

MINUTES APPROVED ON MAY 11, 2022

Meeting Minutes for the Joint Meeting of the
Michigan Works! Southeast Consortium &
Michigan Works! Southeast Workforce Development Board
March 9, 2022, Comfort Inn, Village Conference Center,
1645 Commerce Park Drive, MI 48118, 10:00 am – 12:00 Noon

Michigan Works! Southeast Consortium Board Present:

Brad Benzing (alternate)	Hillsdale County Commissioner
Ray Snell	Jackson County Commissioner
Darius Williams	Jackson County Commissioner (Zoom)
Karol KZ Bolton, Chair	Lenawee County Commissioner
Chris Wittenbach	Lenawee County Commissioner
Douglas Helzerman	Livingston County Commissioner
Caroline Sanders	Washtenaw County Commissioner
Sue Shink, Vice-Chair	Washtenaw County Commissioner

Michigan Works! Southeast Consortium Absent

Doug Ingels	Hillsdale County Commissioner
Brent Leininger	Hillsdale County Commissioner
Mitchell Zajac	Livingston County Commissioner

Michigan Works! Southeast Workforce Development Board of Directors Present

Shantalita Bailey	Michigan Rehabilitation Services, DHHS (Zoom)
Maria Birkett	Wacker Chemical Corporation (Zoom)
Rich Chang	NewFoundry
Richard Currie, Vice chair	Hitachi Astemo Americas, Inc.
James Hogan	Display Max Merchandising
Craig Hatch	Jackson County Chamber of Commerce (Zoom)
Marcus James	StableInc LLC
Tina Matz	Jackson College
Sharon Miller, Chair	Consumers Energy
Katy Pek	Destination Ann Arbor
Deb Polich	Creative Washtenaw, Artrain
Bill Rayl	Jackson Area Manufacturers Association (JAMA)
Anne Rennie	Livingston County United Way (Zoom)
Jamal Robertson	DTE alternate for Molly Luempert-Coy
John Salyer	Ann Arbor Electrical JATC
Phil Santer	Ann Arbor SPARK
Brandon Tucker	Washtenaw Community College alternate for Dr. Rose Bellanca
James Van Doren	Lenawee Now

Michigan Works! Southeast Workforce Development Board of Directors Absent

Leslie Alexander	Inmatech, Inc.
Dr. Rose Bellanca	Washtenaw ISD alternate Brandon Tucker attended
Sean Duval	Golden Limousine International
Donald Germann	County National Bank
Lee Graham	Operating Engineers 324

Jeremiah "JJ" Hodshire	Hillsdale Hospital	
Molly Luempert-Coy	DTE	alternate Jamal Robertson attended
Kevin Oxley	Jackson County ISD	
Troy Reehl	Hillsdale County ISD	
Grace Trudell	IBEW 58	

Others

Hernando Flowers, DBA	Barton Malow Company (Zoom)
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Staff Present

Shamar Herron, Executive Director	Michigan Works! Southeast
Misty Shulters, Deputy Director	Michigan Works! Southeast
Dawn Awrey, Service Center Manager	Michigan Works! Southeast (Zoom)
Nicole Bell, Communications Manager	Michigan Works! Southeast (Zoom)
Daniel Childs, Systems/Network Administrator	Michigan Works! Southeast
Johnny Epps, Service Center Manager	Michigan Works! Southeast (Zoom)
Maggie Flaherty, Administrative Services Mgr./ EO Officer	Michigan Works! Southeast (Zoom)
Pamela Gosla, Research and Education Manager	Michigan Works! Southeast (Zoom)
Lisa McAllister, HR Manager	Michigan Works! Southeast (Zoom)
Nathaniel Osborne, Communications Specialist	Michigan Works! Southeast (Zoom)
Tim Pielack, Technology Specialist	Michigan Works! Southeast
Tom Robinson, Business Services Manager	Michigan Works! Southeast (Zoom)
Joshua Rose, Communication Specialist	Michigan Works! Southeast
Ashley Vandebush, Service Center Manager	Michigan Works! Southeast (Zoom)
Kendell Walton, Fiscal Manager	Michigan Works! Southeast (Zoom)
Angela Watkins, Service Center Manager	Michigan Works! Southeast (Zoom)

