



MWSE-GPTF FY24/Cycle 2- Employer Informational Session 4/10/2024

MWSE: Our Mission: To Grow Today's Workforce and
Tomorrow's Economy by Engaging Employers, Job
Seekers & Partners.



Today's Agenda

- Meet the MWSE Business Service Team
- GPTF –Independent/ELC Background
- Statistics- Statewide/Regional/Budgets
- Eligibility
- Training- *Key Updates
- Employer Responsibilities
- The Application
- Training Plan
- Scoring
- Completion of Training/Modifications
- Invoicing
- Impact Stories
- Next Steps
- Q&A-Survey



MEET OUR BUSINESS SERVICES TEAM!!!

Now Serving: Hillsdale, Jackson, Lenawee, Livingston and Washtenaw Counties and the surrounding areas.

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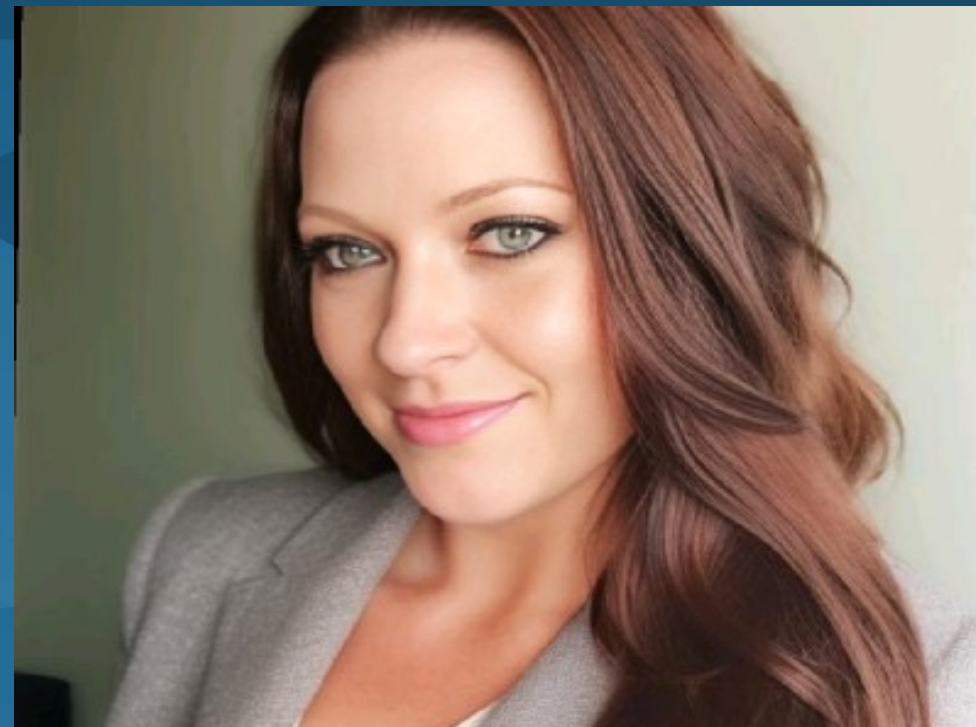




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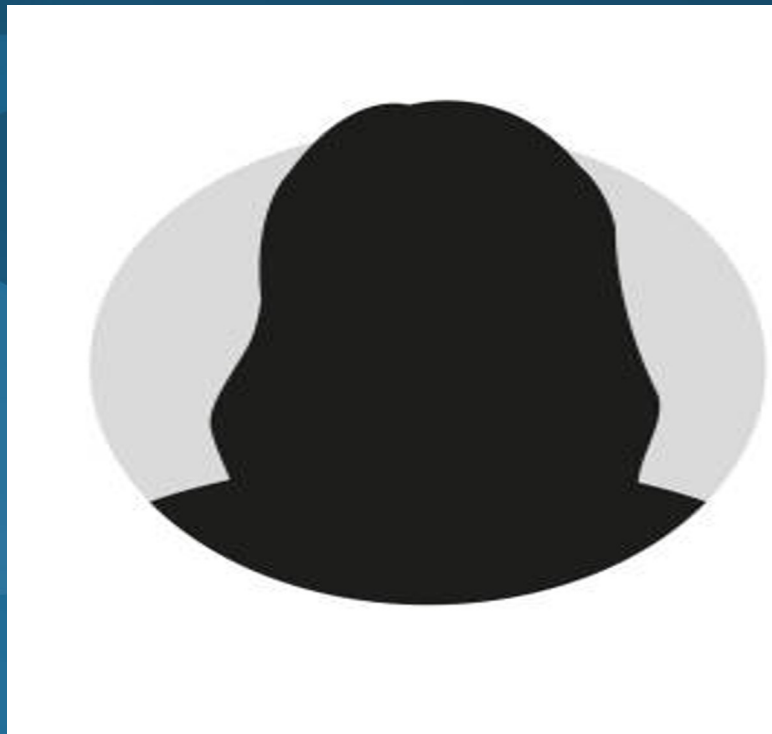
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Talent Fund Purpose

Why was the Talent Fund developed? What are the benefits?

The Talent Fund brings many benefits to Michigan's employers and employees.

- **Helps ensure Michigan's employers have the talent they need to compete and grow, while also ensuring individuals have the skills they need for in-demand jobs.**
- **Expands and improves employees' skills, develops opportunities for growth or promotion.**
- **Addresses skills shortages by reskilling and upskilling Michigan workers based on employers' needs.**
- **Supports an increase in credentials, certificates and degrees through employer-responsive training that enhances talent attraction, productivity and retention.**



Independent Application

Independent Applications-Single employer expressing the need for training/trainings for their companies that will result in some type of certification.

