

MINUTES APPROVED ON MARCH 10, 2021

Michigan Works! Southeast Workforce Development Board Meeting Minutes
January 13, 2021, 10:00 a.m. – 12:00 noon - Via Zoom

Michigan Works! Southeast Workforce Development Board of Directors Present

Shantalita Bailey	Michigan Rehabilitation Services, DHHS	
Maria Birkett	Wacker Chemical Corporation	
Rich Chang	NewFoundry	
Sean Duval	Golden Limousine International	
Lee Graham	Operating Engineers 324	
Craig Hatch	Jackson County Chamber of Commerce	
James Hogan	Thai Summit	
Marcus James, Chair	StableInc LLC	
Molly Lumpert-Coy	DTE Energy	
Tina Matz	Jackson College	alternate for Jeremy Frew
Sharon Miller, Vice Chair	Consumers Energy	
Kevin Oxley	Jackson County ISD	
Deb Polich	The Arts Alliance	
Bill Rayl	Jackson Area Manufacturers Association (JAMA)	
Troy Reehl	Hillsdale County ISD	
Ron Rose	Huron Valley Area Labor Federation-UAW	
Phil Santer	Ann Arbor SPARK	
Brandon Tucker	Washtenaw Community College	alternate for Dr. Rose Bellanca
Grace Trudell	IBEW 58	
James Van Doren	Lenawee Now	

Michigan Works! Southeast Workforce Development Board of Directors Absent

Leslie Alexander	Inmatech, Inc.	
Dr. Rose Bellanca	Washtenaw ISD	alternate Brandon Tucker attended
Richard Currie	Hitachi Automotive Systems Americas, Inc.	
Jeremy Frew	Jackson College	alternate Tina Matz attended
Donald Germann	County National Bank	
Jeremiah "JJ" Hodshire	Hillsdale Hospital	
Shawn Planko	CISCO	
Anne Rennie	Livingston County United Way	

Staff Present

Shamar Herron, Executive Director	Michigan Works! Southeast
Misty Shulters, Deputy Director	Michigan Works! Southeast
Robin Aldrich, IT Manager	Michigan Works! Southeast
Dawn Awrey, Service Center Manager	Michigan Works! Southeast
Nicole Bell, Communications Manager	Michigan Works! Southeast
Dan Childs, Systems/Network Administrator	Michigan Works! Southeast
Johnny Epps, Service Center Manager	Michigan Works! Southeast
Maggie Flaherty, Administrative Services Manager	Michigan Works! Southeast
Cordelia Gonzalez, Fiscal Manager	Michigan Works! Southeast
Pam Gosla, Research and Education Manager	Michigan Works! Southeast
Lisa McAllister, Human Resources Manager	Michigan Works! Southeast
Tom Robinson, Business Services Manager	Michigan Works! Southeast
Sandy Vallance, Service Center Manager	Michigan Works! Southeast
Angela Watkins, Service Center Manager	Michigan Works! Southeast

Others Present

Dan Furton
Alex Gossage

Agency for Blind LEO
Ann Arbor

1. Call to Order
Marcus James, Chair called the meeting to order at 10:00 am
2. Roll Call
Quorum Present
3. Introductions
4. Call to the Public
Marcus James call to the public.
Sean Duval commented.
5. Approval of Agenda
Marcus James call for a motion to approve the Agenda.
MOTION: Brandon Tucker moved to approve the Agenda.
SUPPORT: Lee Graham
Discussion.
MOTION CARRIED
6. Approval of November 18, 2020 Meeting Minutes for the Michigan Works! Southeast Workforce Development Board (MWSE WDB).
Marcus James call for a motion to approve the minutes for the November 18, 2020 MWSE WDB Meeting.
MOTION: James Hogan moved to approve the November 18, 2020 WDB meeting minutes.
SUPPORT: Grace Trudell
MOTION CARRIED
7. Consent Agenda
Marcus James reviewed Consent Agenda items and ask if any of the items require Consideration by the WDB. No request.
Marcus James call for a motion to approve the Consent Agenda.
MOTION: Troy Reehl moved to approve the Consent Agenda
SUPPORT: Kevin Oxley
Comment: Grace Trudell ask in follow-up to discussion during the January 6, 2021 Executive Committee meeting regards the Apprenticeship for Resolution 20-16 - is it USDOL Registered. Shamar Herron responded yes. Discussion.
MOTION CARRIED Bill Rayl Abstain
 - a. WDB RESOLUTION 20-14
A RESOLUTION APPROVING THE FISCAL YEAR (FY) 2020 WIOA STATEWIDE ACTIVITIES (SWA) INTEGRATED AND EDUCATION TRAINING FUNDING FOR THE TIME PERIOD NOVEMBER 1, 2020 THROUGH JUNE 30, 2022 IN THE AMOUNT OF \$15,000.00
 - b. WDB RESOLUTION 20-15
A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR MMI ENGINEERED SOLUTIONS IN THE AMOUNT OF \$9,995.00
 - c. WDB RESOLUTION 20-16
A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR PRODUCTION SAW AND MACHINE IN THE AMOUNT OF \$1,800.00