1. Call to order
Karol KZ Bolton, Chair called the Michigan Works! Southeast Consortium meeting to order at 10:05 am.
2. Call to order
Sharon Miller, Chair called the Michigan Works! Southeast Workforce Development Board to order at 10:05 am.
3. Roll Call
In person quorum present for the Michigan Works! Southeast Consortium
4. Roll Call
In person quorum present for the Michigan Works! Southeast Workforce Development Board
5. Introductions
6. Call to the Public
KZ Bolton call to the public.
Douglas Helzerman commented.
7. Election of Chair and Vice Chair – Michigan Works! Southeast Consortium
KZ Bolton Chair reported she is willing to continue as Chair of the Consortium and Sue Sink is willing to serve as Vice Chair of the Consortium Board. KZ Bolton asked for other nominations for Chair and Vice-Chair of the Consortium, any other nominations, any other

nominations. No other nominations.

MOTION: Douglas Helzerman moved to nominate KZ Bolton Chair of the Consortium and Sue Sink, Vice-Chair of the Consortium.

SUPPORT: Chris Wittenbach

MOTION CARRIED

Discussion.

8. Approval of the Agenda

- a. KZ Bolton call for the Consortium to approve the Agenda.

MOTION: Sue Shink move to the approve the Agenda

SUPPORT: Chris Wittenbach

MOTION CARRIED

- b. Sharon Miller request Agenda Item 10: be moved after Agenda Item: 14.

Sharon Miller call for Workforce Development Board to approve the Agenda as amended.

MOTION: Deb Polich move to approve the Agenda as amended.

SUPPORT: Brandon Tucker

MOTION CARRIED

9. Approval of Minutes – (both boards)

- a. November 30, 2021 Michigan Works! Southeast Consortium meeting minutes, KZ Bolton
KZ Bolton call for a motion to approve the November 30, 2021 Michigan Works! Southeast Consortium meeting minutes.

MOTION: Sue Shink moved to approve the minutes.

SUPPORT: Douglas Helzerman

MOTION CARRIED

- b. November 10, 2021 Michigan Works! Southeast Workforce Development Board meeting minutes, Sharon Miller

Sharon Miller call for a motion to approve the Michigan Works! Southeast Workforce Development Board November 10, 2021 meeting minutes.

MOTION: Richard Currie moved to approve the November 10, 2021 Michigan Works! Southeast Workforce Development Board meeting minutes.

SUPPORT: Marcus James

MOTION CARRIED

11. Consent Agenda, Workforce Development Board

Sharon Miller reviewed Resolutions and ask if any require moved to Resolutions for Considerations. Sharon Miller call to approve the Consent Agenda as amended.

MOTION: Marcus James moved to approve the Consent Agenda

SUPPORT: James Hogan

Bill Rayl request that WDB Resolution 21-19 be moved to Resolutions for Consideration.

MOTION CARRIED

- a. WDB RESOLUTION 21-17

A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR GSHA QUALITY SERVICES IN THE AMOUNT NOT TO EXCEED \$1,500

- b. WDB RESOLUTION 21-18

A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR ANDERSON DEVELOPMENT COMPANY IN THE AMOUNT NOT TO EXCEED \$12,000

