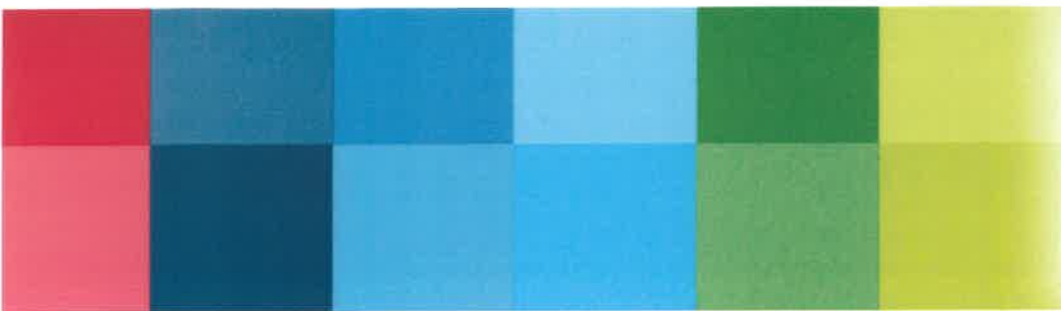


MICHIGAN WORKS! SOUTHEAST
WORKFORCE DEVELOPMENT BOARD MEETING
June 9, 2021, 10:00 a.m. – 12:00 noon
Zoom Meeting

Zoom - Register in advance for this meeting:
<https://us02web.zoom.us/joining/register/tZ0tfumsqDliHdLyvjAE1hgV1A7Eq9-hKSe>
After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA	Pages
1. Call to order	
2. Roll Call	
3. Introductions	
4. Call to the Public	
5. Approval of the Agenda	
6. Approval of May 12, 2021 Michigan Works! Southeast Workforce Development Board (WDB) meeting minutes	4 - 8
7. Approval of Consent Agenda	10 - 15
a. WDB RESOLUTION 20-36 A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR UCKELE HEALTH & NUTRITION NOT TO EXCEED \$3,300.00	
b. WDB RESOLUTION 20-37 A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR NOSTRUM ENERGY LLC NOT TO EXCEED \$7,700.00	
c. WDB RESOLUTION 20-38 A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR MICHIGAN CRITICAL CARE CONSULTANTS NOT TO EXCEED \$10,895.00	

Connecting the counties of Hillsdale, Jackson, Lenawee, Livingston, and Washtenaw



	Pages
8. Resolutions for Consideration of the Workforce Development Board (WDB)	17 - 22
a. WDB RESOLUTION 20-39	
A RESOLUTION APPROVING THE ALLOCATIONS FOR THE CY 2021 REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM	
b. WDB RESOLUTION 20-40	
A RESOLUTION APPROVING THE PROGRAM YEAR 2021 WAGNER-PEYSER EMPLOYMENT SERVICES GRANT FUND ALLOCATION	
c. WDB RESOLUTION 20-41	
A RESOLUTION APPROVING WIOA ADULT, DISLOCATED WORKER AND YOUTH PROGRAM ALLOCATIONS FOR AY 2021	
9. Presentations	
a. Report out of 2021 Strategy Sessions – Goal champions	
10. Committee Reports	24 - 25
a. Executive Committee minutes – June 2, 2021	
11. Other Items	
a. Chair Update	
b. Director's Update	
12. Adjournment	

Connecting the counties of Hillsdale, Jackson, Lenawee, Livingston, and Washtenaw



6. Approval of May 12, 2021 Michigan Works! Southeast Workforce Development Board (WDB) meeting minutes

Michigan Works! Southeast Workforce Development Board
Meeting Minutes, May 12, 2021, 10:00 am – 12:00 Noon- Via Zoom

Michigan Works! Southeast Workforce Development Board of Directors Present

Maria Birkett	Wacker Chemical Corporation	
Rich Chang	NewFoundry	
Richard Currie	Hitachi Automotive Systems Americas, Inc.	
Sean Duval	Golden Limousine International	
Donald Germann	County National Bank	
Lee Graham	Operating Engineers 324	
Craig Hatch	Jackson County Chamber of Commerce	
James Hogan	Thai Summit	
Marcus James, Chair	StableInc LLC	
Molly Luempert-Coy	DTE Energy	
Tina Matz	Jackson College	alternate for Jeremy Frew
Sharon Miller, Vice Chair	Consumers Energy	
Kevin Oxley	Jackson County ISD	
Deb Polich	The Arts Alliance, Creative Washtenaw	
Bill Rayl	Jackson Area Manufacturers Association (JAMA)	
Troy Reehl	Hillsdale County ISD	
Anne Rennie	Livingston County United Way	
Phil Santer	Ann Arbor SPARK	
Brandon Tucker	Washtenaw Community College	alternate for Dr. Rose Bellanca
James Van Doren	Lenawee Now	

Michigan Works! Southeast Workforce Development Board of Directors Absent

Leslie Alexander	Inmatech, Inc.	
Shantalita Bailey	Michigan Rehabilitation Services, DHHS	
Dr. Rose Bellanca	Washtenaw ISD	alternate Brandon Tucker attended
Jeremy Frew	Jackson College	alternate Tina Matz attended
Jeremiah "JJ" Hodshire	Hillsdale Hospital	
Shawn Planko	CISCO	
Ron Rose	HVALF-UAW	
Grace Trudell	IBEW 58	