d. WDB RESOLUTION 20-17

A RESOLUTION APPROVING THE CALENDAR YEAR (CY) 2021 MICHIGAN WORKS! SYSTEM PLAN FOR THE TIME PERIOD 1/1/2021 THROUGH 12/31/2021

e. WDB RESOLUTION 20-18

A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR TEKWISSSEN IN THE AMOUNT OF \$1,680.00

f. WDB RESOLUTION 20-19

A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR CLASSIC METAL FINISHING, INC. IN THE AMOUNT OF \$3,000.00

8. Resolutions for Consideration of the Workforce Development Board (WDB)-None
9. Presentation - Strategic Plan
Reviewed data from previous meetings regards Business Engagement Post Covid – Business Resilience- update by Rich Chang. Shamar Herron and Marcus James reviewed the updated revised plan. Reviewed the Goals and Strategy. Task Force invite for any board member to participate. Discussion.
10. Committee Reports
 - a. Career & Educational Advisory Council (CEAC), January 11, 2021 meeting report by– Kevin Oxley, Chair. Key topic at the CEAC meeting was the need to recruit Business and Industry members to the CEAC.
 - b. Executive Committee meetings for December 2, 2020; January 6, 2021. Marcus James reported Executive Committee topics discussed during today's meeting.
11. On-going Business
 - a. Executive Director Report
Presentation by Shamar Herron. Nicole Bell update on the Michigan Works! Southeast MiCareerQuest will take place as a Virtual Event Spring 2021 on April 22. Seeking members to be part of a MiCareerQuest Ad Hoc Committee to involve additional participation by businesses. Discussion.
 - b. Chair Report (continued from previous meetings). Time to have board members introduce themselves and what they are looking for from the board, what they plan to contribute to the board and affiliations. Board Members providing their input during today's meeting Rich Chang, Troy Reehl, Grace Trudell (executive committee members). Also, Maria Birkett and Bill Rayl provided their input.
12. Other
Comments from board members followed.
13. Call to the Public
Marcus James call to the public. No public Comment.
14. Adjournment
MOTION: James Hogan moved to adjourn the meeting
SUPPORT: Molly Lumpert-Coy
MOTION CARRIED

Meeting adjourned at 12:00pm

Workforce Development Board
Executive Committee Meeting Minutes
February 3, 2021, 2:00pm– 4:00pm
Zoom Meeting

PRESENT: Rich Chang
Richard Currie
Donald Germann
Marcus James, Chair
Troy Reehl
Sharon Miller, Vice Chair