Independent Applications- have their own scoring criteria and are ultimately approved/denied by LEO/WD

Application dates are also separate.

****All awards are competitive- Successful completion and submission of application does not guarantee approval.***



ELC Awards(Employer Led Collaboratives)

ELC(Employer Led Collaboratives)- Work very much the same as Independent Awards except they involve 2 or more employer's coming together for common training needs.

ELC's have their own scoring criteria and unlike Independent applications, they are not for NEW HIRE OJT's but Current Workers Only(Exception is shared holding of USDOL Apprenticeship training Standards.

Application dates are also separate.

****All awards are competitive- Successful completion and submission of application does not guarantee approval.***



Statewide Awards Performance 2014-2024

- Total # of Awards- 7,117
- Average Amount of Award - \$39,620
- Average Training cost per person- \$1,385



MWSE-FY21-FY24 Performance

- \$69 million + awarded
- 275 awarded –Applications consist of New Hires, Current Worker and Apprenticeship Trainings



GPTF LOCAL MWSE FY23 ECONOMIC IMPACT

- \$3.6 Million awarded to Southeast Michigan businesses in 2023
- Created 789 jobs
- Trained 1800 employee's
- Created 174 New Apprenticeships.

VISIT WWW.MWSE.ORG/GOING-PRO to learn more

Budget History FY19-FY24

- FY19-\$31 million
- FY20-not funded (all resources were used for Covid-19)
- FY21-\$43 million (with admin)
- FY22-43 million (with admin)
- FY23-\$55 million
- FY24-\$55 million



Multiple Application Award Cycles

- 12 Month training cycles, where each training must be completed within one year of the date of the award- no extensions will be approved
- FY24 Cycle 2 Training must be completed by June 30, 2025, to apply for FY25 Cycle 2 training
- May have no more than 1 independent and 1 ELC award at a time
- Employers may apply in Cycle 1 FY25 if not awarded in Cycle 2 FY24

****All awards are competitive- Successful completion and submission of application does not guarantee approval.***



WHO IS AN ELIGIBLE EMPLOYER?

- Non-government private entity; for profit or non-profit with a Michigan Presence
- Compliant with all state tax obligations
- The Majority of Federally Qualified Health Centers(**Non Gov Entities**)

NOT ELIGIBLE TO APPLY

- Federally recognized governments (Native American Tribes) including tribal casinos
- Federal, State and Local Governments
- Public institutions or entities
- Local and Intermediate School Districts
- Municipally owned Utilities
- County Road Commissions
- Government Community Mental Health Authorities

*** Unions are not eligible employers but may be eligible training providers**



Eligible Training Providers

- Michigan community colleges
- Private and public college and universities
- Private training providers
- Training provider identified by and agreed upon by all partners, who can do accelerated “just-in-time” training
- Labor unions
- Vendors providing training on their equipment or systems
- Proprietary Schools as licensed in the state of Michigan
- Registered USDOL joint apprenticeship training centers (JATC)



Types of Eligible Trainee's

- Current Workers- Employee's on your current payroll system at date of application.
- New Hires- Employee hired 30 days, prior to, on or after award date (exact date will be on Award Letter)
- Individual not employed at the time of application but Re-hired 30 days prior to, on or after award date for a different position
- Apprentice- ALL USDOL Registered Apprentice From 1st year through Completion
- ALL Employee's must be full time/permanent and working at least 32 hrs/wk.

*Per Person Cap- \$2,000 per person

USDOL Registered Apprentice-\$3,500

*No more than \$500,000 may be awarded to an individual employer site



TRAINING

- All training will be approved by MWSE prior to submission to LEO/WD
 - Funding will be utilized to provide short-term training to meet current, documented needs of employers.
 - No single training should exceed 6 months
 - All classroom/customized training & apprenticeship training should conclude within one year from the date of award
 - New employee On-the-Job training **including** the 90-day post training retention period should be completed within one year from the date of the award
-
- **Must close out awards by specified award dates.**

Classroom Training

Classroom or Customized Training

- May be for current or new employees
- Must lead to a credential for a skill that is transferable and recognized by industry. The credential should allow the individual to retain employment, or in the case that they become unemployed, gain employment in a shorter timeframe
- Conducted by a 3rd party unless exclusive in nature
- May take place at the training provider or on-site at the employer
- May take place online but must provide rationale to support online learning

OJT Training

On The Job Training (OJT)

- Employee's hired 30 days prior to, on or after award date, (90 day retention does apply)
- USDOL Registered Apprentices and non-apprentice 90 day post training retention begins upon completion of training and must be completed within 1 year of the date of the award (ie June 30, 2025) in order to receive full reimbursement.

* REIMBURSEMENT- 50% if employee retained 30 days after training completion, 75% if employee retained 60 days and 100% if employee is retained for the full 90 day retention.

