.

MOTION CARRIED UNANIMOUSLY

c. WDB 15-29 Information Technology (IT) Policy

Bill Sleight provided review.

Sean Duval call for a motion to approve WDB Resolution 15-29

MOTION: Scott Menzel moved to approve WDB Resolution 15-29 requesting approval of the Employer Contract Policy for use in the Southeast Michigan Consortium

SUPPORT: Donald Germann

Discussion.

MOTION CARRIED UNANIMOUSLY

d. WDB 15-30 Monitoring Policy

Bill Sleight provided review.

Sean Duval call for a motion to approve WDB Resolution 15-30

MOTION: Marcus James moved to approve WDB Resolution 15-30 requesting approval of the monitoring policy for use in the Southeast Michigan Consortium.

SUPPORT: Kevin Oxley

Discussion.

MOTION CARRIED UNANIMOUSLY

e. WDB 15-31 Social Media Policy

Bill Sleight provided review.

Sean Duval call for a motion to approve WDB Resolution 15-31

MOTION: Swatee Kulkarni move to approve WDB Resolution 15-31

A resolution requesting approval of the Social Media Policy for use in the Southeast Michigan Consortium

SUPPORT: Wesley Prater

Discussion.

MOTION CARRIED UNANIMOUSLY

f. WDB 15-32 WIOA Training Policy

Bill Sleight provided review.

Sean Duval call for a motion to approve WDB Resolution 15-32

MOTION: Tim Jackson moved to approve WDB Resolution 15-32 requesting approval of the draft WIOA Training Policy for use in the Southeast Michigan Consortium

SUPPORT: Marcus James

Discussion.

MOTION CARRIED UNANIMOUSLY

g. WDB 15-34 Support Service Policy

Bill Sleight provided review.

Sean Duval call for a motion to approve WDB Resolution 15-34

MOTION: Jeremy Frew moved to approve WDB Resolution 15-34 requesting approval of the draft Support Service Policy for use by Michigan Works! Southeast

SUPPORT: Wesley Prater

Discussion.

MOTION CARRIED UNANIMOUSLY

h. WDB 15-35 Incumbent Worker Request – Datapak Services, Inc.

Bill Sleight provided review.

Sean Duval call for a motion to approve WDB Resolution 15-35

MOTION: Keith Peters moved to approve WDB Resolution 15-35 the FY 2015 WIOA Incumbent Worker Training Funds for DATAPAK Services in the amount of \$18,500

SUPPORT: Kevin Oxley  
 Discussion.  
 MOTION CARRIED UNANIMOUSLY

i. WDB 15-36 Modification to Washtenaw Community College Employment Services Contract  
 Bill Sleight provided review.  
 Sean Duval call for a motion to approve WDB Resolution 15-36  
 MOTION: Scott Menzel moved to approve WDB Resolution 15-36 the modification of the Employment Services Contract service provider contract with Washtenaw Community College to add staff to meet merit staffing requirements in the agency.  
 SUPPORT: Wesley Prater  
 Discussion.  
 MOTION CARRIED UNANIMOUSLY

8. Presentation: Mi Bright Future  
 – Laura Hoehn – Livingston Educational Service Agency. Discussion.

9. Discussion Items

- a. Governor’s Talent Investment Board (GTIB) Update  
 – Marcus James reported on the GTIB Seven Committee Action Plans. Next GTIB meeting is June 20<sup>th</sup>.
- b. Executive Committee Report
- c. – Sean Duval provide updates in regards to Executive Committee Meeting minutes:
  - Michigan Works! Southeast Workforce Development Board Transitional Executive Committee and Consortium Board Joint Meeting Minutes of June 1, 2016
  - Michigan Works! Southeast Workforce Development Board Transitional Executive Committee Meeting Minutes of May 18, 2016
- d. Talent District Career Council Update (TDCC)  
 -Kevin Oxley provided update on 61(B) CTE Early/Middle College Strategic Plan Update
- e. Chair Update – Sean Duval
- f. Director Update – Bill Sleight

10. Other Items

- a. Resignation from Workforce Development Board  
 Leslie Martz, HR Manager, Thai Summit America.  
 Bill Sleight reviewed Leslie Martz resignation letter from the Workforce Development Board.