Staff Present

Shamar Herron, Executive Director	Michigan Works! Southeast
Misty Shulters, Deputy Director	Michigan Works! Southeast
Robin Aldrich, IT Manager	Michigan Works! Southeast
Nicole Bell, Communications Manager	Michigan Works! Southeast
Dan Childs, Systems/Network Administrator	Michigan Works! Southeast
Johnny Epps, Service Center Manager	Michigan Works! Southeast
Maggie Flaherty, Administrative Services Manager	Michigan Works! Southeast
Cordelia Gonzalez, Fiscal Manager	Michigan Works! Southeast
Pam Gosla, Research and Education Manager	Michigan Works! Southeast
Lisa McAllister, Human Resources Manager	Michigan Works! Southeast
Nathaniel Osborne, Communication Specialist	Michigan Works! Southeast
Tom Robinson, Business Services Manager	Michigan Works! Southeast
Joshua Rose, Communications Specialist (Media)	Michigan Works! Southeast

Ashley Vandenbushe, Service Center Manager
 Angela Watkins, Service Center Manager

Michigan Works! Southeast
 Michigan Works! Southeast

Others Present

Alex Gossage

Ann Arbor Center for Independent Living

1. Call to order – Michigan Works! Southeast Workforce Development Board – Marcus James, Chair at 10:00 am.
2. Roll Call – Michigan Works! Southeast Workforce Development Board
 Quorum Present
3. Introductions
4. Call to the Public
 Marcus James call to the public; call to the public; call to the public.
 No Public Comment.
5. Approval of the Agenda
 Marcus James call for the approval of the WDB Agenda.
 MOTION: Jim Van Doren moved to approve the Agenda.
 SUPPORT: Brandon Tucker
 MOTION CARRIED
6. Approval of Minutes for Joint Meeting of the March 10, 2021 Michigan Works! Southeast Workforce Development Board and Michigan Works! Southeast Consortium Board.
 Marcus James call for a motion to approve meeting minutes.
 MOTION: Troy Reehl moved to approve the minutes for the March 10, 2021 Joint meeting of the WDB and Consortium Board.
 SUPPORT: Richard Currie
 MOTION CARRIED
7. Consent Agenda
 Marcus James asked if any consent items require consideration for review.
 No request. Marcus James call for a motion to approve the Consent Agenda.
 MOTION: Phil Santer moved to approve the Consent Agenda.
 SUPPORT: Sharon Miller
 MOTION CARRIED
 - a. MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD (WDB)
 RESOLUTION 20-24
 A RESOLUTION APPROVING THE 2021 SUMMER YOUNG PROFESSIONALS PROGRAM IN THE AMOUNT OF \$110,000 FOR THE TIMELINE OF MARCH 1, 2021 THROUGH FEBRUARY 28, 2022
 - b. WDB RESOLUTION 20-25
 A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR AMERICAN TOOL CENTER INC. NOT TO EXCEED \$9,975.00
 - c. WDB RESOLUTION 20-26
 A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR HALEY MECHANICAL NOT TO EXCEED \$3,683.00
 - d. WDB RESOLUTION 20-27
 A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR ROSS DESIGN & ENGINEERING NOT TO EXCEED \$1,868.00
 - e. WDB RESOLUTION 20-34

A RESOLUTION APPROVING THE RELEASE OF A REQUEST FOR PROPOSAL FOR REFUGEE ASSISTANCE AND ENGLISH AS A SECOND LANGUAGE WORKFORCE DEVELOPMENT SERVICES

f. WDB RESOLUTION 20-35

A RESOLUTION APPROVING THE RELEASE OF A REQUEST FOR PROPOSAL FOR ONE- STOP OPERATOR

8. Resolutions for Consideration of the Workforce Development Board (WDB)

a. WDB RESOLUTION 20-28

A RESOLUTION APPROVING WIOA SPECIALIZED BUSINESS SERVICES CONTRACT EXTENSION MICHIGAN CHAMBER OF COMMERCE-MICHIGAN ENERGY WORKFORCE DEVELOPMENT CONSORTIUM PROGRAM JULY 1, 2021 THROUGH JUNE 30, 2022 IN AN AMOUNT NOT TO EXCEED \$12,100

Shamar Herron summarized the Specialized Business Services Resolutions.

Marcus James call for a motion to approve WDB 20-28

MOTION: Bill Rayl moved to approve WDB Resolution 20-28 the WIOA Specialized Business Services Contract Extension for Michigan Chamber of Commerce-Michigan Energy Workforce Development Consortium program July 1, 2021 through June 30, 2022 in amount not to exceed \$12,100.

SUPPORT: Craig Hatch

Shamar Herron reviewed.

MOTION CARRIED ABSTAIN: Sharon Miller

b. WDB RESOLUTION 20-29

A RESOLUTION APPROVING WIOA SPECIALIZED BUSINESS SERVICES CONTRACT EXTENSION WITH ANN ARBOR SPARK (THE LEAD AGENCY FOR THE GREATER ANN ARBOR REGION) FOR THE TIME PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022 IN AN AMOUNT NOT TO EXCEED \$250,000

Marcus James call for a motion to approve WDB Resolution 20-29.