ABSENT: Grace Trudell

WDB MEMBERS: Tina Matz
Bill Rayl

STAFF: Shamar Herron
Misty Shulters
Dan Childs
Maggie Flaherty
Tom Robinson

1. Call to order
Marcus James called the meeting to order at 2:05pm
2. Roll Call
Quorum Present
3. Approval of Agenda
Marcus James call for a motion to approve the Agenda.
MOTION: Sharon Miller moved to approve the Agenda
SUPPORT: Richard Currie
MOTION CARRIED
4. Consent Agenda –No
5. Resolutions for Consideration by the Workforce Development Board (WDB)
 - a. WDB RESOLUTION 20-20
A RESOLUTION APPROVING THE FISCAL YEAR (FY) 2021 BUSINESS RESOURCE NETWORK GRANT FUNDS FOR THE PERFORMANCE PERIOD OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021 IN THE AMOUNT OF \$1,575,717
Marcus James call for a motion to approve WDB Resolution 20-20
MOTION: Richard Currie moved to approve WDB Resolution 20-20 the FY 2021 Business Resource Network Grant Funds for the Performance Period October 1, 2020 through September 30, 2021 in the amount of \$1,575,717
SUPPORT: Sharon Miller
Shamar reviewed. Discussion.
MOTION CARRIED
6. Chair Report
 - a. 2021 Board Focus
Reviewed the Strategic Plan/Goals. Discussion.
 - b. Audit Update provided by Marcus James.

7. Directors Report

a. Reconfiguring Board Meetings (continued)

b. Going PRO Talent Fund

Tom Robinson provided update. Discussion.

8. Public Comment

Marcus James offered public comment. No public comment.

9. Adjournment

Sharon Miller motion to adjourn, Support by Richard Currie

Meeting adjourned at 3:57pm.

Workforce Development Board (WDB)
Executive Committee Meeting Minutes
March 3, 2021, 2:00pm– 4:00pm
Zoom Meeting

PRESENT: Rich Chang
Richard Currie
Donald Germann
Jeremiah JJ Hodshire
Marcus James, Chair
Sharon Miller, Vice Chair
Grace Trudell

ABSENT: Troy Reehl

WDB MEMBERS: Bill Rayl

STAFF: Shamar Herron
Misty Shulters
Dan Childs
Maggie Flaherty

1. Call to order
Marcus James called the meeting to order at 2:02 pm
2. Roll Call
Quorum Present
3. Approval of Agenda
Marcus James call for a motion to approve the Agenda.
MOTION: Richard Currie moved to approve the Agenda
SUPPORT: Sharon Miller
MOTION CARRIED
4. Approval of February 3, 2021 Executive Committee Meeting Minutes
Marcus James call for a motion to approve the minutes
MOTION: Grace Trudell moved to approve the February 3, 2021 Executive Committee Meeting Minutes
SUPPORT: Richard Currie
MOTION CARRIED
5. Consent Agenda –None
6. Resolutions for Consideration by the Workforce Development Board (WDB)
 - a. WDB RESOLUTION 20-22
A RESOLUTION APPROVING THE FISCAL YEAR (FY) 2021 HEALTHY MICHIGAN PLAN (HMP) NAVIGATOR GRANT ACCEPTANCE ALLOCATION OF \$64,257 AND PLAN
Marcus James call for a motion to approve WDB Resolution 20-22
MOTION: Sharon Miller moved to approve WDB Resolution 20-22 the FY Year 2021 HMP Navigator Grant acceptance allocation of \$64,257 and Plan.
SUPPORT: Rich Chang
Shamar Herron reviewed. Discussion.
MOTION CARRIED

7. Committee Reports

Updates provided by Marcus James and Shamar Herron.

a. Career and Educational Advisory Council – (CEAC)–February 15, 2021

b. Strategic and Operations (formerly CFO)

c. Business Resource Networks (BRN)

8. Chair Report

a. 2021 Board Focus

Discussed revised Strategic Plans – Goals.

b. Audit Update

Marcus James provided update.

8. Directors Report

Shamar Herron provided update. Discussion.

9. Reviewed Draft March 10, 2021 Agenda for Joint meeting of Michigan Works!

Southeast Workforce Development Board and Michigan Works!

Southeast Consortium Board. Discussion.

10. Public Comment

Marcus James offered public comment. No public comment.

11. Adjournment

MOTION: Sharon Miller moved to adjourn the meeting.

SUPPORT: Jeremiah JJ Hodshire

MOTION CARRIED

8. Public Comment

Marcus James offered public comment. No public comment.

9. Adjournment

Sharon Miller motion to adjourn, Support by Richard Currie

Meeting adjourned at 3:57pm.