Sean Duval call to accept with regrets Leslie Martz resignation from the Workforce Development Board.

MOTION: Moved by Marcus James to accept with regrets Leslie Martz resignation from the Workforce Development Board.

SUPPORT: Leann Wilt  
 Discussion.

MOTION CARRIED UNANIMOUSLY

11. Adjourn

Sean Duval call for motion to adjourn the meeting.

MOTION: Matthew Sandstrom moved to adjourn the meeting.

SUPPORT: Wesley Prater

MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 11:42 am.

Michigan Works! Southeast Michigan Workforce Development Board  
 Transitional Executive Committee Meeting  
 June 8, 2016 – 9:00 a.m.

Chelsea Comfort Inn & Village Conference Center, 1645 Commerce Park Drive, Chelsea

Present:	Sean Duval, Chair	Washtenaw County
	Donald Germann	Hillsdale County
	Marcus James, Vice Chair	Jackson County
	Lynn Matzen	Jackson County
	Scott Menzel	Washtenaw County
	Wesley Prater	Washtenaw County
	Leann Wilt	Lenawee County
Absent:	Richard Currie	Livingston County
	Matthew Sandstrom	Washtenaw County

1. Call to Order

Sean Duval, Chair called the meeting to order at 9:00 a.m.

2. Roll Call

Quorum Present

3. Call to the Public

Sean Duval call to the Public. No Public Comment.

4. Approval of Agenda

Sean Duval call for motion to approve the Agenda.

MOTION: Wesley Prater moved to approve the Agenda.

SUPPORT: Scott Menzel

MOTION CARRIED UNANIMOUSLY

5. Report of the Compensation Committee

Review of committee's recommendation regarding Director's compensation.

Discussion.

Sean Duval call for motion to approve Director's compensation.

MOTION: Marcus James moved to approve the recommendation for the Director's compensation.

SUPPORT: Lynn Matzen

MOTION APPROVED UNANIMOUSLY

6. Other Items

Bill Sleight provided updates on transition and organization chart. Discussion

## 7. Adjourn

Sean Duval Call for motion to adjourn the meeting.

MOTION: Wesley Prater moved to adjourn the meeting.

SUPPORT: Scott Menzel

The meeting adjourned at 9:50 a.m.

Michigan Works! Southeast Workforce Development Board  
 Transitional Executive Committee Meeting Minutes  
 July 6, 2016, 2:00 – 3:30 p.m., 21 Care Drive (conference call)  
 Hillsdale, MI

Present:	Rick Currie	Livingston County	via conference call
	Donald Germann	Hillsdale County	via conference call
	Sean Duval, Chair	Washtenaw County	via conference call at 2:20 p.m.
	Marcus James, Vice Chair	Jackson County	via conference call
	Wesley Prater	Washtenaw County	via conference call
Absent:	Lynn Matzen	Jackson County	
	Scott Menzel	Washtenaw County	
	Matthew Sandstrom	Washtenaw County	
	Leann Wilt	Lenawee County	
Staff:	Bill Sleight	Director	
	Shamar Herron	Deputy Director	via conference call
	Maggie Flaherty	Administrative Services Manager	

## 1. Call to order

Vice Chair Marcus James called the meeting to order at 2:00pm.

## 2. Discussion Items

- a. Transition update
- b. Bill Sleight provided update regarding transition.  
 Updates included HR staff resignation: program services manager filling interim HR duties;  
 -Meeting with King Media for final branding recommendations on July 25th;  
 -Prima Civitas is near completion; David Shevrin presenting wrap-up report at July 20<sup>th</sup> meeting;  
 -Management Team Meeting scheduled July 7th on-going bi-monthly meetings scheduled;  
 -Updates on Fiscal SEMCA  
 -Update on Washtenaw Community College regards to Employment Service Contractor
- c. Strategic Planning  
 Bill Sleight reported on the board Strategic Planning RFP. Time frame: July-Approve RFP release; August-RFP release; early September-Review proposals and select organization; late October/November-convene Board Strategic Session.
- d. Update on Board Committees  
 Bill Sleight reported on board committee charters. Committee to include participation by board members and staff. Discussion.
- d. Update on Contracting vs. Direct Services  
 Review at July 20<sup>th</sup> meeting. Discussion.

