Lenawee Service Center

1040 S. Winter Street Ste. 1014 Adrian, MI 49221 517-266-5627



March 2020

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|--|--|---|--|
| 2 TABE 1 – 4:30 pm | 3 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Explore Careers 2 – 4 pm | 4 Résumé Strategies 9 am – 12 pm | 5 Adult Education 8:30 am – 12 pm Computer CrashCourse 1 – 4 pm | 6 RESEA 9 – 11:30 am Job Apps, Cover Letters & References 10:30 – 11:30 am |
| 9 TABE 1 – 4:30 pm | 10 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Résumé Strategies 1 – 4 pm | 11 Interview to Impress 1 – 3:30 pm | 12 Adult Education 8:30 am – 12 pm STAR 1 – 1:30 pm Job Club 1:30 – 3 pm | 13 RESEA 9 – 11:30 am Word that Works! 10:30 – 11:30 am |
| 16 Excel Basics 9 – 10:30 am TABE 1 – 4:30 pm | 17 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Résumé Strategies 1 – 4 pm | 18 Career Success 9 am – 2 pm (includes ½ -hour lunch on your own) | 19 Adult Education 8:30 am - 12 pm RESEA 2 - 4:30 pm Job Apps, Cover Letters & References 3:30 - 4:30 pm | 20 |
| 23 TABE 1 – 4:30 pm | 24 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Interview to Impress 1 – 3:30 pm | 25 Résumé Strategies 9 am – 12 pm RESEA 2 – 4:30 pm Word that Works! 3:30 – 4:30 pm | 26 Adult Education 8:30 am – 12 pm STAR 1 – 1:30 pm Job Club 1:30 – 3 pm | 27 Internet Job Search 9 – 11:30 am |
| 30 TABE 1 – 4:30 pm | 31 MM – Financial Stability 10 am – 12 pm Résumé Strategies 1 – 4 pm | | | |

Visit www.mwse.org to reserve your spot

All items are subject to change | Green font shows workshop specific to this location | "MM" = Money Management

Michigan Works! Southeast is an Equal Opportunity Employer/Program | Auxiliary aids and other accommodations are available upon request to individuals with disabilities | Supported by the State of Michigan | Paid for with State / Federal Funds | Proud Partner of the American Job Center Network | Toll-free telephone number 1-800-285-WORK (9675) | TTY: 7-1-1