* This applies only to the OJT portion of training



USDOL APPRENTICE

USDOL Registered Apprentice OJT/ Classroom Training (First-Completion)

- Current Worker and New Hire USDOL Registered Apprentices are eligible apprentices
- Employer must submit names of apprentices and who holds the standards for that apprentice to their MWSE Business Services Coordinator before employer can Re-imbursed



Examples of Ineligible Training topics and activities:

- Adult Education (High School Completion / Equivalency) *
- Adult Education (Remedial Education and Soft Skills Training)
- Consulting to improve company processes
- Continuing Education*
- Curriculum Development
- Certification Maintenance, Re-certification, or License Renewal*
- Human Resources (non-apprenticeship)
- In-house*
- Introductory Process Improvement*
- Language*
- Laws, Regulations and Taxes*
- Literacy
- Microsoft Office*
- Online Resource Libraries*
- On-the-Job Training (OJT)*
- Safety Training*
- Seminars, Conferences, Webinars (stand-alone),
- Workshops, etc.*
- Subscriptions for eLearning
- Vendor/Equipment*
- Soft Skills*



Examples of Eligible Training topics and activities:

- ABS Welding
- Advanced IT Networking
- Air Pollution Control Systems
- Alphacam
- American Sign Language (ASL)*
- Assembly Technician
- AutoCAD
- Blueprint Reading
- Certified Nursing Assistant (CNA)
- Certified Surgical Cleaning Technician
- Child Development Associates (CDA) certification
- Computer Numeric Control (CNC) Operator
- Computer Numeric Control (CNC) Programmer
- Drill Press
- Electrical Equipment
- Emergency Medical Technician
- Engine Diagnostics

- English as a Second Language (ESL)*
- Financial Accounting
- Foam Fabrication
- Food Safety Modernization
- Geometric Dimensioning and Tolerancing (GD&T)
- Human Resources, as defined*- ONLY FOR APPRENTICES



Eligible Continued

- Leadership or Management Training*
- Machining (Mill, Lathe, Surface Grinder, etc.)
- Mechanical Drive Systems
- Medical Assistant
- Metalcasting
- Molding Technology
- Online, as defined*
- Painting Tech
- Process Improvement, Risk and Quality Management Systems*
- Project Management
- Quality Engineering
- Quality Software
- RS Logix 5000
- Radan Nesting and Bending
- Robotic Operation PRO
- Root-Cause Analysis
- Safety Training*
- Sales Acceleration*
- Server Visualization
- Statistical Process Control



SOFT SKILLS

- Active Shooter
- Adapting to Change
- Anger Management
- Assessments
- Bankruptcy Laws
- Branding
- Business Policies and Procedures
- Business Writing
- Coaching/Mentoring
- Conducting Effective Meetings
- Constructive Feedback and Criticism
- Conflict Resolution
- Customer Service
- Decision Making
- Drug and Alcohol Education
- Drug Testing
- Email skills
- Employee Relations
- Emotional Intelligence Facilitation
- Foreign Culture and Customs
- Foreign Languages
- Forums
- Generational Divide
- Habits of Successful People
- Non-apprentice HR Training



Summary of Application Changes

- New High Priority Sector – Infrastructure, has been added.
- Diversity and Inclusion – Employer can select multiple options.
- New Provider Type – Third Party, has been added.
- Provider Country – Two options have been included – United States and Canada
- Trainee Counts page – collect Median Wage.
- Attestations Page – Has two sections
- Labor Market Participation Policies



Mi-Talent Account

- Employers will need to have an active Pure Michigan Talent Connect (Mi-Talent) account before you can apply for GPTF Awards.
- Website: <https://www.mitalent.org>
- Contact your local Business Services Coordinator for assistance



WBLOMS

ALL Applications are completed through WBLOMS (Work based Learning Online Management System) <https://app.wda.state.mi.us/WBL/signin>


- Completed by employer
- Completion of an application does not guarantee funding

Signing In

You may sign in to WBLOMS one of three ways:

- First, you may use an existing PMTC employer account. If needed, you may reset your password for an existing PMTC account through WBLOMS by following the instructions in this guide.
- Second, you may create a new account (User ID and Password) for WBLOMS by registering as a new user. A new account created through this method will only be used to log in to WBLOMS, not PMTC or any other State of Michigan website. Additionally, this new account will not be connected to any previous Talent Fund applications.
- Third, you may log in using an existing WBLOMS account that was created for a previous Talent Fund application period. If needed, you may reset the password for a previously created account by following the instructions in this guide.

Launch the WBLOMS Going PRO Talent Fund website:
<https://app.wda.state.mi.us/WBL>. You
must use the Chrome or Edge browser

**Going PRO Talent Fund (Talent Fund)**
Going PRO Talent Fund (Talent Fund)

Signin

Going PRO Talent Fund (Talent Fund)

This site is used to apply for a Going PRO Talent Fund (Talent Fund) Independent Employer or Industry-led Collaborative (ILC) award. The Talent Fund provides funding to employers in order to assist in training, developing and retaining current and newly hired employees.

In order to submit an application through this website, you must be pre-approved by an authorized representative of a local Michigan Works! Agency (MWA), with a documented need for recruitment and/or development of talent in the next year.

For additional information, including MWA Talent Fund Key Contacts, please go to www.michigan.gov/talentfund.

If this is your first visit, click [Sign Up Today](#) to request system access and credentials.

Sign In

User ID

Password


[Trouble logging in?](#)

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Policies

Employer Dashboard

From the Employer Dashboard, employers may submit an authorization request to complete a Going PRO Talent Fund application, view or edit a submitted application, and see the status of an application.



Going PRO Talent Fund (Talent Fund)
Going PRO Talent Fund (Talent Fund)

DashboardView AllEmployer, Example

From the Employer Dashboard, employers may submit an authorization request to complete a Going PRO Talent Fund application; start, view or edit a submitted application, and see the status of an application.

