

Jackson Service Center

209 E. Washington Ave. Suite 100
Jackson, MI 49201
517-841-5627



March 2019

Monday	Tuesday	Wednesday	Thursday	Friday
--------	---------	-----------	----------	--------

				1 TABE Testing 9 – 12:30 pm
4 TABE Testing 1 – 4:30 pm	5 Employability Skills 9 – 12 pm Interview To Impress 1 – 4 pm	6 Desk Time 8 – 12 pm Resume Strategies 1 – 4:30 pm	7 WORD That WORKS! 9 – 12 pm Internet Job Search 1 – 4:30 pm	8 TABE Testing 9 – 12:30 pm
11 TABE Testing 1 – 4:30 pm	12 Interview to Impress 9 – 12 pm Employability Skills 1 – 4 pm	13 Desk Time 8 – 12 pm Resume Strategies 1 – 4:30 pm	14 Job Apps. Cover Letters & References 1 – 4:30 pm	15 TABE Testing 9 – 12:30 pm
18 TABE Testing 1 – 4:30 pm	19 Excel Basics 9 – 12 pm Internet Job Search 1 – 4:30 pm	20 Desk Time 8 – 12 pm Interview To Impress 1 – 4:30 pm	21 Resume Strategies 1 – 4:30 pm	22 TABE Testing 9 – 12:30 pm
25 TABE Testing 1 – 4:30 pm	26 Interview to Impress 9 -12 pm Employability Skills 1 – 4 pm	27 Desk Time 8 – 12 pm Resume Strategies 1 – 4:30 pm	28 Job Apps. Cover Letters & References 1 – 4:30 pm	29 TABE Testing 9 – 12:30 pm

Visit www.mwse.org to reserve your spot

All workshops are free of charge | All items are subject to change