12. Resolutions for Consideration of the Workforce Development Board, Sharon Miller
 - a. WDB RESOLUTION 21-19
 A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR NORTHWEST TOOL & MACHINE IN THE AMOUNT NOT TO EXCEED \$3,130
 Sharon Miller call to approve WDB Resolution 21-19
 MOTION: Rich Chang moved to approve WDB 21-19
 SUPPORT: Richard Currie
 Shamar Herron reviewed. Discussion.
 MOTION CARRIED, ABSTAIN: Bill Rayl
 - b. WDB RESOLUTION 21-16
 A RESOLUTION APPROVING THE FUNDING ALLOCATION FOR THE BARRIER REMOVAL EMPLOYMENT SUCCESS (BRES) PROGRAM IN THE AMOUNT OF \$507,187 FOR THE TIME PLAN PERIOD OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2023
 Sharon Miller call to approve WDB Resolution 21-16.
 MOTION: James Hogan moved to approve WDB Resolution 21-16,
 SUPPORT: Phil Santer
 Shamar Herron reviewed. Discussion.
 MOTION CARRIED, ABSTAIN: Brandon Tucker
 - c. WDB RESOLUTION 21-21
 A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR CONCEPT ALLOYS, INC, A CLOSE CORPORATION IN THE AMOUNT NOT TO EXCEED \$9,190
 Sharon Miller call to approve WDB Resolution 21-21.
 MOTION: Brandon Tucker moved to approve WDB Resolution 21-21
 SUPPORT: John Salyer
 Shamar Herron reviewed. Discussion.
 MOTION CARRIED
13. Resolutions for Consideration of the Michigan Works! Southeast Consortium, KZ Bolton
 None.
14. Resolutions for Consideration by both the Consortium Board (CB) and the Workforce Development Board (WDB)
 - a. CB RESOLUTION 21-06
 A RESOLUTION APPROVING RECEIPT OF GOING PRO TALENT FUNDS FOR FY 2022 FOR MICHIGAN WORKS! CONSORTIUM BOARD IN THE AMOUNT OF \$2,638,805
 KZ Bolton call for a motion from Consortium Board to approve CB Resolution 21-06
 MOTION: Sue Shink move to approve CB Resolution 21-06
 SUPPORT: Douglas Helzerman
 - WDB RESOLUTION 21-20
 A RESOLUTION APPROVING RECEIPT OF GOING PRO TALENT FUNDS FOR FY 2022 FOR MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD IN THE AMOUNT OF \$2,638,805
 Sharon Miller call for a motion to approve WDB Resolution 21-20
 MOTION: John Salyer move to approve WDB Resolution 21-20
 SUPPORT: James Van Doren
 Shamar Herron reviewed. Discussion
 MOTION CARRIED for Consortium Board
 MOTION CARRIED for WDB ABSTAIN, Brandon Tucker

b. CB RESOLUTION 21-07

A RESOLUTION APPROVING THE 2022 SUMMER YOUNG PROFESSIONALS PROGRAM IN THE AMOUNT OF \$220,138 FOR THE TIMELINE OF MARCH 1, 2022 THROUGH FEBRUARY 28, 2023
KZ Bolton call for a motion from Consortium Board to approve CB Resolution 21-07.

MOTION: Sue Shink

SUPPORT: Chris Wittenbach

WDB RESOLUTION 21-22

A RESOLUTION APPROVING THE 2022 SUMMER YOUNG PROFESSIONALS PROGRAM IN THE AMOUNT OF \$220,138 FOR THE TIMELINE OF MARCH 1, 2022 THROUGH FEBRUARY 28, 2023

Sharon Miller call for a motion from the WDB to approve WDB 21-22.

MOTION: Deb Polich

SUPPORT: James Van Doren

Shamar Herron reviewed. Discussion

MOTION CARRIED for Consortium Board

MOTION CARRIED for WDB

10. Recognition of outgoing Workforce Development Board Chair of Marcus James followed. Special Resolution recognized Marcus James for years as Chair of the WDB by Sharon Miller and by KZ Bolton.
Shamar Herron, Misty Shulters and the Leadership Team thank you to Marcus.
Shamar presented a Special Resolution for years of service as Chair of the WDB from Michigan Senator Mike Shirkey and Michigan Representative Sarah Lightner.
Comments followed by KZ, Sharon, Shamar and Marcus.

