

MINUTES APPROVED ON SEPTEMBER 14, 2022

Michigan Works! Southeast
Workforce Development Board meeting minutes
June 8, 2022, Comfort Inn, Village Conference Center
In-Person
1645 Commerce Park Drive, MI 48118, 10:00 am – 12:00 Noon

Michigan Works! Southeast Workforce Development Board of Directors Present

Shantalita Bailey	Michigan Rehabilitation Services, DHHS (Zoom)
Maria Birkett	Wacker Chemical Corporation (Zoom)
Rich Chang	NewFoundry
Sean Duval	Golden Limousine International (Zoom)
Lee Graham	Operating Engineers 324
James Hogan	Display Max Merchandising
Craig Hatch	Jackson County Chamber of Commerce
Jeremiah "JJ" Hodshire	Hillsdale Hospital (Zoom)
Marcus James	StableInc LLC
Tina Matz	Jackson College (Zoom)
Sharon Miller, Chair	Consumers Energy
Katy Pek	Destination Ann Arbor
Deb Polich	Creative Washtenaw, Artrain
Bill Rayl	Michigan Manufacturers Association
Troy Reehl	Hillsdale County ISD
Jamal Robertson	DTE alternate for Molly Luempert-Coy
John Salyer	Ann Arbor Electrical JATC
Phil Santer	Ann Arbor SPARK
Brandon Tucker	Washtenaw Community College
James Van Doren	Lenawee Now

Michigan Works! Southeast Workforce Development Board of Directors Absent

Leslie Alexander	Inmatech, Inc.
Richard Currie, Vice chair	Hitachi Astemo Americas, Inc.
Donald Germann	County National Bank
Molly Luempert-Coy	DTE alternate Jamal Robertson attended
Kevin Oxley	Jackson County ISD
Anne Rennie	Livingston County United Way
Grace Trudell	IBEW 58

Staff Present

Shamar Herron, Executive Director	Michigan Works! Southeast (Zoom)
Misty Shulters, Deputy Director	Michigan Works! Southeast
Nicole Bell, Communications Manager	Michigan Works! Southeast (Zoom)
Dawn Awrey, Service Center Manager	Michigan Works! Southeast (Zoom)
Daniel Childs, Systems/Network Administrator	Michigan Works! Southeast
Johnny Epps, Service Center Manager	Michigan Works! Southeast (Zoom)
Maggie Flaherty, Administrative Services Mgr./ EO Officer	Michigan Works! Southeast
Pamela Gosla, Research and Education Manager	Michigan Works! Southeast (Zoom)
Lisa McAllister, HR Manager	Michigan Works! Southeast (Zoom)
Tom Robinson, Business Services Manager	Michigan Works! Southeast (Zoom)

Joshua Rose, Communication Specialist
Sandy Vallance, Service Center Manager
Ashley Vandebush, Service Center Manager
Kendell Walton, Fiscal Manager
Angela Watkins, Service Center Manager

Michigan Works! Southeast
Michigan Works! Southeast (Zoom)
Michigan Works! Southeast (Zoom)
Michigan Works! Southeast (Zoom)
Michigan Works! Southeast (Zoom)

Others

Hernando Flowers, Barton Malow Company
Dr. Klaus Tenbergen, Washtenaw Community College

1. Call to order
Sharon Miller, Chair called the Michigan Works! Southeast Workforce Development Board to order at 10:00 am.
2. Roll Call
In person quorum not present.
3. Introductions
(in person quorum present at 10:05 am)
4. Call to the Public
Jim Van Doren and Rich Chang commented.
5. Approval of the Agenda
Sharon Miller call for approval of Agenda.
MOTION: Marcus James moved to approve the Agenda.
SUPPORT: Lee Graham
MOTION CARRIED
6. Approval of Minutes
Sharon Miller call for approval of May 11, 2022 minutes for the Workforce Development Board.
MOTION: James Van Doren moved to approve the minutes.
SUPPORT: Rich Chang
MOTION CARRIED
7. Consent Agenda
Sharon Miller reviewed Resolutions and ask if any require move to Resolutions for Considerations. No request. Sharon Miller call to approve the Consent Agenda.
MOTION: Troy Reehl moved to approve the Consent Agenda.
SUPPORT: Marcus James
MOTION CARRIED
 - a. WDB RESOLUTION 21-28
A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR PARAGON METALS LLC IN THE AMOUNT NOT TO EXCEED \$12,000
 - b. WDB RESOLUTION 21-29
A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR RITZ CRAFT OF MICHIGAN IN THE AMOUNT NOT TO EXCEED \$6,000
 - c. WDB RESOLUTION 21-30
A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR METAL TECHNOLOGIES-PRECISION GAGE IN THE AMOUNT NOT TO EXCEED \$6,000
 - d. WDB RESOLUTION 22-01
A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR ACME MILLS,LLC-FAIRWAY PRODUCTS IN THE AMOUNT NOT TO EXCEED \$6,000

e. WDB RESOLUTION 22-02

A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR H & H SIGNS IN THE AMOUNT NOT TO EXCEED \$1,500