MOTION: Richard Currie moved to approve WDB Resolution 20-29 the WIOA Specialized Business Services Contract Extension with Ann Arbor Spark (the lead agency for GAAR) for the time period July 1, 2021 through June 30, 2022 in an amount not to exceed \$250,000.

SUPPORT: Brandon Tucker

Shamar Herron reviewed.

MOTION CARRIED. ABSTAIN: James Van Doren, Phil Santer, Don Germann, Troy Reehl

c. WDB RESOLUTION 20-30

A RESOLUTION APPROVING WIOA SPECIALIZED BUSINESS SERVICE CONTRACT EXTENSION WITH SMALL BUSINESS DEVELOPMENT CENTER – WASHTENAW COMMUNITY COLLEGE (WCC), JULY 1, 2021 THROUGH JUNE 30, 2022 IN AN AMOUNT NOT TO EXCEED \$100,000.

Marcus James call for a motion to approve WDB Resolution 20-30.

MOTION: James Van Doren moved to approve WDB Resolution 20-30 the Specialized Business Services Contract Extension with Small Business Development Center – WCC, July 1, 2021 through June 30, 2022 in an amount to exceed \$100,000.

SUPPORT: Bill Rayl

Shamar Herron reviewed.

MOTION CARRIED. ABSTAIN: Brandon Tucker

d. WDB RESOLUTION 20-31

A RESOLUTION APPROVING WIOA SPECIALIZED YOUTH SERVICES CONTRACT EXTENSION WITH KEY OPPORTUNITIES IN AN AMOUNT NOT TO EXCEED \$77,640 FOR THE TIME PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022

Shamar Herron summarized the WIOA Specialized Youth Services Resolutions.

Marcus James call for a motion to approve WDB Resolution 20-31

MOTION: Lee Graham moved to approve WDB Resolution 20-31 the Specialized Youth Services Contract Extension with Key Opportunities in an amount not to exceed \$77,640 for the time period July 1, 2021 through June 30, 2022.

SUPPORT: Anne Rennie

Shamar Herron reviewed.

MOTION CARRIED

e. WDB RESOLUTION 20-32

A RESOLUTION APPROVING WIOA SPECIALIZED YOUTH SERVICES CONTRACT EXTENSION WITH LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA) IN AN AMOUNT NOT TO EXCEED \$58,771 FOR THE TIME PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022

Marcus James call for a motion to approve WDB Resolution 20-32

MOTION: Sharon Miller moved to approve WDB Resolution 20-32 the WIOA Specialized Youth Services Contract Extension with LESA in an amount not to exceed \$58,771 for the time period July 1, 2021 through June 30, 2022.

Shamar Herron reviewed.

SUPPORT: Troy Reehl

MOTION CARRIED

f. WDB RESOLUTION 20-33

A RESOLUTION APPROVING WIOA SPECIALIZED YOUTH SERVICES CONTRACT EXTENSION WITH WORK SKILLS CORPORATION IN AN AMOUNT NOT TO EXCEED \$115,029 FOR THE TIME PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022

Marcus James call for a motion to approve WDB Resolution 20-33

MOTION: Craig Hatch moved to approve WDB Resolution 20-33 for the WIOA Specialized Youth Services Contract with Work Skills Corporation in an amount not to exceed \$115,029 for the time period July 1, 2021 through June 30, 2022.

SUPPORT: Anne Rennie

Shamar Herron reviewed.

MOTION CARRIED

9. Presentation

Sharon Miller presentation on Michigan Energy Workforce Consortium. Discussion.

10. Committee Reports

a. Career & Educational Advisory Council (CEAC) – April 19, 2021

Kevin Oxley, Chair reviewed the minutes.

b. Executive Committee

Marcus James provided Board Strategy Planning update. Discussion.

Executive Committee April 7, 2021 and May 5, 2021 agenda items discussed during today's meeting.

11. On-going Business

a. Executive Director Report

Updates provided by Shamar Herron and Misty Shulters.

b. Chair Report (continued) - Time to have board members introduce themselves and what they are looking for from the board and what they plan to contribute to the board. Kevin Oxley and Tina Matz provided input.

12. Call to the Public

Marcus James call to the public. No Public Comment.

Follow-up comments by board members.

13. Adjournment

Marcus James call to Adjourn.

MOTION: Lee Graham moved to adjourn.

SUPPORT: Richard Currie

Meeting adjourned at 11:58 am

7. Approval of Consent Agenda**a. WDB RESOLUTION 20-36**

A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR UCKELE HEALTH & NUTRITION NOT TO EXCEED \$3,300.00

b. WDB RESOLUTION 20-37

A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR NOSTRUM ENERGY LLC NOT TO EXCEED \$7,700.00

c. WDB RESOLUTION 20-38

A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR MICHIGAN CRITICAL CARE CONSULTANTS NOT TO EXCEED \$10,895.00

MEMORANDUM

To: Michigan Works! Southeast Workforce Development Board

From: Shamar Herron, Executive Director, Michigan Works! Southeast

Date: June 2, 2021

Subject: PY 2020 WIOA Incumbent Worker contract approval

Board Action Requested

It is requested that the Michigan Works! Southeast Workforce Development Board approve Incumbent Worker contract for the following company: Uckele Health and Nutrition

Background

PY 2020 WIOA Incumbent Worker (7/1/2020 through 6/30/21) training contracts are an important part of the Business Services run in the five counties of the Michigan Works! Southeast Consortium WIOA expands the funding available for Incumbent Worker funds (up to 20% of WIOA Adult and up to 20% of WIOA Dislocated Worker funds). Incumbent Worker funds are used to train currently employed workers to help avoid layoffs, learn new, necessary skills and/or help keep the company competitive. The training is usually for short term class or certificate training, although On-the-Job Training is allowed. Companies must provide information on why training is needed, who will be trained, what training will be provided and the total training cost (including employer match). Applications for Incumbent Worker funding are accepted on a rolling-basis, pending availability of funds and merit of training requested by employers.

