

Michigan Works! Southeast
Consortium Board meeting
Chelsea Comfort Inn Conference Center,
Chelsea, Michigan 48118
June 20th, 2023, 2:00p.m.

Vice Chair Commissioner Douglas Ingles called the meeting to order at 2:08p.m.

Roll call:

Those in attendance included:

- Doug Ingles-Hillsdale County,
- Douglas Helzerman- Livingston County
- Steve Lanius- Hillsdale County
- Crystal Lyte- Washtenaw County
- Wes Nakagiri- Livingston Country
- Caroline Sanders- Washtenaw County
- Jim Van Doren- Lenawee County
- Darius Williams- Jackson County

Commissioners not in attendance include:

- Shannon Beeman- Washtenaw County
- Chair Carol KZ Bolton- Lenawee County
- Ray Snell- Jackson County

Others in attendance included:

- Shamar Herron, Executive Director, Michigan Works! Southeast
- Misty Shulters, Deputy Director, Michigan Works! Southeast
- Tim Pielek, Technology Specialist- Michigan Works! Southeast
- Sara Kaye Larson, Communications Manager- Michigan Works! Southeast
- Ashley Vandenbusche, Service Center Manager- Michigan Works! Southeast

Commissioner Ingles suggested Shamar Herron start the meeting with his Executive Director report out, due to lack of quorum at beginning of meeting. (Commissioner Darius Williams was late- but did arrive to form a quorum at 2:18p.m.)

- Shamar Herron presented highlights from his Executive Director Report.
- Shamar introduced Sara Kaye Larson as the new Michigan Works! Southeast Communications Manager.
- Highlighted open positions & resignations
- MWSE! Is continuing to work through Auditing processes- Transition of Fiscal Manager
- New grants & Programs touched upon

- Discussion around moving into the new Washtenaw Service Center location
- Open invitation to Michigan Works! Conference- any interested parties please notify Shamar ASAP. At time of meeting, Commissioner Sanders was interested in attending, as well as Commissioner Helzerman, only if no others wanted to attend.
- Misty Shulters touched on Organization targets & current status
- Discussions & questions among board were posed and answered

Approval of Agenda

- Commissioner Helzerman moved to adopt agenda as presented. Commissioner Sanders supported. Motion carried.

Approval of past meeting minutes

- Commissioner Williams moved to adopt & accept The Joint Michigan Works Consortium and Michigan works Workforce Development Board meeting minutes for the March 8th, 2023 joint meeting as presented. Van Doren Supported. Motion carried.

Public Comment

- Commissioner Helzerman had a comment to share regarding change.
- Commissioner Sanders shared that she and Commissioner Lyte were able to witness the signing of the Crown Act, and shared the impact of that bill & the opportunity to be there.
- Commissioner Sanders shared her excitement about the new Location of the Michigan Works! Office in Washtenaw.
- Shamar Herron shared an invite to an event being held for Pam Gosla's retirement on June 30th, 2023 at 11am at the Chelsea conference Center.
- Shamar Herron requested everyone sign Resolutions for Pam Gosla and Maggie Flaherty after meeting.

Resolutions for Consideration

- A. Commissioner Ingles called for a recommendation to approve CB Resolution 22-11, A Resolution to accept receipt of the funding for the Mi-REACH 2.0 program for the time period of April 1st, 2023 to December 31, 2024 in the amount of \$183,917.00. Commissioner Helzerman motioned to approve resolution. Commissioner Nakagiri supported. Motion carried. Misty Shulters reviewed for group. Discussion was held & questions were addressed.
- B. Commissioner Ingles called for a recommendation to approve CB Resolution 22-12, A Resolution Approving the July 1, 2022 to June 30, 2023 Michigan Works! Southeast Budget Modification to the Michigan Works! Southeast Consortium. Commissioner Helzerman motioned to approve. Commissioner Sanders supported. Motion carried. Shamar Herron reviewed for group. Discussion was held & questions were addressed.