8. Resolutions for Consideration by the Workforce Development Board (WDB)

a. WDB RESOLUTION 21-31

A RESOLUTION RECOMMENDING APPROVAL OF THE PROPOSED BUDGET FOR FY 2022 – JULY 1, 2022 THROUGH JUNE 30, 2023 TO THE MICHIGAN WORKS! SOUTHEAST CONSORTIUM

Sharon Miller call for a motion to approve WDB Resolution 21-31.

MOTION: Rich Chang moved to approve WDB Resolution 21-31 recommending Consortium approve proposed Budget for July 1, 2022 through June 30, 2023.

SUPPORT: Troy Reehl

Shamar Herron and Kendell Walton reviewed. Discussion.

MOTION CARRIED

b. WDB SPECIAL RESOLUTION USDOL ES PROPOSED RULEMAKING ON WAGNER-PEYSER

A RESOLUTION REGARDING US DEPARTMENT OF LABOR (USDOL), A NOTICE OF PROPOSED RULEMAKING ON WAGNER-PEYSER ACT STAFFING (DOCKET NO. ETA-2022-0003)

Sharon Miller call for a motion to approve the WDB special resolution for USDOL ES Proposed Rulemaking on Wagner-Peyser

MOTION: Brandon Tucker moved approve resolution for the WDB Special Rulemaking on Wagner-Peyser.

SUPPORT: Troy Reehl

Shamar Herron and Misty Shulters reviewed. Discussion.

MOTION CARRIED

c. WDB RESOLUTION 21-33

A RESOLUTION TO AUTHORIZE APPROVAL OF THE SPECIALIZED BUSINESS SERVICES AND SPECIALIZED YOUTH SERVICES REVIEW COMMITTEES TO SELECT ORGANIZATIONS OR INDIVIDUALS TO PROVIDE SERVICES AND AUTHORIZE APPROVAL FOR STAFF TO NEGOTIATE CONTRACTS WITH SELECTED ORGANIZATIONS OR INDIVIDUAL

Sharon Miller call for a motion to approve WDB Resolution 21-33

MOTION: Deb Polich moved to authorize approval of the Specialized Business Services and Specialized Youth Services Review Committee to select organization or individuals to provide services to and authorize approval for staff to negotiate contracts with selected organizations or individual.

SUPPORT: Rich Chang

Shamar Herron reviewed. Discussion.

9. Presentation

Shamar Herron provided Executive Director Report.

10. Strategy & Committee Reports

a. Operations Committee

Marcus James provided update regards the Operations Committee meeting on May 23, 2022.

b. Executive Committee

Sharon Miller provided update for the May 11, 2022 Executive Committee meeting.

c. Strategy Committee Reports

No updates for the Strategy Committees since the reports at the May 11, 2022 WDB meeting. Meetings are continuing during the summer.

11. On-going Business

a. Chair Report

Sharon Miller provided chair comments earlier during the meeting.

12. Other
 - a. Board members provided updates on activities in their organization.
13. Call to the Public
Sharon Miller call to the public. No public comment.
14. Adjournment
Sharon Miller call to adjourn.
Brandon Tucker moved to adjourn, second by Marcus James.

Meeting adjourned at 11:00 am.