Discussion

As a leader in the industry it is crucial to our company to provide our associates with the knowledge and skills necessary to manage large groups of people. This training will strengthen Uckele as a whole, increasing workplace culture, turnover/retention rate and company morale.

PY 2020 Incumbent Worker contracts for approval

Company Name	Grant Award	# to be trained, area and Training Provider	County
Uckele Health & Nutrition	Not to exceed \$3,300	15/Leadership Training	Lenawee

The Employer Services Committee has reviewed and approved the application.

Approval of Incumbent Worker grant contracts is needed from the Workforce Development Board. A Resolution is attached for your consideration.

**MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD
RESOLUTION 20-36**

**RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR
UCKELE HEALTH & NUTRITION NOT TO EXCEED \$3,300.00**

- WHEREAS, The Michigan Works! Southeast Consortium has been designated as a Michigan Works! area through a P.A. 7 agreement approved by Washtenaw, Livingston, Jackson, Lenawee and Hillsdale counties and the State of Michigan; and
- WHEREAS, The Michigan Works! Southeast Consortium is funded by the United States Department of Labor (USDOL) and Michigan Department of Labor and Economic Opportunity (LEO), to provide employment training and placement services; and
- WHEREAS, The Michigan Works! Southeast Consortium has two elected officials from each of the five counties in the Consortium and serves as the "Local Elected Official" Board for Workforce Development activities; and
- WHEREAS, The Michigan Works! Southeast Workforce Development Board has been appointed to oversee the operations, grants and coordination of Workforce Development activities in the counties covered by the Consortium; and
- WHEREAS, Michigan Works! staff have received Incumbent Worker (IW) training request from a company as described in the attached Memorandum; and
- WHEREAS, Incumbent Worker training provides currently employed workers updated skills to help avoid layoffs and keep their employer competitive; and
- WHEREAS, The application has been reviewed and approved by the Employer Services Committee; and
- WHEREAS, Approval of this contract requires approval from the Michigan Works! Southeast Workforce Development Board.

IT IS THEREFORE RESOLVED the Michigan Works! Southeast Workforce Development Board hereby approves the Incumbent Worker training application listed above and as approved by the Employer Services Committee.

BE IT FURTHER RESOLVED that staff are authorized to negotiate a contract with the above employer, and, as necessary, with training provider selected by the employer.

BE IT FURTHER RESOLVED the Chair of the Michigan Works! Southeast Workforce Development Board or their designee is authorized to sign any necessary contract(s), as well as any future amendments for monetary and contract language adjustments.

MEMORANDUM

To: Michigan Works! Southeast Workforce Development Board

From: Shamar Herron, Executive Director, Michigan Works! Southeast

Date: June 2, 2021

Subject: PY 2020 WIOA Incumbent Worker contract approval

Board Action Requested

It is requested that the Michigan Works! Southeast Workforce Development Board approve Incumbent Worker contract for the following company: Nostrum Energy LLC.

Background

PY 2020 WIOA Incumbent Worker (7/1/2020 through 6/30/21) training contracts are an important part of the Business Services run in the five counties of the Michigan Works! Southeast Consortium WIOA expands the funding available for Incumbent Worker funds (up to 20% of WIOA Adult and up to 20% of WIOA Dislocated Worker funds). Incumbent Worker funds are used to train currently employed workers to help avoid layoffs, learn new, necessary skills and/or help keep the company competitive. The training is usually for short term class or certificate training, although On-the-Job Training is allowed. Companies must provide information on why training is needed, who will be trained, what training will be provided and the total training cost (including employer match). Applications for Incumbent Worker funding are accepted on a rolling-basis, pending availability of funds and merit of training requested by employers.

Discussion

This training course is aimed to give each individual tools to identify and hone in on their strengths and improve their weaknesses in terms of leadership skills. As an early stage company, these leadership skills in the management team is imperative to create a high functioning and efficient workspace, good morale,

PY 2020 Incumbent Worker contracts for approval

Company Name	Grant Award	# to be trained, area and Training Provider	County
Nostrum Energy LLC	Not to exceed \$7,700	7/ High Impact Leadership Training –	Washtenaw

The Employer Services Committee has reviewed and approved the application.

Approval of Incumbent Worker grant contracts is needed from the Workforce Development Board. A Resolution is attached for your consideration.

**MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD
RESOLUTION 20-37**

**RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR
NOSTRUM ENERGY LLC NOT TO EXCEED \$7,700.00**

- WHEREAS, The Michigan Works! Southeast Consortium has been designated as a Michigan Works! area through a P.A. 7 agreement approved by Washtenaw, Livingston, Jackson, Lenawee and Hillsdale counties and the State of Michigan; and
- WHEREAS, The Michigan Works! Southeast Consortium is funded by the United States Department of Labor (USDOL) and Michigan Department of Labor and Economic Opportunity (LEO), to provide employment training and placement services; and
- WHEREAS, The Michigan Works! Southeast Consortium has two elected officials from each of the five counties in the Consortium and serves as the "Local Elected Official" Board for Workforce Development activities; and
- WHEREAS, The Michigan Works! Southeast Workforce Development Board has been appointed to oversee the operations, grants and coordination of Workforce Development activities in the counties covered by the Consortium; and
- WHEREAS, Michigan Works! staff have received Incumbent Worker (IW) training request from a company as described in the attached Memorandum; and
- WHEREAS, Incumbent Worker training provides currently employed workers updated skills to help avoid layoffs and keep their employer competitive; and
- WHEREAS, The application has been reviewed and approved by the Employer Services Committee; and
- WHEREAS, Approval of this contract requires approval from the Michigan Works! Southeast Workforce Development Board.

IT IS THEREFORE RESOLVED the Michigan Works! Southeast Workforce Development Board hereby approves the Incumbent Worker training application listed above and as approved by the Employer Services Committee.

BE IT FURTHER RESOLVED that staff are authorized to negotiate a contract with the above employer, and, as necessary, with training provider selected by the employer.

BE IT FURTHER RESOLVED the Chair of the Michigan Works! Southeast Workforce Development Board or their designee is authorized to sign any necessary contract(s), as well as any future amendments for monetary and contract language adjustments.

MEMORANDUM

To: Michigan Works! Southeast Workforce Development Board

From: Shamar Herron, Executive Director, Michigan Works! Southeast

Date: June 2, 2021

Subject: PY 2020 WIOA Incumbent Worker contract approval

Board Action Requested

It is requested that the Michigan Works! Southeast Workforce Development Board approve Incumbent Worker contract for the following company: Michigan Critical Care Consultants.

Background

PY 2020 WIOA Incumbent Worker (7/1/2020 through 6/30/21) training contracts are an important part of the Business Services run in the five counties of the Michigan Works! Southeast Consortium WIOA expands the funding available for Incumbent Worker funds (up to 20% of WIOA Adult and up to 20% of WIOA Dislocated Worker funds). Incumbent Worker funds are used to train currently employed workers to help avoid layoffs, learn new, necessary skills and/or help keep the company competitive. The training is usually for short term class or certificate training, although On-the-Job Training is allowed. Companies must provide information on why training is needed, who will be trained, what training will be provided and the total training cost (including employer match). Applications for Incumbent Worker funding are accepted on a rolling-basis, pending availability of funds and merit of training requested by employers.

Discussion

This Risk Management class will teach employees with new responsibilities in this area the common risk-management methods used in product design and manufacturing processes. It also focuses on recently enacted standards specifically related to medical device risk management. This training is important for our employees to do their jobs properly. This CAPA training will provide employees in-depth understanding of how to conduct corrective and preventive action (CAPA) in response to non-conforming product or services. The information presented will improve incumbent skills and, in turn, the quality and safety of our devices, which is of utmost importance.

PY 2020 Incumbent Worker contracts for approval

Company Name	Grant Award	# to be trained, area and Training Provider	County
Michigan Critical Care Consultants	Not to exceed \$10,895	32 / CAPA Risk Management	Washtenaw

The Employer Services Committee has reviewed and approved the application.

Approval of Incumbent Worker grant contracts is needed from the Workforce Development Board. A Resolution is attached for your consideration.

**MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD
RESOLUTION 20-38**

**RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR
MICHIGAN CRITICAL CARE CONSULTANTS NOT TO EXCEED \$10,895.00**

- WHEREAS, The Michigan Works! Southeast Consortium has been designated as a Michigan Works! area through a P.A. 7 agreement approved by Washtenaw, Livingston, Jackson, Lenawee and Hillsdale counties and the State of Michigan; and
- WHEREAS, The Michigan Works! Southeast Consortium is funded by the United States Department of Labor (USDOL) and Michigan Department of Labor and Economic Opportunity (LEO), to provide employment training and placement services; and
- WHEREAS, The Michigan Works! Southeast Consortium has two elected officials from each of the five counties in the Consortium and serves as the "Local Elected Official" Board for Workforce Development activities; and
- WHEREAS, The Michigan Works! Southeast Workforce Development Board has been appointed to oversee the operations, grants and coordination of Workforce Development activities in the counties covered by the Consortium; and
- WHEREAS, Michigan Works! staff have received Incumbent Worker (IW) training request from a company as described in the attached Memorandum; and
- WHEREAS, Incumbent Worker training provides currently employed workers updated skills to help avoid layoffs and keep their employer competitive; and
- WHEREAS, The application has been reviewed and approved by the Employer Services Committee; and
- WHEREAS, Approval of this contract requires approval from the Michigan Works! Southeast Workforce Development Board.
- IT IS THEREFORE RESOLVED** the Michigan Works! Southeast Workforce Development Board hereby approves the Incumbent Worker training application listed above and as approved by the Employer Services Committee.
- BE IT FURTHER RESOLVED** that staff are authorized to negotiate a contract with the above employer, and, as necessary, with training provider selected by the employer.
- BE IT FURTHER RESOLVED** the Chair of the Michigan Works! Southeast Workforce Development Board or their designee is authorized to sign any necessary contract(s), as well as any future amendments for monetary and contract language adjustments.

