

**JOINT MEETING OF THE MICHIGAN WORKS! SOUTHEAST CONSORTIUM BOARD**

**AND**

**MICHIGAN WORKS! SOUTHEAST WORKFORCE DEVELOPMENT BOARD**

**MARCH 11<sup>TH</sup>, 2024 | WASHTENAW AMERICAN JOB CENTER**

**1201 EAST ELLSWORTH, ANN ARBOR MICHIGAN 48108**

**10:00AM TO NOON**

**DRAFT MINUTES**

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**1. Call to order – Michigan Works! Southeast Consortium – Karol KZ Bolton, Chair**

- Commissioner Chair Karol KZ Bolton called the Joint meeting of the Michigan Works! Southeast Consortium Board to order at 10:00a.m.

**2. Call to order – Michigan Works! Southeast Workforce Development Board – Richard Currie, Chair**

- Board Chair Richard Curried called the Joint meeting of the Michigan Works! Southeast Workforce Development board to order at 10:00a.m

**3. Roll Call – Michigan Works! Southeast Consortium**

- Consortium Board members in attendance included: Karol Bolton, Doug Ingles, Douglas Helzerman, Steve Lanius, Caroline Sanders, Jim Van Doren, & Darius Williams
- Absent Consortium board members included: Shannon Beeman, Crystal Lyte (alternate) & Ray Snell.

**4. Roll Call – Michigan Works! Southeast Workforce Development Board**

- Workforce Development board members in attendance included: Shantalita Bailey, Rich Chang, Alternate Jamel Robertson, Richard Currie, Sean Duval, Jeremiah JJ Hodshire (online), James Hogan, Marcus James, Tina Matz, Katy Pek, Deb Polich (online), Bill Rayl, Troy Reehl, John Salyer, Alternate Marcia Gebarowski, Brandon Tucker, Alternate Amber Collins, Patrick Farver, & Muddasar Tawakul.
- Workforce Development board members absent included: Molly-Lumpert-Coy, Donald Germann, Lee Graham, Kevin Oxley, Philip Santer, Tim Hutchins, (Alternate) Grace Trudell, & Jamie Vandenburg.
- Other individuals in attendance: Shamar Herron, Misty Shulters, Angela Watkins, Sandy Vallance, Dawn Awry, Lisa McAllister, Kimberly Bilko, Ronald Cain, Chad Gibbs, Johnny Epps, Jean Murphy, Hernando Flowers, Sara Kaye Larson, Robin Aldrich (online), Dan Childs, & Timothy Pielek

**5. Introductions**

- Introductions were done around the room with everyone getting the opportunity to introduce themselves.

**6. Call to the Public – KZ Bolton**

- Commissioner Chair Bolton issued call out for public comment
- Commissioner Helzerman spoke, requesting everyone observe the Golden Rule.

**7. Approval of the Agenda - (both boards)**

**A. Consortium, KZ Bolton**

- Commissioner Ingles moved to adopt the agenda as presented. Commissioner Van Doren Supported. Motion carried without opposition.

**B. Workforce Development Board, Richard Currie**

- Muddasar Tawakul moved to adopt the agenda as presented. Tina Matz supported. Motion carried without opposition.

**8. Approval of Minutes – (both boards)**

**A. January 31, 2024 Michigan Works! Southeast Consortium Meeting Minutes, KZ Bolton**

- Commissioner Van Doren moved to adopt the January 31<sup>st</sup>, 2024 Consortium Board meeting minutes as presented. Commissioner Williams supported. Motion carried without opposition.

**B. January 10, 2024 Michigan Works! Southeast Workforce Development Board Meeting Minutes, Richard Currie**

- Marcus James moved to adopt the January 10<sup>th</sup>, 2024 Workforce Development board meeting minutes as presented. Brandon Tucker Supported. Motion carried without opposition. Muddasar Tawakul abstained.

**9. Consent Agenda - Workforce Development Board – Richard Currie**

- Marcus James motioned to approve the consent agenda as presented. James Hogan supported. Motion carried without opposition.

**PY 23-34 Incumbent Worker Program**

WDB Resolution Number	Company Name	Grant Award	# to be trained, area and Training Provider	County
WDB 23-22	MMI Engineering Solutions	\$7,175.00	2 trainings 8 trainees- ISO Internal Auditor with MMTC (\$531.25/pp) 3 trainees- Molding Assessment through AIAG (\$975/pp)	Washtenaw
WDB 23-23	Aludyne	\$4,338.00	2 trainings 2 trainees- CMM training through Hexagon(\$1,419/p p) 1 trainee: Lead Training through MMTC (\$1,995/pp)	Livingston

**A. WDB RESOLUTION 23-22**

A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR MMI Engineering Solutions, IN THE AMOUNT OF \$7,175.00

**B. WDB RESOLUTION 23-23**

A RESOLUTION APPROVING AN INCUMBENT WORKER TRAINING CONTRACT FOR Aludyne IN THE AMOUNT OF \$4,338.00

**11. Resolutions for Consideration by both the Consortium Board (CB) and the Workforce Development Board (WDB)**

**A. CB RESOLUTION 23-15**

**A RESOLUTION APPROVING THE RECEIPT OF FUNDS FOR CALENDAR YEAR (CY) 2023 REEMPLOYMENT SERVICES ELIGIBILITY ASSESSMENT (RESEA) IN THE AMOUNT OF \$305,565**

- Commissioner Helzerman motioned to approve CB Resolution 23-15 as presented. Commissioner Van Doren Supported. Motion carried without opposition.