To get started, contact your local Michigan Works! Agency (MWA) to inquire about the authorization and application process if you have not already done so. For a list of MWA Talent Fund Key Contacts, please go to www.michigan.gov/talentfund.

The application period closes on November 26, 2022. After 12:00 PM (Noon) Eastern Time, employers will not be able to submit their application.

Authorization Requests

New Authorization RequestView All

Once an Authorization request is approved by an MWA it will appear here. To begin an application, click "Start Application".

FEIN	Site Name	Request Type	Status	MWAName	Status Date	
272540142	Better Deal - Lansing	Independent	Submitted	Capital Area Michigan Works!	11-03-2022 11:13 AM	View

Applications

View All

Reference #	FEIN	Site Name	Application Type	Status	MWAName	Modified	
23-00064	123456789	Example Employer - Lansing	Independent	New	Capital Area Michigan Works!	11-03-2022 11:13 AM	EditView

Authorization Request for a New Independent Application

Follow the steps in this section to request permission to create a new application. An MWA must grant permission to complete a Talent Fund application in WBLOMS. To request permission to submit an application, you must sign in to WBLOMS and submit an authorization request. Complete all required fields to request authorization from an MWA to apply for a Talent Fund award. Entering text may prompt a drop-down list to select from and/or the automated population of data (i.e., FEIN number). Please review all fields prior to clicking Submit.

You will need to submit an authorization request regardless of any approved authorization requests from previous application periods.

If you would like to connect a new WBLOMS account to an existing application, please see the next section titled “Authorization Request for an Existing Independent Application.”

Step 1

Click on “New Authorization Request.” Accept the terms and conditions.

Terms and Conditions

X

LEGAL INFORMATION
The Michigan Department of Labor and Economic Opportunity (LEO), Workforce Development (LEO-WD) maintains this website to give public access to LEO-WD information. This service is continually under development. While we try to keep the information timely and accurate, your reliance on the information is at your sole risk. LEO-WD reserves the right, in its sole discretion and without any obligation, to make improvements to; revise, delete or amend; or correct any error or omissions related to the information contained on this website.

By visiting this LEO-WD website, you agree to these terms and policies.

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TAX LIABILITY
To be eligible for a Going PRO Talent Fund award, an employer must be compliant with all state tax obligations including, but not limited to, corporate, sales, use, withholding, personal income and unemployment insurance taxes. During the application process, employers will be vetted through the Michigan Department of Treasury to determine eligibility.

DeclineAccept

Authorization Request

Please complete all required fields below to request authorization from an MWA to apply for a Going PRO Talent Fund award. Entering text may prompt a drop-down list to select from and/or the automated population of data (i.e., FEIN number). Please review all fields prior to clicking Submit.

Employer

Step 2

FEIN ⓘ

small

383555592 : A-1 **SMALL** ENGINE REPAIR LLC

450628865 : AB **SMALL** BUSINESS MARKETING

202856289 : ADVANCED **SMALL** BUSINESS

274283376 : BERGMAN **SMALL** ANIMAL PC

383081938 : BRIAN'S **SMALL** ENGINE REPAIR,

203926090 : CASEVILLE **SMALL** ANIMAL CLINIC

953512045 : CDC **SMALL** BUSINESS FINANCE

383544373 : COLDWATER QUINCY **SMALL** ENGINE : **SMALL** ENGINE SALES & SERVICE

811953464 : COREY **SMALLEY**-HARRISON

474884569 : CRYSTINE **SMALL**

Step 3

Select the employer details from the drop-down list. If your company does not appear on the drop-down list, proceed to manually type in your Employer Name and FEIN in the appropriate fields. If selected from the list, you will not be able to edit the FEIN field. The drop-down list displays the employer details in the following order FEIN: Employer Name: DBA Name.

Employer

FEIN ⓘ

Requesting authorization to submit: ②

☐ New ☐ Existing

Step 7

Select MWA you are working with Step 8

Add MWA Representative ②

First Name Step 9

Last Name

Email

Phone

Notes ②

0 of 500 characters


Step 10

Cancel

Submit

Employer Dashboard

From the Employer Dashboard, employers may submit an authorization request to complete a Going PRO Talent Fund application, view or edit a submitted application, and see the status of an application.



Going PRO Talent Fund (Talent Fund)
Going PRO Talent Fund (Talent Fund)

DashboardView AllEmployer, Example

From the Employer Dashboard, employers may submit an authorization request to complete a Going PRO Talent Fund application; start, view or edit a submitted application, and see the status of an application.

To get started, contact your local Michigan Works! Agency (MWA) to inquire about the authorization and application process if you have not already done so. For a list of MWA Talent Fund Key Contacts, please go to www.michigan.gov/talentfund.

The application period closes on November 26, 2022. After 12:00 PM (Noon) Eastern Time, employers will not be able to submit their application.

Authorization Requests

New Authorization RequestView All

Once an Authorization request is approved by an MWA it will appear here. To begin an application, click "Start Application".

FEIN	Site Name	Request Type	Status	MWAName	Status Date	
272540142	Better Deal - Lansing	Independent	Submitted	Capital Area Michigan Works!	11-03-2022 11:13 AM	View

Applications

View All

Reference #	FEIN	Site Name	Application Type	Status	MWAName	Modified	
23-00064	123456789	Example Employer - Lansing	Independent	New	Capital Area Michigan Works!	11-03-2022 11:13 AM	EditView



From the Employer Dashboard, employers may submit an authorization request to complete a Going PRO Talent Fund application, view or edit a submitted application, and see the status of an application.