3. Action Items  
Resolutions for Consideration

a. MICHIGAN WORKS! SOUTHEAST MICHIGAN WORKFORCE  
DEVELOPMENT BOARD RESOLUTION 16-01

WDB RESOLUTION 16-01 APPROVING FY 2015 WIOA INCUMBENT  
WORKER TRAINING FUNDS FOR FULL SPECTRUM SOLUTIONS IN THE  
AMOUNT OF \$11,000

Bill Sleight reviewed Full Spectrum Solutions Incumbent Worker Training  
Program Grant Application.

-Review of Proposal;  
-Scoring Summary rated;  
Discussion.

Marcus James call for motion to approve WDB Resolution 16-01

MOTION: Wesley Prater moved to approve WDB Resolution 16-01 approving  
WIOA Incumbent Worker Training Funds for Full Spectrum in the amount of  
\$11,000.

SUPPORT: Rick Currie  
Discussion.

MOTION CARRIED UNANIMOUSLY

4. Other Items

- a. Comments from Chair  
Follow-up discussion on Charter Committees
- b. Comments from Director

5. Public Comment

Marcus James offered public comment. No public comment.

Additional discussion regarding board committees and board Strategic Planning RFP.

6. Adjournment

Marcus James call to adjourn meeting.

MOTION: Wesley Prater moved to adjourn the meeting.

SUPPORT: Rick Currie

MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 2:42 pm.

Michigan Works! Southeast Workforce Development Board  
 Transitional Executive Committee Meeting Minutes  
 July 20, 2016, 2:00 p.m. – 3:30 p.m.  
 Chelsea Comfort Inn, Village Conference Center  
 1645 Commerce Park Drive, Chelsea, MI

Present:	Rick Currie	Livingston County	via conference call
	Sean Duval, Chair	Washtenaw County	
	Donald Germann	Hillsdale County	via conference call
	Marcus James	Jackson County	
	Lynn Matzen	Jackson County	via conference call
	Wesley Prater	Washtenaw County	
	Matthew Sandstrom	Washtenaw County	via conference call
	Leann Wilt	Lenawee County	
Absent:	Scott Menzel	Washtenaw County	
Staff:	Bill Sleight	Director	
	Shamar Herron	Deputy Director	
	Maggie Flaherty	Administrative Services Manager	

Others Present: David Shevrin, New Perspectives Group

1. Call to order

Sean Duval, Chair, called the meeting to order at 2:00 pm

Roll Call – Quorum Present

2. Discussion Items:

i. Project Management Report – David Shevrin

David Shevrin provided a Project Management Wrap-Up Report. Discussion.

ii. Workforce Development Board Committee Charters – Sean Duval

Sean Duval reviewed the draft list of Workforce Development Board Committee Charters with definitions. Discussion. Comment. Ensure open meetings act compliance for committees. Shall seek attorney review.

Recommended Committee Charters with Executive Committee Member as Lead  
 -Business Services – Rick Currie (includes Marking/Outreach)

-Job Seekers Committee – Marcus James (includes One-Stop Career Center and Disability/Barrier)

-Educational Partnership and Youth Investment Council- (TDCC) Scott Menzel



-Finance Committee – Lynn Matzen

iii. Contracting vs. Direct Service

Bill Sleight reviewed Analysis of Current Cost for Contracted Services Report. Discussion.

Marcus James and Matt Sandstrom to take lead to provide special committee review and report regarding recommendations for Contracting vs. Direct Service.

3. Action Items - Resolutions for Consideration

- a. WDB 16-02 A RESOLUTION REQUESTING APPROVAL OF THE MODIFICATIONS FOR THE WIOA PROGRAM AND TRAINING, EMPLOYER CONTRACT AND MONITORING POLICIES

Bill Sleight reviewed the resolution policy that include minor revisions to the policies previously approved. Discussion.

Sean Duval call for motion to approve WDB Resolution 16-02.

MOTION: Wesley Prater moved to approve WDB 16-02 Resolution requesting approval of the modifications for the WIOA Program and Training Policy, Employer Contract Policy and Monitoring Policy.

