Lenawee Service Center

1040 S. Winter Street Ste. 1014 Adrian, MI 49221 517-266-5627



## March 2020

Monday	Tuesday	Wednesday	Thursday	Friday
2 <b>TABE</b> 1 – 4:30 pm	3 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Explore Careers 2 – 4 pm	4 <b>Résumé Strategies</b> 9 am – 12 pm	5 Adult Education 8:30 am – 12 pm Computer CrashCourse 1 – 4 pm	6 <b>RESEA</b> 9 – 11:30 am <b>Job Apps, Cover Letters</b> <b>&amp; References</b> 10:30 – 11:30 am
9 <b>TABE</b> 1 – 4:30 pm	10 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Résumé Strategies 1 – 4 pm	11 Interview to Impress 1 – 3:30 pm	12 Adult Education 8:30 am – 12 pm STAR 1 – 1:30 pm Job Club 1:30 – 3 pm	13 <b>RESEA</b> 9 – 11:30 am <b>Word that Works!</b> 10:30 – 11:30 am
16 <b>Excel Basics</b> 9 – 10:30 am <b>TABE</b> 1 – 4:30 pm	17 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Résumé Strategies 1 – 4 pm	18 Career Success 9 am – 2 pm (includes ½ -hour lunch on your own)	19 Adult Education 8:30 am - 12 pm RESEA 2 - 4:30 pm Job Apps, Cover Letters & References 3:30 - 4:30 pm	20
23 <b>TABE</b> 1 – 4:30 pm	24 Adult Education 8:30 am – 12 pm MM – Financial Stability 10 am – 12 pm Interview to Impress 1 – 3:30 pm	25 <b>Résumé Strategies</b> 9 am – 12 pm <b>RESEA</b> 2 – 4:30 pm <b>Word that Works!</b> 3:30 – 4:30 pm	26 Adult Education 8:30 am – 12 pm STAR 1 – 1:30 pm Job Club 1:30 – 3 pm	27 Internet Job Search 9 – 11:30 am
30 <b>TABE</b> 1 – 4:30 pm	31 MM – Financial Stability 10 am – 12 pm Résumé Strategies 1 – 4 pm			

## Visit www.mwse.org to reserve your spot

## All items are subject to change | Green font shows workshop specific to this location | "MM" = Money Management

Michigan Works! Southeast is an Equal Opportunity Employer/Program | Auxiliary aids and other accommodations are available upon request to individuals with disabilities | Supported by the State of Michigan | Paid for with State / Federal Funds | Proud Partner of the American Job Center Network | Toll-free telephone number 1-800-285-WORK (9675) | TTY: 7-1-1