To get started, contact your local Michigan Works! Agency (MWA) to inquire about the authorization and application process if you have not already done so. For a list of MWA Talent Fund Key Contacts, please go to www.michigan.gov/talentfund.

The application period closes on October 2, 2019. After 5:00 p.m. Eastern Time, employers will not be able to submit their application.

Authorization Requests

Once an Authorization request is approved by an MWA it will appear here. To begin an application, click "Start Application".

FEIN	Site Name	Request Type	Status	MWAName	Status Date	
383192749	Lansing AEC	Independent	Submitted	Capital Area Michigan Works	9/10/19	View

New Authorization Request

[View All](#)

Applications

Reference#	FEIN	Application Type	Status	MWAName	Modified	
20-00179	383155546	Independent	Submitted to WDA	Oakland County	9/10/19	View

Cancel

Submit

Begin an Application

To begin an application, you must first submit an authorization request as detailed in the Authorization Request for Independent Application sections. There are two types of authorization requests “New” and “Existing” as described in the previous sections. Please notice the Request Type in the screenshot below “The Request Type” will be labeled “Independent” for new independent authorization requests.

Authorization Requests

Once an Authorization request is approved by an MWA it will appear here. To begin an application, click “Start Application”.

FEIN	Site Name	Request Type	Status Step 1	MWANName	Status Date	Step 2
111222333	Example Company - Lansing Location	Independent	Approved	Capital Area Michigan Works!	10-26-2020 1:12 PM	Start Application View
380677845	Lansing	Existing	Approved	Capital Area Michigan Works!	10-21-2020 10:26 AM	View

New Authorization Request

View All

Once a “New” request for authorization is approved by an MWA the status will change to

Editing an Application

At any time, you may exit your application and return later to finish. You must manually save any information before exiting.

Applications

Reference#	FEIN	Site Name	Application Type	Status	MWAName	Modified	
21-01669	111222333	Example Company - Lansing Location	Independent	New	Capital Area Michigan Works!	10-26-2020 1:23 PM	Step 3 Edit View

Step 1

To continue editing an application after it has been saved and closed, you must first log in.

Step 2

Scroll down to "Applications" section. Applications will be displayed here.

Step 3

Click "Edit" on the right side of the screen next to application you wish to edit. The edit option will not be available if the application is from a previous year, or if the application has been submitted to the MWA.

Select High Priority Sector ?

Select High Priority Sector:



Select High Priority Sector:

Agribusiness

Construction

Education

Energy

Healthcare

Hospitality

Information Technology

Infrastructure

Manufacturing

Mobility

Outdoor Recreation

Other

Infrastructure

Diversity, Equity, and Inclusion (DEI)

Is your business considered a minority-owned, women-owned, veteran-owned, Individual With a Disability (IWD) owned, or a Geographically-Disadvantaged Business Enterprise; according to the following criteria?

To qualify, the business must be:

At least 51 percent owned and controlled, **and** day to day operations and long-term decisions must be managed by said category,

or

Is a Geographically-Disadvantaged Business Enterprise.

Please select the applicable categories from the following:

- ☐ Minority-owned
- ☐ Women-owned
- ☐ Veteran-owned
- ☐ Individual With a Disability (IWD) owned
- ☐ Geographically-Disadvantaged Business Enterprise
- ☐ Not Applicable

Save

Save and Continue

Add Primary Contact

First Name

1

Middle Initial

Last Name

1

Title

Phone Number

(111) 111-1111

Extension

Email

1111111@mail.com

Save

Save and Continue

Add Alternate Contact

First Name

222

Middle Initial

Last Name

22222

Title

Training Information

Enter the dates that the Going PRO Talent Fund-funded training will begin AND end. This encompasses the entire award period for this application. **For new employees receiving On The Job Training, the training end date includes the required 90-day retention period and must conclude within one year of the award date.**

Date training will begin ?

01/01/2024



Date all training will end ?

12/31/2024



Save

Save and Continue

Training Plan

In the following sections you will create the Training Providers, Training Courses, and indicate how many of each type of trainee are participating. The information entered will allow WBLOMS to create a downloadable training plan that can be retained for your records. Additionally, upon completion of all sections of the online application, a PDF copy of the application will be available for download. Please note, the downloadable training plan and PDF of the application do not interact with WBLOMS in any way once they are downloaded. Once the Excel of the training plan is downloaded, if you change the data in any cells, these changes will not be reflected in your application. Applications are always edited through WBLOMS as described in the steps in this guide.

Training Provider Section

The Training Providers must be created in WBLOMS first before creating training courses and indicating how many employees are participating in a course. For USDOL Registered Apprenticeship classroom and/or OJT training, create the provider in this section, then indicate the training is for USDOL training when the course is created in the following Training Plan section.

Removing a training provider will delete corresponding courses in the Training Plan section and may cause the Trainee Counts and Reimbursement Details to be deleted.

For an application to score 4 points, a minimum of one training provider must be added as a College or University, Community College, or Third Party.

Type of Training Provider

Select Type of Training Provider: ▼

Select Type of Training Provider:

College or University
Community College
Employer On The Job Training (New Hire OJT and/or USDOL RA OJT)
Private/Proprietary Training Institution
Third Party
Union/Joint Apprenticeship Training Council (JATC)
Vendor
Other

Step 2

Enter Training Provider Name.

