

BOARD MINUTES APPROVED ON JUNE 8, 2022

Michigan Works! Southeast
Workforce Development Board meeting minutes
May 11, 2022, Comfort Inn, Village Conference Center
In-Person

1645 Commerce Park Drive, MI 48118, 10:00 am – 12:00 Noon

Michigan Works! Southeast Workforce Development Board of Directors Present

Shantalita Bailey	Michigan Rehabilitation Services, DHHS (Zoom)
Maria Birkett	Wacker Chemical Corporation
Rich Chang	NewFoundry
Richard Currie, Vice chair	Hitachi Astemo Americas, Inc.
Sean Duval	Golden Limousine International (Zoom)
Lee Graham	Operating Engineers 324
James Hogan	Display Max Merchandising
Craig Hatch	Jackson County Chamber of Commerce
Tina Matz	Jackson College
Sharon Miller, Chair	Consumers Energy
Kevin Oxley	Jackson County ISD
Katy Pek	Destination Ann Arbor
Deb Polich	Creative Washtenaw, Artrain (Zoom)
Bill Rayl	Michigan Manufacturers Association
Troy Reehl	Hillsdale County ISD
Jamal Robertson	DTE alternate for Molly Luempert-Coy
John Salyer	Ann Arbor Electrical JATC
Phil Santer	Ann Arbor SPARK
Brandon Tucker	Washtenaw Community College (Zoom)alt. for Dr. Rose Bellanca
James Van Doren	Lenawee Now

Michigan Works! Southeast Workforce Development Board of Directors Absent

Leslie Alexander	Inmatech, Inc.
Dr. Rose Bellanca	Washtenaw ISD alternate Brandon Tucker attended
Donald Germann	County National Bank
Jeremiah "JJ" Hodshire	Hillsdale Hospital
Marcus James	StableInc LLC
Molly Luempert-Coy	DTE alternate Jamal Robertson attended
Anne Rennie	Livingston County United Way
Grace Trudell	IBEW 58

Staff Present

Shamar Herron, Executive Director	Michigan Works! Southeast
Misty Shulters, Deputy Director	Michigan Works! Southeast
Robin Aldrich, IT Manager	Michigan Works! Southeast (Zoom)
Nicole Bell, Communications Manager	Michigan Works! Southeast
Johnny Epps, Service Center Manager	Michigan Works! Southeast (Zoom)
Maggie Flaherty, Administrative Services Mgr./ EO Officer	Michigan Works! Southeast
Pamela Gosla, Research and Education Manager	Michigan Works! Southeast (Zoom)
Roland Hill, Policy and Contract Administrator	Michigan Works! Southeast
Lisa McAllister, HR Manager	Michigan Works! Southeast (Zoom)

Tim Pielack,	
Sunshine Plato, Program Administrator	Michigan Works! Southeast (Zoom)
Tom Robinson, Business Services Manager	Michigan Works! Southeast (Zoom)
Joshua Rose, Communication Specialist	Michigan Works! Southeast
Sandy Vallance, Service Center Manager	Michigan Works! Southeast (Zoom)
Ashley Vandebush, Service Center Manager	Michigan Works! Southeast (Zoom)
Kendell Walton, Fiscal Manager	Michigan Works! Southeast (Zoom)
Angela Watkins, Service Center Manager	Michigan Works! Southeast (Zoom)

1. Call to order
Sharon Miller, Chair called the Michigan Works! Southeast Workforce Development Board to order at 10:02 am.
2. Roll Call
In person quorum not present.
3. Introductions
(in person quorum present at 10:05 am)
4. Call to the Public
Jim Van Doren and Maria Birkett commented.
5. Approval of the Agenda
Sharon Miller call for approval of Agenda.
MOTION: Jim Van Doren moved to approve the Agenda.
SUPPORT: Richard Currie
MOTION CARRIED
6. Approval of Minutes
Sharon Miller call for approval of March 9, 2022 minutes for the joint meeting of Workforce Development Board and Consortium Board.
MOTION: Rich Chang moved to approve the minutes.
SUPPORT: Troy Reehl
MOTION CARRIED
7. Consent Agenda
Sharon Miller reviewed Resolutions and ask if any require moved to Resolutions for Considerations. No request. Sharon Miller call to approve the Consent Agenda.
MOTION: Troy Reehl moved to approve the Consent Agenda.
SUPPORT: James Hogan
Discussion.
MOTION CARRIED
8. Resolutions for Consideration of the Workforce Development Board (WDB)
 - a. WDB RESOLUTION 21-26
A RESOLUTION APPROVING THE RELEASE OF REQUESTS FOR PROPOSAL FOR THE SPECIALIZED YOUTH SERVICES AND SPECIALIZED BUSINESS SERVICES
Sharon Miller call for a motion to approve WDB Resolution 21-26
MOTION: James Hogan moved to approve WDB Resolution WDB 21-26
SUPPORT: Tina Matz
Shamar Herron reviewed. Discussion.
MOTION CARRIED

b. WDB RESOLUTION 21-27

A RESOLUTION RECOMMENDING APPROVAL OF THE FY 2021 JULY 1, 2021-JUNE 30, 2022 BUDGET MODIFICATION TO THE MICHIGAN WORKS! SOUTHEAST CONSORTIUM

Sharon Miller call for a motion to approve WDB Resolution 21-27

MOTION: Craig Hatch moved to approve WDB Resolution 21-27

SUPPORT: Kevin Oxley

Shamar Herron and Kendell Walton reviewed. Discussion.

MOTION CARRIED

9. Presentation

Shamar Herron provided Executive Director's report. Misty Shulters provided updates.