8. Resolutions for Consideration of the Workforce Development Board (WDB)**a. WDB RESOLUTION 20-39**

A RESOLUTION APPROVING THE ALLOCATIONS FOR THE CY 2021 REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM

b. WDB RESOLUTION 20-40

A RESOLUTION APPROVING THE PROGRAM YEAR 2021 WAGNER-PEYSER EMPLOYMENT SERVICES GRANT FUND ALLOCATION

c. WDB RESOLUTION 20-41

A RESOLUTION APPROVING WIOA ADULT, DISLOCATED WORKER AND YOUTH PROGRAM ALLOCATIONS FOR AY 2021

MEMORANDUM

To: Michigan Works! Southeast Workforce Development Board

From: Shamar Herron, Executive, Director, Michigan Works! Southeast

Date: June 9, 2021

Subject: CY 2021 Reemployment Services and Eligibility Assessment (RESEA) Program

Board Action Requested

It is requested that the Michigan Works! Southeast Workforce Development Board accept grant allocation for the CY 2021 Reemployment Service and Eligibility Assessment (RESEA) program in the amount of \$228,622 for the time period January 1, 2021 through September 30, 2022.

Background

Unemployment Insurance (UI) is a required partner in the comprehensive, integrated workforce system. Individuals who have lost employment due to lack of suitable work and have earned sufficient wage credits may receive UI benefits if they meet initial and continuing eligibility requirements. Since 2005, the United States Department of Labor (USDOL) and participating state UI agencies have been addressing the individual reemployment needs of UI claimants to prevent and detect improper UI payments and reduce benefit duration. In Fiscal Year 2018, amendments to the Social Security Act permanently authorized the RESEA program and implemented several significant changes including formula-based funding and a series of requirements intended to increase the use and availability of evidence-based reemployment interventions and strategies. UI submitted a proposal, developed by UI and the Michigan Department of Labor and Economic Opportunity, Workforce Development (LEO-WD), to the USDOL to continue the RESEA program.

Discussion

The MWAs will receive funding to provide RESEA activities to UI claimants. The four goals of this program are:

- To improve employment outcomes of individuals that receive unemployment compensation and reduce benefit duration through employment.
- To strengthen program integrity and reduce improper payments of unemployment compensation.
- To promote alignment with the broader vision of the Workforce Innovation and Opportunity Act.
- To establish RESEA as an entry point to other workforce system partner programs.

Early intervention with a proactive approach should result in returning the unemployed back to work sooner. Only claimants referred from UI may receive services through the RESEA program.

MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD

RESOLUTION 20-39

RESOLUTION APPROVING THE ALLOCATION FOR CY 2021 REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM

WHEREAS, The Michigan Works! Southeast Consortium has been designated as a Michigan Works! area through a P.A. 7 agreement approved by Washtenaw, Livingston, Jackson, Lenawee and Hillsdale counties and the State of Michigan; and

WHEREAS, The Michigan Works! Southeast Consortium is funded by the United States Department of Labor (USDOL) and the Michigan Department of Labor and Economic Opportunity (LEO), to provide employment training and placement services; and

WHEREAS, The Michigan Works! Southeast Consortium Board has two elected officials from each of the five counties in the Consortium and serves as the "Local Elected Official" Board for Workforce Development activities; and

WHEREAS, The Michigan Works! Southeast Workforce Development Board has been appointed to oversee the operations, grants and coordination of Workforce Development activities in the counties covered by the Consortium; and

WHEREAS, Unemployment Insurance (UI) is a required partner in the comprehensive, integrated workforce system. UI submitted a proposal, developed by UI and the Michigan Department of Labor and Economic Opportunity, Workforce Development (LEO-WD), to the USDOL to continue the RESEA program; and

WHEREAS, RESEA four goals: To improve employment outcomes of individuals that receive unemployment compensation and reduce benefit duration through employment. To strengthen program integrity and reduce improper payments of unemployment compensation. To promote alignment with the broader vision of the Workforce Innovation and Opportunity Act. To establish RESEA as an entry point to other workforce system partner programs; and

WHEREAS, Early intervention with a proactive approach should result in returning the unemployed back to work sooner. Only claimants referred from UI may receive services through the RESEA program; and

WHEREAS, The grant allocation must be approved by both the Michigan Works! Southeast Consortium Board and the Southeast Michigan Workforce Development Board.

IT IS THEREFORE RESOLVED the Michigan Works! Southeast Workforce Development Board hereby approves the grant allocation for the CY 2021 RESEA Program for the time January 1, 2021 through September 30, 2022 in the amount of \$228,622.

BE IT FURTHER RESOLVED that the Chair of the Michigan Works! Southeast Workforce Development Board be authorized to sign said plan for submission to the Michigan Department of Labor and Economic Opportunity.