Step 3

Select Training Provider Country. If Canada is selected, proceed to Step 6.

Step 4

Enter Training Provider State.

Step 5

Enter Training Provider City.

Step 6

Click "Add Training Provider."

work experience, or skill requirements that are regularly necessary for an individual to use an occupational or professional title or to practice an occupation or profession (e.g., Federal Aviation Administration aviation mechanic license, or a state-licensed asbestos inspector).

Notice Third Party has been added as an option and the definition is at the top of the page.

If college credit is added to the Training plan in the next section points will be scored for college credit.

If no college credit is added, points will be scored for selecting a training provider type of the following types:

- College or university
- Community College
- Third Party

Type of Training Provider

Select Type of Training Provider: ▼

Select Type of Training Provider:

College or University

Community College

Employer On The Job Training (New Hire OJT and/or USDOL RA OJT)

Private/Proprietary Training Institution

Third Party

Union/Joint Apprenticeship Training Council (JATC)

Vendor

Other

Training Provider Located City

Training Provider Located State

Select Training Provider Located State ▼

Cancel

Add Training Provider

The options should be USA and Canada

If Canada is selected, city and state not needed.

Third Party Test

Training Provider Located Country

Select Training Provider Located Country

Select Training Provider Located Country

United States of America

Canada

Select Training Provider Located State

Cancel

Add Training Provider

Decimals can now be added to training cost

Training Cost Per Person ?

\$ 100.55

Cancel

Add Training Course

Step 8

Enter the median hourly wage of all trainees. Median wage must be calculated by first arranging all of the employer's (new hire and current employee) trainee wages from smallest to largest. If the number of data points is odd, the median wage is the middle data point in the list. If the number of data points is even, the median is the average of the two middle data points in the list.

If median hourly wage is below the Regional Median Wage for the county associated with the employer address, a yes or no option will appear. Select “Yes” or “No.”

Median hourly wage of employees (Ingham County - Regional median hourly wage \$23.02)

\$ 20.54

Will the median hourly wage of trainees meet or exceed the Regional Median Wage no later than 90 days post training completion (after all training for the award has ended)? Verification must be provided, or employer award will not be reimbursed.

☒ Yes ☐ No

Save

Save and Continue

Step 9

Click “Save and Continue.”

Select any combination of options to score 1 point for each box. If not applicable is selected, all selections will clear and no points will be scored

Labor Market Participation Policies

To earn points, select the box for all that apply.

- Predictive scheduling - Employer must provide employee schedule at least 14 days in advance, employees have the right to refuse additional shifts with less than 14 days' notice, and employees are provided compensation in the event shifts are canceled within 14 days of their shift.
- Actions to reduce transportation barriers to employment and training - Examples may include companywide resources such as employer sponsored resource groups, shuttle services, flexible scheduling that supports carpooling and ridesharing, financial assistance (i.e., mileage reimbursement or public transportation stipend), emergency rides home for employees using mass transit, and/or telework opportunities for those with identified barriers.
- Improved access to affordable, reliable childcare - Examples may include childcare tuition reimbursement, on-site daycare or corporate childcare.

Please select the applicable options from the following:

- ☐ Predictive scheduling
- ☐ Actions to reduce transportation barriers to employment & training
- ☐ Improved access to affordable, reliable childcare
- ☐ Not Applicable

Save

Save and Continue

If yes is selected, points will be scored.

Infrastructure, Electric Vehicle or Mobility

Does the training plan include training directly applicable to Infrastructure, Electric Vehicle (EV) or Mobility?

☐ Yes ☐ No

Save

Save and Continue

Select Type of Training Provider:



Select Type of Training Provider:

College or University

Community College

Employer On The Job Training (New Hire OJT and/or USDOL RA OJT)

Private/Proprietary Training Institution

Union/Joint Apprenticeship Training Council (JATC)

Vendor

Other

Training Plan Section

While creating the training courses, there are four types of training to choose from (Classroom/Customized Training, USDOL Registered Apprenticeship – Classroom, OJT, and USDOL Registered Apprenticeship OJT).

Each type of course will be detailed separately in this guide. To create Classroom/Customized Training follow steps 1 through 10.

To create USDOL Registered Apprenticeship – Classroom Training follow steps 11 through 21.

To create OJT follow steps 22 through 29.

To create USDOL Registered Apprenticeship – OJT follow steps 30 through 39.

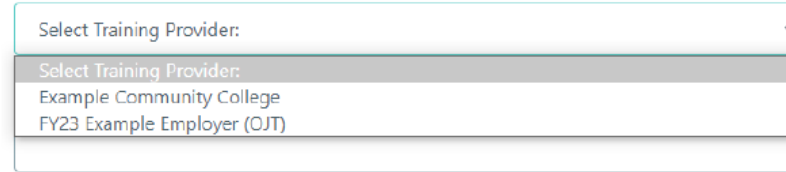
To edit a training course or OJT follow steps 41 through 44.

Removing a course may clear any details that have been entered in the Trainee Counts and Reimbursement sections of the application.

Step 1 - Creating Classroom/Customized Training

Select previously created training provider from the drop down. College or University, Community College, Private/Proprietary Training Institution, Union/Joint Apprenticeship Training Council, Vendor, or Other Training Provider.

Training Provider



A screenshot of a web form showing a dropdown menu for 'Training Provider'. The dropdown is open, displaying three options: 'Select Training Provider:', 'Example Community College', and 'FY23 Example Employer (OJT)'. The first option is highlighted with a grey background.