SUPPORT: Leann Wilt

MOTION CARRIED UNANIMOUSLY

- b. WDB 16-03 A RESOLUTION APPROVING THE SIGNATURE OF THE CHAIRPERSON ON THE REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM GRANT APPLICATION

Bill Sleight reviewed the resolution policy to request accepting the funding and approving the plan for the FY 2016 RESEA program.

Sean Duval call for motion to approve WDB Resolution 16-03

MOTION: Marcus James moved to approve WDB 16-03 Resolution approving the Signature of the Chairperson on the Reemployment Services and Eligibility Assessment (RESEA) Program Grant Application.

SUPPORT: Leann Wilt

Discussion.

MOTION CARRIED UNANIMOUSLY

- c. WDB 16-04 A RESOLUTION AUTHORIZING RELEASE OF RFP FOR STRATEGIC PLANNING SERVICES

Bill Sleight reviewed the resolution to authorize the release of RFP for Strategic Planning Services. Discussion.

Sean Duval call for motion to approve WDB Resolution 16-04 authorizing release of RFP

for Strategic Planning Services.

MOTION: Leann Wilt moved to approve WDB Resolution 16-04 authorizing release of RFP for Strategic Planning Services.

SUPPORT: Wesley Prater

Discussion.

MOTION CARRIED UNANIMOUSLY

4. Other Items

i. Comments from Chair

Sean Duval recommends scheduled Executive Committee meetings on the first Wednesday of each month (in person) a time change to 2:00pm to 4:00pm (from 3:30pm). Members have not been able to participate fully in meetings beyond 3:30 pm due to a prior commitment. The third Wednesday each month conference call Executive Committee meeting time is 2:00pm to 3:00pm.

ii. Comments from Director

WJR Radio show during the morning Paul W Smith show celebrating Washtenaw Community College 50 Years. Sean and Bill live on air with Paul W Smith on July 18<sup>th</sup>.

iii. Review of 2017 Workforce Development Board Meeting Schedule

5. Public Comment

Sean Duval offered Public Comment. No Public Comment

6. Adjournment

Sean Duval call to adjourn the meeting.

MOTION: Wesley Prater moved to adjourn the meeting.

SUPPORT: Leann Wilt

MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 3:45 pm

Michigan Works! Southeast Workforce Development Board Transitional  
 Transitional Executive Committee Meeting  
 August 3, 2:00 p.m. –4:00 p.m.  
 Chelsea Comfort Inn, Village Conference Center 1645 Commerce Park Drive, Chelsea, MI 48118

Present:	Sean Duval, Chair	Washtenaw County
	Donald Germann	Hillsdale County
	Marcus James	Jackson County
	Lynn Matzen	Jackson County
	Scott Menzel	Washtenaw County
	Wesley Prater	Washtenaw County
	Matt Sandstrom	Washtenaw County
	Leann Wilt	Lenawee County
Absent:	Richard Currie	Livingston County
Staff:	Bill Sleight, Director	
	Maggie Flaherty, Administrative Services Manager	

1. Call to order  
 Sean Duval, Chair called the meeting to order at 2:00pm.  
 A Quorum present.
2. Discussion Items:
  - King Media Branding Strategies Report  
 Bill Sleight reviewed the final report. Discussion.
  - Program Year (PY) 2016 Budget  
 Bill Sleight reviewed the PY 16 Budget. Discussion.
  - Review of Strategic Plan RFP  
 Bill Sleight reviewed the RFP Strategic Planning document.  
 Discussion. Comments: Revise Under Project Scope. Revise submittal date for a proposal.
  - Workforce Development Board Committee Charters  
 Sean Duval provided updates on Committee Charters. Executive Committee member Leads connecting with board members to develop charters for the committees.
  - 2017 Meeting Schedule for Workforce Development Board  
 Bill Sleight reviewed Meeting Schedule. Discussion. Resolution for approval by full board at September 14<sup>th</sup> meeting
3. Contracting vs. Direct Service  
 Marcus James and Matthew Sandstrom to lead special committee for recommendation and full board approval. Prompt decision is required for effective transition.
4. Action Items - Resolutions for Consideration - None
5. Other Items
  - Comments from Chair