MEMORANDUM

To: Michigan Works! Southeast Workforce Development Board

From: Shamar Herron, Executive Director, Michigan Works!
Southeast

Date: June 9, 2021

Subject: PY 2021 Wagner-Peyser Employment Services program plan

Board Action Requested

It is requested that the Michigan Works! Southeast Workforce Development Board accept funding for the Wagner-Peyser Employment Services (ES) program from the Michigan Labor and Economic Opportunity- Workforce Development (LEO WD) for the Program Year (PY) July 1, 2021 through June 30, 2022 in the amount of \$1,214,755

Background

The federal Wagner-Peyser Act of 1933 provides for the establishment of a nationwide labor exchange system with ES offices that provide job matching at no cost to all employers and job seekers. The Wagner-Peyser Act was amended by the WIOA in 2014, which calls for stronger partnerships with ES to seek new avenues to enhance seamless program delivery of services in the One-Stop system. The ES focuses on a variety of employment-related labor exchange services including: Job search assistance, Assessments, job referrals, placement of job seekers, Re-employment services to Unemployment Insurance (UI) claimants, Registering UI claimants for work, Delivery of the UI Work Test, and Recruitment services for employers.

Discussion

PY 2021 funding awarded will support a combination of Employment Services, Career and Educational Advisory Councils (CEAC) activities, implementation of the Refugee and Immigrant Navigator Program, and Michigan Works! Service Center (MWSC) operations. The CEAC brings education and business together by establishing a formal entity and mechanism to build and maintain a collaborative partnership with local school districts, employers, post-secondary institutions, advocates, and training centers to identify significant talent needs in a community and collectively develop and implement training strategies to effectively meet employers' talent needs.

**MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD
RESOLUTION 20-40**

**RESOLUTION APPROVING THE PROGRAM YEAR 2021 WAGNER-PEYSER
EMPLOYMENT SERVICES GRANT ALLOCATION**

- WHEREAS, The Michigan Works! Southeast Consortium has been designated as a Michigan Works! area through a P.A. 7 agreement approved by Washtenaw, Livingston, Jackson, Lenawee and Hillsdale counties and the State of Michigan; and
- WHEREAS, The Michigan Works! Southeast Consortium is funded by the United States Department of Labor (USDOL) and the Michigan Department of Labor and Economic Opportunity (LEO), Workforce Development (WD) to provide employment training and placement services; and
- WHEREAS, The Michigan Works! Southeast Consortium Board has two elected officials from each of the five counties in the Consortium and serves as the "Local Elected Official" Board for Workforce Development activities; and
- WHEREAS, The Michigan Works! Southeast Workforce Development Board has been appointed to oversee the operations, grants and coordination of Workforce Development activities in the counties covered by the Consortium; and
- WHEREAS, The federal Wagner-Peyser Act establishes the United States Employment Service (USES) to provide a nationwide labor exchange system and establishes State Employment Security Agencies (SESA's) to administer the system in each state and;
- WHEREAS, The Workforce Innovation and Opportunity Act of 2014 mandates that Employment Services continue to be part of the "One-Stop" system; and
- WHEREAS, The Michigan Works! Southeast Workforce Development Board Wagner-Peyser Employment Service allocation is \$1,214,755.

IT IS THEREFORE RESOLVED that the Michigan Works! Southeast Workforce Development Board hereby approves the acceptance of grant funds for the period of PY July 1, 2021 to June 30, 2022 in the amount of \$1,214,755 from the Michigan Department of Labor and Economic Opportunity (LEO), Workforce Development (WD).

BE IT FURTHER RESOLVED that the Chair of the Michigan Works! Southeast Workforce Development Board be authorized to accept any future amendments for monetary and grant language adjustments.

MEMORANDUM

To: Michigan Works! Southeast Workforce Development Board

From: Shamar Herron, Executive Director, Michigan Works! Southeast

Date: June 9, 2021

Subject: AY 2021 Workforce Innovation and Opportunity Act funding

Board Action Requested

It is requested that the Michigan Works! Southeast Workforce Development Board accept funding from the Michigan Department of Labor and Economic Opportunity, Workforce Development (LEO WD) for the Allocation Year 2021 (AY 21) - July 1, 2021 through June 30, 2022 in the amount of \$ 5,258,199 for WIOA Adult, Dislocated Worker and Youth Program.

Background

The Michigan Department of Labor and Economic Opportunity, Workforce Development (LEO-WD), in partnership with the MWAs, assists job seekers in obtaining and advancing in employment, education, training, and supportive services to foster individual success in the labor market. WD's state and federally funded job seeker and business services are designed to strengthen and improve our public workforce system, help equip our citizens to enter high-quality jobs and careers, and help employers hire and retain skilled workers. The USDOL awards states annual allocations by formula for the WIOA Title I Adult, DW, and Youth programs, and the states, in turn, distribute allocations by formula to the local areas for the three programs to fund the provision of employment, education, and training services.

Discussion

Funding for WIOA is distributed partially in July and the balance in October. The Michigan Department of Labor and Economic Opportunity, has released the official allocations. The grant requires approval of the Michigan Works! Southeast Consortium Board and the Michigan Works! Southeast Workforce Development Board. Attached is a resolution for your consideration. Allocation Year (AY) 21 WIOA total allocations for Michigan Works! Southeast are as follows:

Adult	\$ 1,756,598
Dislocated Worker	\$ 1,482,074
Youth	\$ 2,019,527
TOTAL	\$ 5,258,199

**MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD
RESOLUTION WDB 20-41**

**RESOLUTION APPROVING THE AY 2021 WORKFORCE INNOVATION AND
OPPORTUNITY ACT ADULT, DISLOCATED WORKER AND YOUTH GRANT FUNDS
FOR MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD**