Shamar reviewed request for WDB action items. Discussion.

WDB action items.

Request WDB support of the 5% retroactive wage increase for staff to be presented to the Michigan Works! Southeast Consortium Board.

MOTION: Phil Santer moved to approve WDB support of the 5% retroactive wage increase for staff to be presented to the Michigan Works! Southeast Consortium Board.

SUPPORT: James Hogan

Discussion.

MOTION CARRIED

Request staff be allowed to nominate individuals and businesses to the Michigan Works! Association for awards at the annual conference. Names are still being gathered. Deadline to provide names to the Association is May 27, 2022. Require action today because the June WDB meeting is past the deadline.

MOTION: John Salyer moved to approve staff to nominate individuals and businesses to the Michigan Works! Association for awards at the annual conference.

SUPPORT: Craig Hatch

Discussion.

MOTION CARRIED

Request support for the Washtenaw Service Center move.

MOTION: James Van Doren moved to approve request for support of Washtenaw Service Center move.

SUPPORT: Lee Graham

MOTION CARRIED

10. Strategy & Committee Reports

a. Strategy Report

Rich Chang provided update on Goal 2: Business Resiliency.

Discussion.

b. Career & Educational Advisory Council (CEAC)

Shamar Herron provided updates on the April 18, 2022 CEAC meeting.

c. Operations Committee

Notes for the March 28, 2022 and April 25, 2022 Operations Committee meetings are in the board packet. Richard Currie provided updates. Discussion.

11. On-going Business

a. Chair Report

Sharon Miller reviewed the Open Meetings Act information update from our attorney. Discussion.

Sharon reviewed motion. Approval by the Workforce Development Board for the Management of the Michigan Works! Southeast to be authorized to make a motion to the full board without Executive Committee approval if it is not possible for the Executive Committee to convene a quorum in advance of a full board meeting.

Sharon Miller call for a motion.

MOTION: James Hogan moved approval by the Workforce Development Board for the Management of the Michigan Works! Southeast to be authorized to make a motion to the full board without Executive Committee approval if it is not possible for the Executive Committee to convene a quorum in advance of a full board meeting.

SUPPORT: Troy Reehl

MOTION CARRIED

12. Other

Additional comments followed by Phil Santer, Sharon Miller, Tina Matz, Lee Graham, James Van Doren.

13. Call to the Public

Sharon Miller offered public comment. No public comment.

14. Adjournment

Sharon Miller call to adjourn.

MOTION: James Hogan moved to adjourn.

SUPPORT: Phil Santer

Meeting adjourned at 11:43 am.

Michigan Works! Southeast
 Workforce Development Board
 Executive Committee Meeting Minutes
 May 11, 2022, 9:15am -9:45am
 Chelsea Comfort Inn, Village Conference Center
 1645 Commerce Park Drive
 Chelsea, Mi 48118
 In – Person

Present: Rich Chang
 Richard Currie, Vice Chair
 Donald German via Zoom
 Marcus James via Zoom
 Tina Matz
 Sharon Miller, Chair
 Bill Rayl
 Troy Reehl

Absent: Grace Trudell

Staff: Shamar Herron
 Misty Shulters
 Maggie Flaherty

1. Call to order
 Sharon Miller called the meeting order at 9:15 am.
2. Roll Call
 In person Quorum present.
3. Approval of Agenda
 Sharon Miller call to approve the Agenda.
 MOTION: Rich Chang
 SUPPORT: Bill Rayl
 MOTION CARRIED
4. Consent Agenda
 Sharon Miller call to approve the Consent Agenda
 MOTION: Bill Rayl moved to approve the Consent Agenda.
 SUPPORT: Richard Currie
 MOTION CARRIED
 - a. WDB RESOLUTION 21-23
 A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR PEPSICO, IN THE AMOUNT NOT TO EXCEED \$10,000
 - b. WDB RESOLUTION 21-25
 A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR ALUDYNE IN THE AMOUNT NOT TO EXCEED \$8,995

5. Resolutions for Consideration by the Workforce Development Board (WDB)
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 Sharon Miller call to approve WDB Resolution 21-26
 MOTION: Troy Reehl moved to approve WDB Resolution 21-26
 SUPPORT: Rich Chang
 Shamar Herron reviewed. Discussion.
 MOTION CARRIED
 - b. WDB RESOLUTION 21-27
 A RESOLUTION RECOMMENDING APPROVAL OF THE FY 2021 JULY 1, 2021-JUNE 30, 2022 BUDGET MODIFICATION TO THE MICHIGAN WORKS! SOUTHEAST CONSORTIUM
 Sharon Miller call for a motion to approve WDB RESOLUTION 21-27
 MOTION: Bill Rayl moved to approve WDB Resolution 21-27
 SUPPORT: Tina Matz
 Shamar Herron reviewed. Discussion.
 MOTION CARRIED
6. Chair Report
 Sharon Miller reviewed the Open Meetings Act update from Attorney.
 Sharon reviewed the Motion.
 MOTION: Troy Reehl moved to recommend to the Workforce Development Board for the Management of the Michigan Works! Southeast to be authorized to make a motion to the full board without Executive Committee approval if it is not possible for the Executive Committee to convene a quorum in advance of a full board meeting.
 SUPPORT: Richard Currie
 MOTION CARRIED

 Discussed reviewing and updating WDB By-laws with attorney, staff, Don Germann, Marcus James and others
7. May 11, 2022 (draft) Agenda for Michigan Works! Southeast Workforce Development Board was reviewed and approved.
8. Public Comment
 Sharon Miller offered public comment. No public comment
9. Adjournment
 Meeting adjourned at 9:31 am.