- Comments from Director  
Bill Sleight provided update on the USDOL America's Promise Grant meetings he attended with regards to FANUC, Rochester Hills. Discussion.
6. Public Comment  
Sean Duval offered public comment. No Public Comment
  7. Adjournment  
Sean Duval call for motion to adjourn meeting.  
MOTION: Wesley Prater  
SUPPORT: Scott Menzel  
MOTION CARRIED UNANIMOUSLY

Meeting Adjourned at 3:55 pm

Michigan Works! Southeast Workforce Development Board  
Transitional Executive Committee

September 7, 2016, 2:00 p.m. – 4:00 p.m.

Chelsea Comfort Inn, Village Conference Center 1645 Commerce Park Drive, Chelsea, MI 48118

Present:	Richard Currie Sean Duval, Chair Marcus James Lynn Matzen Scott Menzel Matt Sandstrom Leann Wilt	Livingston County (via conference call) Washtenaw County Jackson County Jackson County Washtenaw County Washtenaw County Lenawee County
Absent:	Donald Germann Wesley Prater	Hillsdale County Washtenaw County
Staff:	Bill Sleight, Director Shamar Herron, Deputy Director Dan Childs, System Administrator Maggie Flaherty, Administrative Services Manager	

- 1) Call to Order  
Sean Duval called the meeting to order at 2:00 p.m.

A Quorum Present.

- 2) Discussion Items:
    - a) Workforce Development Board Committee Charters  
Bill Sleight provided updates on Committee Charters. Discussion.
    - b) Contracting vs. Direct Service  
Reviewed the report from the Michigan Works! Southeast WDB special committee formed to conduct an analysis of contracted and direct service models for Michigan Works! Southeast. Discussion.
- Sean Duval call for a motion.

MOTION: Lynn Matzen moved to recommend approving the special committee recommendation:

- (1) All contracts expire December 31, 2016. The committee is recommending Michigan Works! Southeast issue RFPs, but only for the following services: Wagner-Peyser Employment Services and Trade Adjustment Assistance

programs; Specialized in-school youth programs offered in school settings or with youth-serving organizations, and employment services for refugees and those with whom English is a second language.

- (2) The committee does not recommend the contracts for Workforce Innovation and Opportunity Act (WIOA), Adult, Youth and Dislocated Worker and PATH and Food Service and Food Employment be extended at this time. Instead, the committee suggests communicating this outcome to the contractors and working to secure incumbent workers into Michigan Works! Southeast staff positions. Hiring a full-time HR position may be a logical first step toward this end. Moving forward, the committee recommends Bill Sleight create an implementation schedule to support the transition.

SUPPORT: Scott Menzel

Discussion.

MOTION CARRIED UNANIMOUSLY

- c) Strategic Planning RFP  
Bill Sleight provided update on the proposals received for the Strategic Planning RFP. Five firms were selected as finalists (received 13 applications). Interviews scheduled on September 9 and September 12. Discussion.
- d) Food Assistance Employment and Training Program.  
Bill Sleight provided an update on the Food Assistance and Training Program for Washtenaw County. Discussion.
- e) Economic Development/Business Services RFP  
Bill Sleight provided update on current contracts. Discussion.
- 3) Consent Agenda Items – Resolutions for Consideration
  - a) 16-05 WDB RESOLUTION APPROVING THE MODIFICATION OF THE SERVICE PROVIDER CONTRACT WITH JEWISH FAMILY SERVICES
  - b) 16-06 WDB RESOLUTION AUTHORIZING RELEASE OF A REQUEST FOR PROPOSALS FOR REFUGEE AND ESL SERVICES
  - c) 16-7 WDB RESOLUTION AUTHORIZING RELEASE OF AN REQUEST FOR PROPOSALS FOR WAGNER-PEYSER EMPLOYMENT SERVICES / TRADE ADJUSTMENT ASSISTANCE SERVICES
  - d) 16-08 WDB RESOLUTION AUTHORIZING RELEASE OF AN RFP FOR SPECIALIZED YOUTH SERVICES
  - e) 16-09 RESOLUTION AUTHORIZING RELEASE OF AN RFP FOR SPECIALIZED BUSINESS SERVICES
  - f) 16-10 RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING REQUEST FOR WORK SKILLS CORPORATION
  - g) 16-11 RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH JACKSON COLLEGE
  - h) 16-12 RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH LENAWEE TRANSPORTATION
  - i) 16-13 RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH WASHTENAW COMMUNITY COLLEGE
  - j) 16-14 RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH COMMUNITY ACTION AGENCY FOR JACKSON, LENAWEE AND HILLSDALE COUNTIES
  - k) 16-15 RESOLUTION APPROVING THE FISCAL YEAR 2017 PARTNERSHIP, ACCOUNTABILITY, TRAINING AND HOPE (PATH) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS IN THE SOUTHEAST MICHIGAN CONSORTIUM
  - l) 16-16 RESOLUTION APPROVING THE FISCAL YEAR 2017 FOOD ASSISTANCE

