Lenawee Service Center

1040 S. Winter Street Ste. 1014 Adrian, MI 49221 517-266-5627



July 2019

| Monday | Tuesday | Wednesday | Thursday | Friday |
|----------------------------------|--|--|--|---|
|] TABE 1 – 4:30 pm | 2 Computer CrashCourse 1 – 4 pm | 3 RESEA 9 – 11:30 am Word that Works! 10:30 – 11:30am | 4 Service Center Closed | 5 Résumé Strategies 9 am – 12 pm |
| 8 TABE 1 – 4:30 pm | 9 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Excel Basics 2 – 3:30 pm | 10 RESEA 12:30 – 3pm Job Apps, Cover Letters & References 2 – 3 pm | 11 Service Center Closed | 12 Interview to Impress 9 – 11:30 am |
| 15 TABE 1 – 4:30 pm | 16Adult Education 8:30 am - 12 pmMM - Financial Stability 10 am - 12 pmRésumé Strategies 1 - 4 pm | 17 Career Success 10 am – 3 pm (includes ½ -hour lunch on your own) | 18 Adult Education 8:30 am – 12 pm RESEA 2 – 4:30 pm Word that Works! 3:30 – 4:30 pm | 19 Explore Careers 9 – 11 am MM – Budgeting Basics 10 am – 12 pm |
| 22 TABE 1 – 4:30 pm | 23 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Internet Job Search 1 – 4 pm | 24 Résumé Strategies 9 am – 12 pm | 25 Adult Education 8:30 am – 12 pm | 26 RESEA 9 – 11:30 am Job Apps, Cover Letters & References 10:30 – 11:30 am |
| 29 TABE 1 – 4:30 pm | 30 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Interview to Impress 1 – 3:30 pm | 31 Computer CrashCourse @ Adrian District Library 2 – 4:30 pm | | |

All workshops are free of charge | All items are subject to change

Michigan Works! Southeast is an Equal Opportunity Employer/Program | Auxiliary aids and other accommodations are available upon request to individuals with disabilities | Supported by the State of Michigan | Proud Partner of the American Job Center Network | Michigan Relay dial 7-1-1 | Toll-free telephone number 1-800-285-WORK (9675)