Michigan Works! Southeast
Workforce Development Board
Executive Committee Meeting Minutes
In-Person
August 3, 2022, 9:30 am -11:00 am
Comfort Inn, Village Conference
1645 Commerce Park Drive
Chelsea, MI 48118

Present: Rich Chang
Richard Currie, Vice Chair
Marcus James
Sharon Miller, Chair
Bill Rayl
Grace Trudell

Absent: Donald Germann
Tina Matz
Troy Reehl

Staff: Shamar Herron
Dan Childs
Maggie Flaherty
Tim Pielack

1. Call to order
Sharon Miller called the meeting to order at 9:30 am.
2. Roll Call
In Person Quorum present.
3. Approval of Agenda
Sharon Miller call for a motion to approve the Agenda.
MOTION: Marcus James moved to approve the Agenda.
SUPPORT: Bill Rayl
MOTION CARRIED
4. Consent Agenda – No items.
5. Resolutions for Consideration by the Workforce Development Board (WDB)
 - a. WDB RESOLUTION 22-03
A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING (IWT) CONTRACT FOR ALUDYNE IN THE AMOUNT OF \$6,265
Sharon Miller call to approve WDB Resolution 22-03.
MOTION: Bill Rayl moved to approve IWT Contract for Aludyne in the amount of \$6,265.
SUPPORT: Marcus James
MOTION CARRIED

b. WDB RESOLUTION 22-04

A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR FLYING OTTER WINERY LLC IN THE AMOUNT OF \$1,790

Sharon Miller call for a motion to approve WDB Resolution 22-04.

MOTION: Rich Chang moved to approve IWT contract for Flying Otter Winery LLC in the amount of \$1,790.

SUPPORT: Grace Trudell

Shamar Herron reviewed. Discussion.

MOTION CARRIED

c. WDB RESOLUTION 22-05

A RESOLUTION APPROVING THE RECEIPT OF FUNDS FOR CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT GRANT FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023 IN THE AMOUNT OF \$87,159

Sharon Miller call for a motion to approve WDB Resolution 22-05.

MOTION: Rick Currie moved to approve WDB Resolution 22-05 the receipt of funds for capacity building and professional development grant for the period July 1, 2022 through June 30, 2023 in the amount of \$87,159.

SUPPORT: Bill Rayl

Shamar Herron reviewed. Discussion.

MOTION CARRIED

d. WDB RESOLUTION 22-06

A RESOLUTION FOR THE MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD TO ACCEPT PROPOSED FUNDING AND PLAN FOR THE WAGNER-PEYSER EMPLOYMENT SERVICES (ES) PROGRAM AND WIOA STATE WIDE ACTIVITIES FROM THE MICHIGAN LABOR AND ECONOMIC OPPORTUNITY (LEO) FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023 IN THE AMOUNT OF \$1,218,005.

Sharon Miller call for a motion to approve WDB Resolution 22-06.

MOTION: Grace Trudell moved to approve WDB Resolution 22-06 to accept proposed funding and plan for the Wagner-Peyser ES Program and WIOA State Wide activities from LEO for the period July 1, 2022 through June 30, 2023 in the amount of \$1,218,005.

SUPPORT: Marcus James

Shamar Herron reviewed. Discussion.

MOTION CARRIED

e. WDB RESOLUTION 22-07

A RESOLUTION FOR THE MICHIGAN WORKS! WORKFORCE DEVELOPMENT BOARD TO ACCEPT THE ALLOCATION AND PLAN FROM THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO) FOR PLAN PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023 IN THE AMOUNT OF \$4,886,240 FOR WIOA ADULT, DISLOCATED WORKER (DW) AND YOUTH PROGRAMS.

Sharon Miller call to approve WDB Resolution 22-07.

MOTION: Marcus James moved to approve to approve WDB Resolution 22-07 to accept the allocation and plan from the LEO for Plan period July 1, 2022 through June 30, 2023 in the amount of \$4,886,240 for WIOA Adult, Dislocated Worker and Youth Program.

SUPPORT: Rick Currie

Shamar Herron reviewed. Discussion

MOTION CARRIED

6. Strategy and Committee Reports

a. Strategy Reports

Committee's have been meeting. Reports will be provided at the September 14, 2022 joint board meeting of the WDB and Consortium. Discussion.

b. Operations Committee, June 27, 2022 and July 25, 2022

Marcus James reported on finalizing plans for Executive Committee fiscal reporting. Discussion.

7. Directors Report

a. Shamar Herron and Kendell Walton reported on audit findings and closures. Discussion.

Shamar Herron reviewed LEO funding awarded to MWSE for Career Exploration and Experience Events, Integrated Education and Training Programs and Customer Relationship Management. Discussion.

8. Public Comment

Sharon Miller offered public comment. No public comment.

Committee members provided additional comments.

9. Adjournment

MOTION: Moved by Rick Currie to adjourn the meeting

SUPPORT: Grace Trudell

MOTION CARRIED

Meeting adjourned at 10:50 am.