**WDB RESOLUTION 23-24**

**A. RESOLUTION APPROVING THE RECEIPT OF FUNDS FOR CALENDAR YEAR (CY) 2023 REEMPLOYMENT SERVICES ELIGIBILITY ASSESSMENT (RESEA) IN THE AMOUNT OF \$305,565**

- Troy Reehl motioned to approve WDB Resolution 23-24 as presented. John Salyer supported. Motion carried without opposition.
- Director Herron gave a brief description of the funding for the group.

**B. CB RESOLUTION 23-16**

**A RESOLUTION APPROVING THE RECEIPT OF FUNDS FOR APPROPRIATION YEAR (AY) 2023 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITES FUNDING FOR THE YOUNG PROFESSIONALS 2024 INITIATIVE (MARCH 1,2024 THROUGH FEBRUARY 28, 2025) IN THE AMOUNT OF \$164,006**

- Commissioner Williams motioned to approve CB Resolution #23-16 as presented. Commissioner Ingles supported. Motion carried without opposition.

**C. WDB RESOLUTION 23-25**

**A RESOLUTION APPROVING THE RECEIPT OF FUNDS FOR APPROPRIATION YEAR (AY) 2023 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITES FUNDING FOR THE YOUNG PROFESSIONALS 2024 INITIATIVE (MARCH 1,2024 THROUGH FEBRUARY 28, 2025) IN THE AMOUNT OF \$164,006**

- Tina Matz motioned to approve Resolution #23-25 as presented. Rich Chang supported. Motion carried without opposition.
- Director Herron gave brief description of funding for the group

**12. New Business- NONE**

### 13. Presentations:

- Michigan Works! Southeast Leadership Team each provided brief presentations around activities, initiatives, and events in each of their specific areas.
- Director Herron also noted that Rick Curry & Jamie Vandenberg will be joining himself, along with Deputy Director Misty Shulters in Lansing to Advocate of Michigan Works! Agencies & Workforce initiatives. Areas of Interest include Youth career exploration, Going Pro Talent Fund, Employer led collaboratives and BRES funding.
- Director Herron also noted that Rich Chang, himself & Misty Shulters will be attending NAWB in Washington D.C. coming at the end of March.
- On April 17, 2024, Impact Day will be celebrated in Lansing. Ross Design & Solutions has been recognized as the Impact Award winner for our region. MWSE is honored to have them represent our region as a champion of workforce services.
- Direction Heron also brought forth a call to action for both boards regarding WIOA Re-authorization. Direction Herron explained what the impacts of the Re-authorization would mean to Michigan Works! Southeast, & the state workforce system as a whole.
- Time was allotted for questions from both boards to MWSE Staff members on the information presented. Questions were posed on which municipalities MWSE is partnering with, and what social medical platforms MWSE is current utilizing. Both questions were addressed.
- Director Herron will make the presentation available to both boards as well for additional review.
- The question was additionally posed around Sub-receipts & fiscal management and/or the administration of contracts. Kimberly Bilko addressed this question from the fiscal standpoint & Director Herron addressed it from the contract administration standpoint.
- The question was posed around customers having issues getting to the new location. Service Center Manager Johnny Epps indicated he has not had any complaints, and Director Herron addressed some data that confirms our customers are not having issues getting to the new location.
- A question arose around EMU students being aware of MWSE staff being available for assistance at the EMU campus & having that information marketed/ shared a little more to the public.
- Brandon Tucker indicated he would be open to setting up a similar situation for WCC students.
- A question around the MWSE Adult Education program was posed. The board would be interested in seeing additionally data surround Adult Ed / demographics & per county success / enrollment rates.
- Discussion around how MWSE is engaging the High School age population was held.

### 14. Committee Reports (WDB)

A. Board Strategy- To be Reviewed by Executive Committee

B. Career & Educational Advisory Council (CEAC) February 20, 2024 – Chad Gibbs

C. Operations Committee – February 26, 2024 - Marcus James

D. Executive Committee – February 7, 2024 and March 6, 2024 Informational Only Rich Chang

- Each committee member provided updates on committee specific topics; events, & needs.
- Notable updates requests included: The WDB will be revisiting board strategy very soon. It was also noted that the workforce board is in need of someone history & experience in a finance roll, so if anyone on either board has any recommendations for such an individual, please refer.

### 15. Comments from Chairs (both boards)

- Commissioner Bolton wanted to remind everyone to please sign their Conflict of Interest form if they have not yet done so. She also noted that she really appreciated the presentation from the MWSE Staff.
- Chair Curry also echoed that he appreciated the Leadership teams presentation & the boards attention today.

#### **16. Public Comment – Karol KZ Bolton**

- Time was allotted for public comment. No comments from board or public.

#### **17. Adjourn Michigan Works! Southeast Consortium –Karol KZ Bolton**

- Commissioner Helzerman motioned to adjourn. Commissioner Sanders supported. Motion carried.

#### **18. Adjourn Michigan Works! Southeast Workforce Development Board-Richard Currie**

- Richard Currie motioned to adjourn. James Hogan supported. Motion carried.
- The Joint meeting of the Michigan Works! Southeast Consortium board & The Michigan Works! Southeast Workforce Development board was adjourned at 11:56a.m

Minutes Respectfully submitted by:

Ashley Vandebusch- Service Center Manager- Michigan Works! Southeast