

# Lenawee Service Center

1040 S. Winter Street Ste. 1014  
Adrian, MI 49221  
517-266-5627



## December 2019

Monday	Tuesday	Wednesday	Thursday	Friday
2	3 <b>Adult Education</b> 8:30 am – 12 pm <b>TABE</b> 1 – 4:30 pm	4 <b>STAR</b> 10 – 11:30 am <b>Interview to Impress</b> 1 – 3:30 pm	5 <b>Adult Education</b> 8:30 am – 12 pm <b>RESEA</b> 1 – 3:30 pm <b>Word that Works!</b> 2:30 – 3:30 pm	6 <b>Résumé Strategies</b> 9 – 12 pm
9 <b>Excel Basics</b> 9 – 10:30 am <b>TABE</b> 1 – 4:30 pm	10 <b>Adult Education</b> 8:30 am – 12 pm <b>Résumé Strategies</b> 1 – 4 pm	11 <b>STAR</b> 10 – 11:30 am <b>RESEA</b> 1 – 3:30 pm <b>Job Apps, Cover Letters &amp; References</b> 2:30 – 3:30 pm	12 <b>Adult Education</b> 8:30 am – 12 pm <b>Career Success</b> 10 am – 3 pm <i>(includes ½ -hour lunch on your own)</i>	13 Service Center Closed
16 <b>MM – Budgeting Basics</b> 10 am – 12 pm <b>TABE</b> 1 – 4:30 pm	17 <b>Adult Education</b> 8:30 am – 12 pm <b>Interview to Impress</b> 1 – 3:30 pm	18 <b>STAR</b> 10 – 11:30 am <b>Résumé Strategies</b> 1 – 4 pm	19 <b>Adult Education</b> 8:30 am – 12 pm <b>RESEA</b> 9 – 11:30 am <b>Job Apps, Cover Letters &amp; References</b> 10:30 – 11:30 am	20
23 <b>RESEA</b> 9 – 11:30 am <b>TABE</b> 1 – 4:30 pm	24 Service Center Closed	25 Service Center Closed	26	27
30	31 Service Center Closed			

Visit [www.mwse.org](http://www.mwse.org) to reserve your spot

**All workshops are free of charge | All items are subject to change**