Select Training Provider:
Example Community College
FY23 Example Employer (OJT)

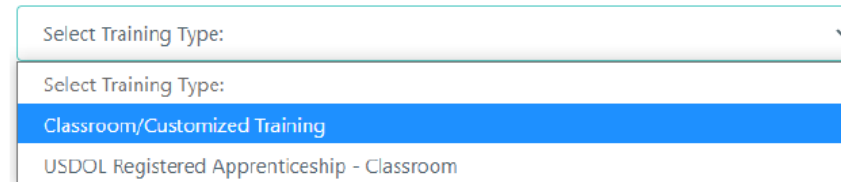
Step 2

Enter the Training Course Name.

Step 3

Select the Classroom/Customized Training option from the Training Type drop down.

Training Type



A screenshot of a web form showing a dropdown menu for 'Training Type'. The dropdown is open, displaying three options: 'Select Training Type:', 'Classroom/Customized Training', and 'USDOL Registered Apprenticeship - Classroom'. The 'Classroom/Customized Training' option is highlighted with a blue background.

Select Training Type:
Classroom/Customized Training
USDOL Registered Apprenticeship - Classroom

Step 4

Select the credential earned upon completion.

Trainee Counts

Enter the number of unique individuals for each field. In each field a trainee may only be counted once, however, a trainee may be represented in more than one field. For example, there 10 unique current employees being trained. Of those current employees, 5 individuals are apprentices, and 2 of those of apprentices are receiving college credit.

Total number of unique new hires to be trained

Total number of unique current employees to be trained

Total number of unique new hire apprentices to be trained

Total number of unique current employee apprentices to be trained

Total number of unique new hires who will earn college credit

Total number of unique current employees who will earn college credit

Average hourly wage of employees

Save

Save and Continue

Scoring Transparency

- Scoring Criteria: Focuses Only on Objective Categories
- Scoring results will be published post application process

* While the state has not yet finalized the scoring criteria. I do know that there will be a total of 50 pts that you can score. (Your Business Services coordinator will share the actual scoring criteria once it is received)

Application Score Overview

High Priority Industry Sector

Selected High Priority Industry Sector

Infrastructure

Points awarded

10 of 10 points

10/10 points

Infrastructure, Electric Vehicle (EV) or Mobility

Does the training plan include training directly applicable to

Infrastructure, Electric Vehicle (EV) or Mobility?

Yes

Points awarded

1 of 1 points

1/1 points

Training Partnership with Community College, University, or a 3rd party

Number of courses resulting in college credit

1

College Credit

Total number of unique employees to be trained

6

Total number of unique employees who will earn college credit

6 (100%)

5/5 points

Points awarded

5 of 5 points

Average Hourly Wage

Regional median wage

Ingham County - \$22.81

Average hourly wage of employees

\$23

8/8 points

Points awarded

8 of 8 points

Total Score: 26/33

Download Application

Submit Application

Review and Submit Step 1 Review the information in each section by scrolling down. If edits need to be made, click “Edit.” You can also use the checklist on the left side of the screen to return to previously completed sections. Please note, the scores displayed in the Application Scores Overview are not final until the application is submitted by the MWA. Edits to the application may change the scores displayed in this section. Once all sections have been completed you will see a green check by every section on the left side of the screen. The “Submit Application” button will be active. There will be three dots “...” next to the section you are currently in.

[< Dashboard](#)

Employer Application

- ✓ Employer Info
- ✓ Diversity, Equity and Inclusion (DEI)
- ✓ Contacts
- ✓ Training Information
- ✓ Training Provider
- ✓ Training Plan
- ✓ Trainee Counts
- ✓ Reimbursement
- ✓ Funding Request and Employer Contribution
- ... Review and Submit

Downloads

Training Plan

Application PDF

Download Application

Submit Application

SCORING

CRITERIA

Scoring Criteria	Points FY24
High Priority Industry Sector	10
Application includes training directly applicable to Infrastructure, Electric Vehicle (EV) or Mobility	1
Application includes training in partnership with a community college, university, or a third party	Up to 8
Special allowance for labor market participation policies of the employer	Up to 3
Diversity, Equity and Inclusion (DEI) Allowance for minority-owned, women-owned, veteran-owned, Individual with a Disability (IWD) owned and controlled; or is a Geographically-Disadvantaged Business Enterprise	4
Application includes USDOL Registered Apprentices (first year through completion) leading to the nationally recognized, portable Certificate of Completion > 0 and up to 25% of trainees = 3 points > 25% and up to 50% of all trainees = 5 points > 50% of all trainees = 7 points	Up to 7
Hourly median wage of trainees is equal to or above Regional Median Wage	11
Size of amount of funding requested <div>Up to \$60,000: 6 points \$60,001 to \$120,000: 4 points \$120,001 to \$180,000: 3 points \$180,001 to \$220,000: 2 points \$220,001 and above: 0 points</div>	Up to 6
Total	50

Independent Application Subsequent Scoring Criteria

In the event of clustered scoring, we will revert to the following criteria. Requests may also be subject to budget reductions. LEO-WD reserves the right to further prioritize (i.e., first priority given to applicants with an apprenticeship).