EMPLOYMENT & TRAINING (FAE&T) PLAN FOR ABLE BODIED ADULTS  
WITHOUT DEPENDENTS

- m) 16-17 RESOLUTION APPROVING THE CALENDAR YEAR 2017 MEETING  
SCHEDULE FOR THE MICHIGAN WORKS! SOUTHEAST WORKFORCE  
DEVELOPMENT BOARD

Sean Duval call for motion to approve the Consent Agenda.

MOTION: Scott Menzel moved to approve the Consent Agenda and pull from the Consent Agenda Resolution Items: WDB Resolution 16-12, WDB Resolution 16-14, and WDB Resolution 16-17 for additional discussion and action.

SUPPORT: Marcus James.

MOTION CARRIED UNANIMOUSLY

WDB Resolution 16-12. Sean Duval call for motion to approve WDB Resolution 16-12 approving a Memorandum of Understanding with Lenawee Transportation

MOTION: Richard Currie moved to approve WDB Resolution 16-12 Memorandum of Understanding with Lenawee Transportation pending documenting under section Michigan Works! Southeast will: (third bullet) “van operating costs” add “not to exceed \$\_\_\_\_ amount”. Discussion.

SUPPORT: Marcus James

MOTION APPROVED UNANIMOUSLY

WDB Resolution 16-14. Sean Duval call for motion to approve WDB Resolution 16-14 approving a Memorandum of Understanding with Community Action agency for Jackson, Lenawee and Hillsdale counties

MOTION: Scott Menzel moved to approve WDB Resolution 16-14 Memorandum of Understanding with Community Action agency for Jackson, Lenawee and Hillsdale counties.

SUPPORT: Marcus James

Discussion.

MOTION CARRIED UNANIMOUSLY

WDB Resolution 16-17. Sean Duval call for motion to approve WDB Resolution 16-17 The Calendar Year 2017 Meeting Schedule for the Michigan Works! Southeast Workforce Development Board.

MOTION: Matthew Sandstrom moved to approve WDB Resolution 16-17 The Calendar Year 2017 Meeting Schedule for the Michigan Works! Southeast Workforce Development Board.

SUPPORT: Marcus James.

Discussion. Recommend removing July 12, 2017 meeting date. Comment. Remove date due to lack of quorum during months of July and August.

MOTION: Matthew Sandstrom moved to Amend Motion to remove July 12, 2017 meeting date.

SUPPORT: Marcus James

MOTION CARRIED UNANIMOUSLY AS AMENDED

4) Other Items – Discussion regarding follow-up outreach and branding.

5) Comments from Chair

6) Comments from Director

Bill Sleight provided updates on newly today’s newly launched website. Discussion.

7) Resignation from Workforce Development Board - Timothy Jackson,

Sean Duval call for motion to accept with regrets resignation of Timothy Jackson from the Workforce Development Board.

MOTION: Lynn Matzen moved to accept with regrets Timothy Jackson resignation from the Workforce Development Board.

SUPPORT: Marcus James

Discussion

MOTION CARRIED UNANIMOUSLY

8) Public Comment

Sean Duval offered Public Comment. No Public Comment.

9) Adjournment

Sean Duval call for motion to adjourn the meeting.

MOTION: Scott Menzel moved to adjourn the meeting.

SUPPORT: Richard Currie.

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 4:00 p.m.