- C. Commissioner Ingles called for a recommendation to approve CB Resolution 22-13, A Resolution Approving the proposed budget for the time period July 1, 2023 through June 30, 2024 to the Michigan Works! Southeast Consortium. Commissioner Williams motioned to approve. Commissioner Van Doren supported. Motion carried. Shamar reviewed for the group. Discussion was held.

- D. Commissioner Ingles called for a recommendation to approve CB Resolution 22-14, A Resolution approving the WIOA Adult, Dislocated Worker, & Youth program allocations for the time period of July 1, 2023 through June 30, 2025 in the amount of \$4,656,045.00. Commissioner Williams motioned to approve; Commissioner Van Dorn supported. Motion carried. Shamar Herron reviewed for the group.

- E. Commissioner Ingles called for a recommendation to approve CB Resolution 22-15, A Resolution to approve the Wagner Peyser Employment Service and WIOA Statewide Activities funding to support operations in the amount of \$1,306,601 for the time period of July 1, 2023 through June 30, 2025. Commissioner Sanders motioned to approve; Commissioner Helzerman supported. Motion carried. Shamar Herron reviewed for group.

- F. Commissioner Ingles called for a recommendation to approve CB Resolution 22-16, A Resolution approving the receipt of funds for capacity building and professional development grant in the amount of \$78,443.00 for the time period of July 1, 2023 through June 30, 2024. Commissioner Sanders motioned to approve. Commissioner Helzerman Supported. Motion carried. Shamar reviewed for the group. Discussion was held.

- G. Commissioner Ingles called for a recommendation to approve CB Resolution 22-17, A Resolution approving the receipt of funds for Apprenticeship Success Coordinators and MWA Registered Apprenticeship program intermediary functions for the planning period April 1, 2023 through June 30, 2023 in the amount of \$227,946.00. Commissioner Williams motioned to approve; Commissioner Helzerman supported. Motion carried. Misty Shulters reviewed for group. Discussion was held.

- H. Commissioner Ingles called for a recommendation to approve CB Resolution 22-18, A Resolution to formally acknowledge Both Maggie Flaherty and Pamela Gosla on their over 70 combined years of service in and around Workforce Development. Commissioner Van Dorn Motioned to approve. Commissioner Sanders supported. Motion carried. Shamar reviewed for the group.

Unfinished Business

- None

New Business

- Commissioner Ingles called for a motion to accept resignations from the following members of The Workforce Development Board: Anne Rennie with Livingston United Way, Craig Hatch with Jackson Chamber of Commerce, Grace Trudell with IBEW Local 58, and Sharon Miller, WDB Chair, with Consumers Energy. Commissioner Helzerman moved to accept resignations with regrets. Commissioner Van Dorn supported. Motion carried.
- Commissioner Ingles called for a motion to fill two current WDB vacancies with Tim Hutchins with IBEW Local 58 & Huron Valley Labor Federation, and Patrick Farver with Lenawee Now. Commissioner Van Dorn motioned to approve both candidates. Commissioner Helzerman supported. Motion carried.
- Commissioner Ingles called for a motion to approve a change in Alternate for Shantalia Bailey, MRS, on the WDB. Current alternate is Marie Harrell and the request for replacement is with alternate Toni Jordan. Commissioner Helzerman motioned to approve change in alternate. Commissioner Sanders supported. Motion carried.
- Commissioner Ingles called for a motion to approve release and negotiations for Request for Proposals for the following items: Policy Services, Business Resource Networks, Customer Engagement Tracking Tool and Janitorial Services for WSC. Commissioner Helzerman motioned to approve. Commissioner Lyte supported. Motion carried. Shamar reviewed with group.

Discussion Items

- Due to Chair KZ Bolton being absent, there is no chair report today.
- Executive Directors report was done at the beginning of today's meeting. A written report was also attached in Commissioners packets
- If any Commissioners would like to take part in the scoring processing when scoring RFP'S, please inform Shamar of your interest.

Comments from Consortium Members:

- None

Adjournment

- Commissioner Helzerman motioned to adjourn. Commissioner Lyte supported. Motion carried. Meeting adjourned at 4:00p.m.