15. New Business

a. Michigan Works! Southeast Consortium

KZ Bolton

Approval of new employer change for James Hogan, now Director of Operations, Display Max Merchandising.

Formerly Executive Manager of Human Resource, Thai Summit America Corporation.

KZ Bolton call for a motion to approve the employer name change for James Hogan.

MOTION: Sue Shink moved to approve the employer name change for James Hogan.

SUPPORT: Chris Wittenbach

MOTION CARRIED

b. Michigan Works! Southeast Workforce Development Board

Approval of additional Executive Committee members Tina Matz, Jackson College and Bill Rayl, Jackson Area Manufacturers Association (JAMA). Sharon Miller call to approve appointment of Tina Matz, Jackson College and Bill Rayl, JAMA to WDB Executive Committee.
MOTION: Rich Chang moved to approve appointment of Tina Matz and Bill Rayl to the Executive Committee.

SUPPORT: Richard Currie

Sharon Miller commented we have a strategic plan forward board. Tina and Bill are each Chairperson of a Strategic Goal. Important Chairs of the Strategic Goals are members of the Executive Committee.

MOTION APPROVED

16. Presentations:

- a. Dialogue Board Strategy- Goal 1: Collaboration, Bill Rayl and Sharon Miller;
Goal 4: Resource Diversification, Tina Matz

b. Careers of Today and Tomorrow (CT2)

Tina Matz provided statistics highlighting declining high school graduation rates and enrollment in post-secondary education.

Nathaniel Osborne provided updates on the CT2 event on May 12, 2022.

Discussion.

c. Annual Report

Joshua Rose provided review of the Michigan Works! Southeast (MWSE) Annual Report.

The Annual is provided at the MWSE website now a web format.

17. Committee Reports (WDB)

a. Executive Committee – December 1, 2021; February 9, 2022

Sharon Miller reported Executive Committee focused on strategies as discussed during the today's meeting. Discussed whether to meet, when to meet and how to meet. Decided moving forward to meet in person (accordance with Open Meetings Act) for WDB meetings and Executive committee meetings.

b. Career & Educational Advisory Council (CEAC) December 13, 2021

Shamar Herron provided updates.

c. Operations Committee – January 24, 2022 & February 28, 2022

Marcus James stated Operations Committee notes are in the packet.

18. Other Items

a. Comments from Chairs (both boards)

Comments from KZ Bolton: Welcome to Ray Snell Jackson County Commissioner newly appointed to Consortium. Welcome to Brad Benzing Hillsdale County alternate.

Comments from Sharon Miller: noted Bill Rayl new position. Bill Rayl reported he is leaving JAMA to work at the Michigan Manufacturers Association as Executive Director of Workforce Solutions (new position created).

b. Executive Directors Report

Shamar Herron provided updated on programs, federal state and administration. Misty Shulters Deputy Director provided comments.

19. Public Comment – Karol KZ Bolton

KZ Bolton offered public comment.

Rich Chang, Sue Shink, Marcus James and Caroline Sanders offered comments.

20. Adjourn Michigan Works! Southeast Consortium –Karol KZ Bolton

KZ Bolton call to Consortium members to adjourn the Michigan Works! Southeast Consortium board meeting.

MOTION: Douglass Helzerman moved to adjourn the Consortium Board meeting.

SUPPORT: Caroline Sanders

MOTION CARRIED

Sharon Miller welcomed new member Katy Pek to the Workforce Development Board

21. Adjourn Michigan Works! Southeast Workforce Development Board (WDB)

Sharon Miller call to the WDB members to adjourn the Michigan Works! Southeast Workforce Development Board.

MOTION: Rich Chang moved to adjourn the WDB meeting.

SUPPORT: Brandon Tucker

MOTION CARRIED

The Joint Board meeting of the Consortium and WDB adjourned at 11:57am.