- WHEREAS, The Michigan Works! Southeast Consortium has been designated as a Michigan Works! area through a P.A. 7 agreement approved by Washtenaw, Livingston, Jackson, Lenawee and Hillsdale counties and the State of Michigan; and
- WHEREAS, The Michigan Works! Southeast Consortium is funded by the United States Department of Labor (USDOL) and the Michigan Department of Labor and Economic Opportunity to provide employment training and placement services; and
- WHEREAS, The Michigan Works! Southeast Consortium Board has two elected officials from each of the five counties in the Consortium and serves as the "Local Elected Official" Board for Workforce Development activities; and
- WHEREAS, The Michigan Works! Southeast Workforce Development Board has been appointed to oversee the operations, grants and coordination of Workforce Development activities in the counties covered by the Consortium; and
- WHEREAS, Planning allocations for the PY 2021 Workforce Innovation and Opportunity Act (WIOA) have been released by the Michigan Department of Labor and Economic Opportunity; and
- WHEREAS, WIOA has a strong emphasis on in-demand training, work-based training/learning and out-of-school youth; and
- WHEREAS, WIOA funding is available to Adults, Dislocated Workers and Youth; and
- WHEREAS, The Michigan Works! Southeast Consortium's total WIOA allocation is \$5,258,199 for AY 2021.

IT IS THEREFORE RESOLVED that the Michigan Works! Southeast Workforce Development Board hereby approves the allocation for AY 2021- July 1, 2021 to June 30, 2022 in the amount of \$5,258,199 from Michigan Department of Labor and Economic Opportunity, Workforce Development.

BE IT FURTHER RESOLVED that the Chair of the Michigan Works! Southeast Workforce Development Board is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Opportunity, Workforce Development as well as any future amendments for monetary and grant language adjustments.

10. Committee Reports

- a. Executive Committee minutes – June 2, 2021

Michigan Works! Southeast
Workforce Development Board
Executive Committee Meeting Minutes
June 2, 2021 2:00pm– 4:00pm
Zoom Meeting

PRESENT: Rich Chang
Richard Currie
Marcus James, Chair
Sharon Miller, Vice-Chair
Troy Reehl

ABSENT: Donald Germann
Jeremiah JJ Hodshire
Grace Trudell

Staff: Misty Shulters
Robin Aldrich
Dan Childs
Maggie Flaherty

1. Call to order
Marcus James, Chair called the meeting to order at 2:04 pm.
2. Roll Call
Quorum Present
3. Approval of Agenda
Marcus James call for a motion to approve the Agenda.
MOTION: Troy Reehl moved to approve the Agenda.
SUPPORT: Rich Chang
MOTION CARRIED
4. Consent Agenda – No agenda items
5. Resolutions for Consideration by the Workforce Development Board (WDB)
 - a. WDB RESOLUTION 20-36
A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING (IWT) FUNDS FOR UCKELE HEALTH & NUTRITION NOT TO EXCEED \$3,300.00.
Marcus James call for a motion to approve WDB Resolution 20-36
MOTION: Ricard Currie moved to approve WDB Resolution 20-36 the PY 2020 WIOA IWT funds for Uckele Health & Nutrition not to exceed \$3,300.00.
SUPPORT: Sharon Miller
Misty Shulters reviewed. Discussion.
MOTION CARRIED
 - b. WDB RESOLUTION 20-37
A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR NOSTRUM ENERGY LLC NOT TO EXCEED \$7,700.00
Marcus James call for a motion to approve WDB Resolution 20-37
MOTION: Sharon Miller moved to approve WDB Resolution 20-37 the IWT funds for Nostrum Energy LLC not to exceed \$7,700.00

SUPPORT: Rich Chang

Misty Shulters reviewed. Discussion

MOTION CARRIED

c. WDB RESOLUTION 20-38

A RESOLUTION APPROVING PY 2020 WIOA INCUMBENT WORKER TRAINING FUNDS FOR MICHIGAN CRITICAL CARE CONSULTANTS NOT TO EXCEED \$10,895

Marcus James call for a motion to approve WDB Resolution 20-38

MOTION: Richard Currie moved to approve WDB Resolution 20-38 the IWT funds for Michigan Critical Care Consultants not to exceed \$10,895.

SUPPORT: Rich Chang

Misty Shulters reviewed. Discussion.

MOTION CARRIED

6. Committee Reports

a. Career and Educational Advisory Council – (CEAC)

CEAC did not meeting during May.

b. Strategic and Operations

Strategic and Operations Committee did not meet during May.

c. Business Resource Networks (BRN)

Update provided by Misty Shulters.

7. Chair Report

a. 2021 Board Focus

Discussed on results/desired outcome of facilitated sessions.

Discussed status of standard MWSEI performance metrics

8. Directors Report

Misty Shulters provided updates on administration, program and state. Discussion.

9. June 9, 2021 (draft) Agenda for Michigan Works! Southeast Workforce Development Board. Reviewed and discussed.

10. Public Comment

Marcus James offered Public Comment. No Public Comment.

Marcus James offered comments.

Additional comments from Sharon Miller, Troy Reehl.

11. Adjournment

Marcus James call for a motion to adjourn.

MOTION: Rich Chang moved to adjourn.

SUPPORT: Sharon Miller

MOTION CARRIED

Meeting adjourned at 2:59 pm.