Subsequent Scoring Criteria	FY24 Points (Bonus)	Explanatory Notes
Application includes USDOL Registered Apprentices (first year through completion) leading to the nationally recognized, portable Certificate of Completion.	2	To earn bonus points, minimum of one (1) USDOL Registered Apprentice must be listed on the training plan. Expanded beyond first year registered apprenticeship, intended to prioritize completion. Apprentices may be funded regardless of where they are in the program.
Applicant employs fewer than 100 full-time employees	1	To earn a bonus point, employer must have 1-99 full-time employees at location on the application
50% or more of trainees are new employees (new hires)	1	To earn a bonus point, 50% or more of trainees must be new employees (new hires)

Size of amount of funding requested is no more than \$60,000	1	To earn a bonus point, the size of amount of funding requested must be no more than \$60,000
Total	5	

Targeted Population	Incentive	Explanatory Notes
Veteran (U.S. Armed Forces)	\$500	A person who served in the United States Armed Forces and who was discharged or released under conditions other than dishonorable
Active Military Reservist (U.S. Armed Forces)	\$500	An actively serving member of a reserve component military branch (U.S. Armed Forces)
Older Worker	\$500	An individual age 55 or older
Justice Involved Citizen	\$500	An individual who has recently been released from a federal, state, or local correctional facility, or a person who, while not recently incarcerated, has a criminal record or history
Individual With Disability (IWD)	\$500	An individual with a self-reported disability
Public Assistance Recipient	\$500	An individual on public assistance
High School Diploma/Equivalency (HSE) Path	\$1,000	An individual who achieves at least 75% (or completion) of High School Diploma/Equivalency program requirements during work hours. On the Job (OJT) training and/or classroom training would need to be on the plan and associated with the particular trainee on the HSE path.



EMPLOYER ROLE

- Reach out to your local MWSE Business Services Coordinator with your interest
- Have an idea of what your companies training needs are currently
- Once Authorized by MWSE Business Services Coordinator- Apply for GPTF FY24 Award through (WBLOMS) Work Based Learning Online Management System
- Be active in mapping out the training plan for your expected outcomes
- Keep in contact with training provider to make sure your trainings are on schedule
- Sign a contract/training agreement that outlines your role and responsibilities
- Report any changes to your training plan to your (BSC) before you make them, as **all Modification's to training plan needs prior-approval**
- Providing at least (1) impact story upon completion of training
- **CLOSEOUTS!!!!- Best practice is to close out prior year award before NEW Award**



COMPLETION OF TRAINING

EMPLOYER MUST SUBMIT TO MWSE- CLASSROOM TRAINING

- Invoice to MWSE/Must have invoice # and Training/Trainee Names/Cost
- Copy of Training Providers Invoice to Employer (does not have to show paid)
- Copy of Certification/Completion of Training Cert or Grades

*** PER PERSON MAX WILL BE ENFORCED, ANY OVERAGE WILL BE EMPLOYERS COST**

ON THE JOB TRAINING (OJT)

- Invoice to MWSE/Must have invoice# and Training/Trainee Names/Cost
- Payroll Query from your payroll system that shows employee name, wage per hours, hire date, termination date and should be dated at the 90 day completion date to show 90 day completion.



OJT REIMBURSEMENT BREAKDOWN

IF EMPLOYER RETAINS NEW EMPLOYEE FOR 30, 60 or 90 DAYS AFTER COMPLETION OF TRAINING THEY WILL BE REIMBURSED.....

- 30 Days= 50% Reimbursement
- 60 Days= 75% Reimbursement
- 90 Days= 100% Reimbursement



COMPLETION OF TRAINING/USDOL

USDOL REGISTERED APPRENTICE-CLASSROOM TRAINING

- Invoice to MWSE/Must have invoice # and Training/Trainee Names/Cost
- Copy of Training Providers Invoice to Employer (does not have to show paid)
- Copy of Certification/Completion of Training Cert or Grades

***ALL APPRENTICE STATUS MUST BE VERIFIED BY LEO/WD BEFORE REIMBURSEMENT**

USDOL REGISTERED APPRENTICE-ON THE JOB TRAINING (OJT)

- Invoice to MWSE/Must have invoice# and Training/Trainee Names/Cost
- Payroll Query from your payroll system that shows employee name, wage per hours, hire date and should be dated at the 90 day completion date to show 90 day completion.



CLOSEOUT- Training Reimbursements

- **NOTE: Modifications must be MWA Approved**
- **Please Note: Your FINAL Invoice will be held pending, receipt of all REQUIRED DOCUMENTS**
- Submit Invoicing documentation to your designated MWSE BSC (It is requested that you submit as trainings complete)
- Please follow deadline for invoicing given for all reimbursement documentation.
- **Invoices not received by deadline will be de-obligated.**

***ANY OVERAGE IN PAYMENT IS EMPLOYER RESPONSIBILITY-INCLUDES PER PERSON MAX**



FY24 GPTF Timeline

- Employer Information sessions – April 10th , & April 15th 2023-Virtual
- GPTF FY24 Cycle 2-Applications open – Monday April 22, 2024
- Application closed deadline – Friday May 10, 2024 by 4:59PM (Deadline to MWA)
- GPTF FY 24 ELC applications opened- April 26,2024 – Funds are exhausted
- Approved/funded award letters sent by MWSE – Immediately following approval announcement from the State of Michigan.
- Trainings can begin(Cycle 2) – July 1, 2024- June 30, 2025



IMPACT STORIES

*Due at Closeout and before last reimbursement



Your Next Steps

- Connect with your local MWSE BSC Representative
- Draft & Submit your Application
- * **Make sure to complete Survey**



Creating Connections to a Better Future!

WWW.MWSE.ORG



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Q & A & SURVEY